

UNIFIED WORK PROGRAM (UWP) FOR  
NORTHEASTERN ILLINOIS

Quarterly Progress Report  
FY 2015-1st Quarter

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# Chicago Metropolitan Agency for Planning

## LOCAL PLANNING PROGRAM

**Program Oversight:** Bob Dean

GO TO 2040 supports the efforts of local governments to improve livability within their communities and to encourage a future pattern of more compact, mixed-use development that focuses growth where transportation infrastructure already exists. The plan recommends that local governments pursue opportunities for development of this type, while recognizing that the interpretation and application of these concepts will vary by community.

## AREA 1: REGIONAL TECHNICAL ASSISTANCE

**Program Manager:** Andrew Williams-Clark

Regional technical assistance includes projects that are conducted at a regional level, rather than working with an individual community. Projects in this area have a broad, region-wide audience.

### Online Case Study Library

**Project Manager:** Lindsay Bayley

**Team:** Project managers of completed LTA projects

**Description:** This project will collect positive case studies from around the region of local governments advancing GO TO 2040 through plans, ordinances, and other regulations. These are organized in a searchable online format. Work in FY 15 will involve maintaining the library and promoting its use.

**Products and Key Dates:** Maintenance of existing case studies (ongoing).

#### 1<sup>st</sup> Quarter Progress:

- Continued brownbag series (one/month) highlighting completed LTA projects, or topics of interest to LTA team.
- Worked with communications staff to transition Case Studies Library into a static resource.

#### 2<sup>nd</sup> Quarter Objectives:

- Continue brownbag series at the same pace of approximately one per month.
- Draft additional case studies as appropriate, but the Case Studies Library will continue to be a static resource.

### Municipal Survey

**Project Manager:** Andrew Williams-Clark

**Team:** Interns

**Description:** This project will conduct a biennial survey of municipalities across the region to understand the degree to which policies recommended in GO TO 2040 are implemented at the local level. Survey

analysis will also be used to determine local government demand for the development model plans, ordinances and codes as well as educational opportunities. The next survey will be conducted during spring-summer 2014, and the initiation of the survey was already begun in FY 14. The FY 15 work plan includes analysis and summary of the survey results.

**Products and Key Dates:** Summary of municipal survey results (fall 2014).

**1<sup>st</sup> Quarter Progress:**

- Completed analysis to inform LTA program evaluation and development. Presented analysis and findings to working committees.
- Policy analysis staff completed analysis of local freight infrastructure data and presented an update to the Freight Committee.
- Completed analysis of data identifying the age of the region's municipal comprehensive plans. Updated graph in GO TO 2040 plan update.

**2<sup>nd</sup> Quarter Objectives:**

- Continue analysis of muni survey data as needed. Present data to staff as a resource.

**Model Toolkits and Ordinances**

**Project Manager:** Andrew Williams-Clark

**Team:** Beck, Ihnchak, Navota, O'Neal, K. Smith, Zwiebach

**Description:** This project will prepare model planning approaches on topics of interest to local communities and planners. These include ordinances, other regulations, or treatment of other planning issues. Topics addressed in FY 15 were identified based on past municipal survey results and committee feedback, and include sustainability plans, conservation design, complete streets, and aging in place. Fair housing was also identified, but the ability to pursue this topic depends on securing outside funding. Four of these (all but fair housing) were initiated in FY 14, with completion scheduled in FY 15. Once models are produced, CMAP will work with several communities to implement the ordinance locally (covered in more detail in the LTA section). Also in FY 15, topics for model toolkits in FY 16 will be identified based on the municipal survey and stakeholder input.

**Products and Key Dates:** Completion of four toolkit or model ordinances on topics of interest. Identification of new model toolkits and ordinances for FY 16 (spring 2015).

**1<sup>st</sup> Quarter Progress:**

- Reframed project approach to focus deliverables as a research and development product that refines the agency's approach to a specific planning topic, with less attention to detailed step-by-step instructions and external distribution.
- Redefined the focus of the sustainability plans toolkit in line with the direction described above, and began drafting the document.
- Reframed conservation design toolkit to focus primarily on stormwater planning based on LTA project experience.
- Completed a draft of the complete streets toolkit.
- Drafted outreach guide for interjurisdictional housing plans toolkit.

## **2<sup>nd</sup> Quarter Objectives:**

- Complete draft of sustainability plans toolkit and indicators guide for internal review in January.
- Observe pilot approach to stormwater planning in one consultant led LTA project. Seek external funding to support this work.
- Draft a detailed outline and introductory components for the aging in community toolkit.
- Revise complete streets toolkit draft to meet the needs of staff and key stakeholders through one or more deliverables.
- Complete draft of interjurisdictional housing plans toolkit for posting in January.
- Secure funding for the fair housing toolkit or fold this work into the equity project.

## **Planning Commissioner Workshops**

**Project Manager:** Erin Aleman

**Team:** Ambriz, Olson

**Description:** A series of training workshops for Planning Commissioners will be provided, covering issues such as the importance of updating the comprehensive plan, consistency of local ordinances, legal issues in planning, and placing local land use decisions within a regional context. These will be coordinated with APA-IL, COGs, and other relevant groups. Each workshop will be hosted by a single municipal Planning Commission, with invitations to other nearby communities. The workshops will be targeted to communities recently completing CMAP-led technical assistance projects. In FY 15, expansion of these types of trainings beyond

Planning Commissions to include municipal elected officials or other community members will also be examined, and the effectiveness of the current workshop format will be evaluated.

**Products and Key Dates:** Eight Planning Commissioner workshops, held throughout year (approximately two per quarter). Evaluate current program effectiveness, and investigate and develop strategy for expanding training workshops beyond Planning Commissioners (fall 2014).

## **1<sup>st</sup> Quarter Progress:**

- Scheduled plan commissioner workshops in Oak Park and Riverdale.

## **2<sup>nd</sup> Quarter Objectives:**

- Continue to schedule plan commissioner workshops.
- Coordinate materials for Oak Park (9/4/2014) and Riverdale (11/13/2014).

## **AREA 2: LOCAL TECHNICAL ASSISTANCE**

**Program Manager:** Bob Dean

The Local Technical Assistance (LTA) program involves working directly with a community or group of communities on a product that is customized for their use. Projects in this area have a specific audience and are geographically limited. New projects are added to the LTA program each October. The projects that were currently underway or committed (and the project manager for each) at the end of the 1<sup>st</sup> quarter of FY 15 include:

- Algonquin-Carpentersville river corridor study (Daly)
- Arlington Heights bicycle and pedestrian plan (O'Neal)
- Barrington area bicycle and pedestrian plan (Pfingston)
- Bensenville comprehensive plan (Shenbaga)
- Berwyn capital improvements plan (Dean)
- Berwyn parking study (Bayley)
- Berwyn zoning ordinance update (Ihnchak)
- Campton Hills zoning ordinance update (Ihnchak)
- Carol Stream comprehensive plan (Woods)
- Chicago Heights comprehensive plan (Smith)
- Chinatown (Chicago) neighborhood plan (Ostrander)
- Cicero comprehensive plan (Burch)
- Cook County consolidated plan / CEDS (Burch)
- Crete comprehensive plan (Pfingston)
- Crystal Lake transportation plan (Beck)
- Dixmoor planning prioritization report (Gershman)
- DuPage County sustainability plan (Yeung)
- DuPage County/Addison Homes for a Changing Region study (Smith)
- DuPage County/Hanover Park Homes for a Changing Region study (Williams-Clark)
- Elmwood Park zoning ordinance analysis (Ihnchak)
- Franklin Park comprehensive plan (Woods)
- Franklin Park industrial areas plan (Woods)
- Glenview natural resources plan (Daly)
- Governors State University green infrastructure plan (Hudson)
- Harvard comprehensive plan (TBD)
- Joliet corridor study (Ostrander)
- Kane County health impact assessment (Ostrander)
- Kane County transit plan implementation (Dick)
- Lake County IL 53/120 corridor plan (Navota)
- Lake County sustainability plan (Ihnchak)
- Lake County/Round Lake Homes for a Changing Region study (Ostrander)
- Lan-Oak Park District master plan (Dick)
- Lyons comprehensive plan (Okoth)
- Morton Grove comprehensive plan (Woods)
- North Aurora comprehensive plan (Pfingston)
- North Chicago comprehensive plan (Seid)
- Olympia Fields subarea plan (Williams-Clark)
- Oswego-Montgomery-Yorkville shared services study (Yeung)
- Park Forest bicycle and pedestrian plan (Bayley)
- Park Forest zoning ordinance update (Ihnchak)
- Pilsen-Little Village (Chicago) neighborhood plan (Zwiebach)
- Pingree Grove comprehensive plan (Dick)
- Richton Park comprehensive plan (Smith)
- Richton Park zoning ordinance update (Seid)
- Rosemont comprehensive plan (Shenbaga)
- South Elgin zoning ordinance (Seid)
- SSMMA complete streets plan (O'Neal)
- SSMMA workforce development plan (TBD)
- Summit comprehensive plan (Beck)

- UIC multimodal transportation plan (Bayley)
- Waukegan corridor plan (Ostrander)
- West Pullman (Chicago) corridor plan (Panella)
- Westchester zoning ordinance (Ihnchak)
- Winthrop Harbor comprehensive plan (Shenbaga)
- Zion comprehensive plan (Beck)

**Program Administration and Monitoring**

**Project Manager:** Drew Williams-Clark

**Team:** Aleman, Navota, Olson

**Description:** This work plan item includes overall administration and tracking of progress of the LTA program. The preparation of monthly reports on project progress is a key outcome of this work plan item. It also involves regular updates on project status, quarterly reviews of staff time expectations and contract expenditures, and providing reports on program progress as necessary.

**Products and Key Dates:** Monthly reports on progress of ongoing and upcoming projects (ongoing). The number of projects at various stages (initiated; 50% complete; 90% complete; 100% complete) will be tracked and reported quarterly.

**1<sup>st</sup> Quarter Progress:**

- Continued to advance projects already begun, with preparation of 5 existing conditions reports (bringing the total to 111), 8 draft plans (bringing the total to 101), and 9 final plans (bringing the total to 87).
- Initiated 6 additional projects. A total of 135 projects had reached this stage by the end of the quarter, including 96 staff-led projects and 39 consultant-led projects.

**2<sup>nd</sup> Quarter Objectives:**

- Continue to advance projects, with preparation of several existing conditions reports, development of 8 additional draft plans, and adoption/completion of 8 final plans.
- Initiate 2 additional staff-led projects and 2 consultant-led projects, preparing other projects for an early 2015 kickoff.

Project stage	End FY 11	End FY 12	End FY 13	End FY 14	1Q FY 15	2Q FY 15	3Q FY 15	End FY 15
Completed and adopted (100% complete)	0	10	42	78	87			
Final draft complete (90%)	0	18	48	93	101			
Existing conditions complete (50%)	0	29	62	106	111			
Fully initiated	14	47	95	129	135			

**Project Development and Scoping**

**Project Manager:** Erin Aleman

**Team:** Bayley, Beck, Burch, Dick, Ihnchak, Navota, Ostrander, Shenbaga, K. Smith, Williams-Clark

**Description:** This work plan item includes the annual call for projects, application review, and project selection for the LTA program. These activities include close coordination with the RTA, follow-ups with applicants, and review of project applications with stakeholders and partners. It also includes activities following project selection; many LTA projects require significant further scoping before the most appropriate CMAP role can be determined. This work plan item includes meetings with project sponsors and key local stakeholders, research on relevant past activities in each community, and preparation of a proposed scope of work for CMAP's involvement in each project.

**Products and Key Dates:** Review of applications submitted and project prioritization (October 2014). Call for projects for following year (May 2015). Ongoing scoping of projects as they are submitted through new calls for projects (ongoing).

**1<sup>st</sup> Quarter Progress:**

- Worked with Local Planning team to prioritize LTA applications received.
- Followed-up with 15 applicants to further discuss their applications, including phone calls and on-site visits.
- Discussed projects with technical assistance providers group and various committees, and developed staff recommendation.

**2<sup>nd</sup> Quarter Objectives:**

- Present the final program to Transportation Committee, Local Coordinating Committee, CMAP Board, and MPO Policy Committee.
- Notify applicants of their application status (accepted/rejected).
- Determine schedule for startup of upcoming projects and follow up with sponsors of projects beginning in the near future.

**Management and Review of Staff-Led Projects**

**Project Manager:** Jason Navota

**Team:** Entire Local Planning division, some involvement from other divisions

**Description:** Each LTA project is assigned a project manager who is responsible for the timely completion of the project. Project managers are responsible for conducting a large portion of the work required on their projects, as well as identifying needs for additional project support, outreach assistance, and partner coordination (described in the following several work plan items). This work plan item involves preparation and review of interim and final materials, including maintaining a high standard of quality for all documents produced.

**Products and Key Dates:** Completion of approximately twenty projects using direct staff assistance from CMAP and initiation of a similar number of additional projects (ongoing).

**1<sup>st</sup> Quarter Progress:**

- Completed four staff-led projects including Westchester comprehensive plan, Hinsdale parking strategies plan, Kane County / Geneva Homes for a Changing Region project, and Openlands local food project.
- Managed staff workloads and project assignments. Adjusted schedules in response to multiple staff changes.



- Tracked time spent on projects, with approximately 7,500 hours spent.

## **2<sup>nd</sup> Quarter Objectives:**

- Complete approximately six staff-led projects.
- Continue to track and manage workloads and adjust assignments and project schedules as necessary. Post new positions and begin hiring process for new staff.

## **Management and Review of Consultant-Led Projects**

**Project Manager:** Sam Shenbaga

**Team:** Olson, Pfingston, Williams-Clark, some involvement from other Local Planning staff

**Description:** This work plan item provides consultant assistance to local governments to support the preparation of comprehensive plans, sub-area plans and ordinance revisions to implement these plans, with a focus on linking land use and transportation. Activities during the year include development of RFPs, selection of consulting firms for each project, management of contracts, and oversight and evaluation of consultant work.

**Products and Key Dates:** Completion of approximately ten projects using grants or contracts and initiation of a similar number of additional projects (ongoing).

## **1<sup>st</sup> Quarter Progress:**

- Completed five projects, including Lansing comprehensive plan, Prospect Heights comprehensive plan, Evanston bike plan update, South Elgin bike plan, and NWMC Des Plaines River bike plan.
- Released RFPs for DuPage / Hanover Park Homes for a Changing Region study and Westchester zoning ordinance update.
- Consultants selected for Barrington Hills, Pingree Grove, and West Pullman projects.
- Created evaluation forms and scored each consultant led project completed to date. Forms shared with consultants and additional information provided to consultant when requested.

## **2<sup>nd</sup> Quarter Objectives:**

- Complete two consultant-led projects.
- Release RFPs for three to four consultant-led projects.
- Select consultant for DuPage / Hanover Park Homes for a Changing Region study and Westchester zoning ordinance update.
- Continue project administration, monitoring, reporting, and review of draft project documents.
- Create evaluation forms for recently completed projects and share with consultants.

## **Project Implementation**

**Project Manager:** Dan Olson

**Team:** Aleman, Dick, Ihnchak, Navota, Williams-Clark, LTA project managers

**Description:** Following completion of LTA projects, CMAP remains involved for two years to track project implementation and assist in appropriate ways. Involvement includes discussing implementation progress with the project sponsor on a quarterly basis, identifying appropriate activities for CMAP (such as providing trainings, assisting with grant applications, or reaching out to partner organizations) in the

upcoming quarter, and providing regular updates on progress through the Board report. An implementation report on the LTA program which summarizes implementation progress and lessons learned to date will be released in fall 2014.

Particular coordination with the Performance-Based Programming division will occur related to aligning infrastructure investment with LTA recommendations.

**Products and Key Dates:** Preparation and release of first formal LTA implementation report (fall 2014). Preparation of implementation updates for Board report (quarterly).

**1<sup>st</sup> Quarter Progress:**

- Developed implementation update for Board in July, and prepared for update in October.
- Strategized in coordination with senior members of Local Planning department about future approach to project implementation.
- Discussed implementation history with working committees as part of overall evaluation of LTA program.

**2<sup>nd</sup> Quarter Objectives:**

- Prepare quarterly implementation updates for Board.
- Determine internal strategies to increase and systematize project implementation.
- Include implementation considerations in overall LTA evaluation report.

**Outreach and Communications**

**Project Manager:** Erin Aleman, Tom Garritano

**Team:** Gershman, Green, Lopez, Plagman, Reisinger, Robinson, K. Smith, Vallecillos

**Description:** Inclusive public engagement processes will be part of each LTA project undertaken. This work plan item includes the development and implementation of a public engagement process as part of each project. This project also includes media and legislative outreach during and after each LTA project.

**Products and Key Dates:** Initial Project Outreach Strategy (PROUST) for each project (ongoing). Final report on public engagement results for each local project (ongoing). Communications strategy for each project (ongoing). Legislative outreach for each project (ongoing).

**1<sup>st</sup> Quarter Progress:**

- Developed project outreach strategy documents and completed project outreach appendices as needed.
- Coordinated with legislative team to present LTA project details to key legislators.

**2<sup>nd</sup> Quarter Objectives:**

- Continue to develop project outreach strategy documents and complete project outreach appendices as needed.
- Continue to coordinate with legislative team and legislator's offices about upcoming public meetings.

## **Data and Mapping Support**

**Project Manager:** Agata Dryla-Gaca

**Team:** Bayley, Drennan, Okoth, Panella, Pedersen, interns

**Description:** Provide customized data preparation, analysis and mapping support to Local Technical Assistance project managers. Data and analysis staff will be assigned to projects several months before they are initiated based on availability and needed skills. A set of guidelines for preparing standardized LTA data and mapping products will ensure uniform quality control and streamline preparation of data and map products.

**Products and Key Dates:** Data and map products for each LTA project (ongoing).

### **1<sup>st</sup> Quarter Progress:**

- Spatial Data, Analysis and Map products for: Bensenville, Lyons, Rosemont, Homes for a Changing Region (Geneva Group), Cook County Consolidated Plan, Arlington Heights, Crystal Lake, Park Forest, Oswego, Pilsen/Little Village.
- Improved analysis approach and results display of transportation related topics.
- Bicycle System Inventory coordination.
- Assisted other GIS users/planners with technical help.
- Held monthly “GIS and Mapping for LTA” meetings.
- Met with communication staff to discuss regional map layout.
- Met with IT Principal and other GIS analysts about starting incorporating web mapping to CMAP’s process.
- Responded to internal (new LTA Projects locations in the region, legislative representatives update) and external (Foreclosures in SSMMA area for Land Bank) data analysis and mapping requests.

### **2<sup>nd</sup> Quarter Objectives:**

- New and ongoing projects – spatial data, analysis and mapping support and coordination.
- Start testing online mapping capabilities at ArcOnline organizational license level when available.
- Focus on environmental projects spatial analysis and mapping needs – identify possible improvements or additions.
- Transfer bicycle recommendations into Bicycle Inventory System.
- Explore using other groups’ findings in representing existing conditions (walkshed).

## **Research and Analysis Technique Development**

**Project Manager:** Drew Williams-Clark

**Team:** Beck, Burch, Loftus, Navota, Vernon, Yeung, others TBD

**Description:** This project will explore the use of more advanced analytical techniques as part of LTA projects, both as a way to strengthen individual projects and to test the use of different data sources and techniques which ultimately could be used for other purposes. Initial areas of exploration may include housing demand forecasting, water supply analysis, community resilience in terms of climate change adaptation, and transportation analysis.

**Products and Key Dates:** Incorporation of new analytical methods into individual LTA projects (ongoing). Reports on successes, challenges, and lessons learned for extrapolation to larger geographies (quarterly).

**1<sup>st</sup> Quarter Progress:**

- Completed investigation into datasets that could be used in climate adaptation profiles.
- Completed automation of municipal housing market forecast model.

**2<sup>nd</sup> Quarter Objectives:**

- Generate pilot climate adaptation profile for at least one local government jurisdiction.
- Finalize automated municipal housing market forecast model for posting on CMAP website.
- Monitor pilot utilization of stormwater flowpath modeling in one LTA project.

**Partner Coordination**

**Project Manager:** Erin Aleman

**Team:** Olson, Shenbaga

**Description:** The involvement of partner organizations including government, nongovernmental, and philanthropic groups is a central part of CMAP’s approach to the LTA program. This work plan item includes identification of appropriate organizations to participate in local projects and coordination of the project processes to involve these organizations, as well as convening partners through working committees, technical assistance providers group, and other formal and informal committees. This project also includes the incorporation of non-traditional topics within LTA projects, such as health, arts and culture, workforce development, and others.

**Products and Key Dates:** Identification of appropriate partner organizations and roles for each LTA project (ongoing). Presentation of LTA projects to relevant CMAP working committees (ongoing). Regular updates to transit agencies and other relevant stakeholders (monthly). Periodic meetings of the technical assistance providers group (quarterly).

**1<sup>st</sup> Quarter Progress:**

- Held technical assistance providers group meeting to discuss LTA project applications. Also discussed how to formalize partnerships to strengthen project implementation.
- Discussed how staff can proactively engage the appropriate partners on LTA projects to strengthen implementation.

**2<sup>nd</sup> Quarter Objectives:**

- Coordinate a second technical assistance providers meeting to discuss participation in upcoming projects.
- Develop better accountability standards for project managers who are tasked with LTA project implementation activities.

**External Resource Development**

**Project Manager:** Erin Aleman

**Team:** Navota, Olson, K. Smith, Williams-Clark, others as relevant to specific topics

**Description:** To cover a breadth of topics, CMAP will need to have access to funding resources beyond transportation sources. This project involves seeking external resources to support the LTA program and CMAP's work in general, either through competitive applications to public sector (most commonly federal or state) programs or philanthropic organizations, or through cultivation of relationships with potential funders.

**Products and Key Dates:** Monitoring and evaluation of federal and state grant opportunities (ongoing). Periodic communication with philanthropic groups and other potential funders concerning the value of the LTA program (ongoing). Applications submitted in response to funding opportunities (as needed).

**1<sup>st</sup> Quarter Progress:**

- Developed a brochure and a few topical information (climate adaptation, housing) sheets that can be presented to potential funders.
- Submitted proposal to HUD for fair housing funding.
- Explored funding partnerships with Cook County and MacArthur for funding for climate and storm water planning.
- Received funding from the Chicago Community Trust's systemic change grant; separate grant for fair housing was not successful.

**2<sup>nd</sup> Quarter Objectives:**

- Continue funding discussions with Cook County and MacArthur.
- Update external resources development strategy document.
- Scan major funders (federal, state, philanthropic) for potential future opportunities.

**Program Coordination and Evaluation**

**Project Manager:** Bob Dean

**Team:** Aleman, Dick, Dryla-Gaca, Ferguson, Ihnchak, Navota, Olson, Reisinger, Schuh, Shenbaga, Williams-Clark

**Description:** This involves overall coordination and oversight of the LTA program, including both staff-led projects and those pursued through contracts or grants. This project includes internal coordination with other departments and alignment of the LTA program with agency priorities. In FY 15, an element of this project is the preparation of a report evaluating the success of the LTA program to date and recommending program changes as necessary.

**Products and Key Dates:** Preparation of LTA evaluation report (fall 2014).

**1<sup>st</sup> Quarter Progress:**

- Developed and presented three-part evaluation series to working committees.
- Held biweekly meetings with representatives of other departments to coordinate work. Focused these meetings primarily on discussing implementation methods.

## **2<sup>nd</sup> Quarter Objectives:**

- Prepare final report on LTA evaluation recommending changes for future years and present to Board.
- Continue to hold quarterly meetings with other departments. Continue focus on implementation, and identify other systematic program elements to address.

## **POLICY ANALYSIS AND DEVELOPMENT PROGRAM**

### **Program Oversight:** Jill Leary

GO TO 2040 addresses broad issues of governance and policy, which are equally as important as physical infrastructure to our region's future. The plan's approach in this area is to support activities that create a favorable policy environment for sustainable prosperity and regional job growth. The primary goal of this core program is to use the agency's vast data resources to generate robust analyses in subject areas aligning with GO TO 2040. Dissemination of this analysis provides the context for strategic coordination on policy with other organizations, including administrative and/or legislative action. This core program reflects agency priorities, ranging from transportation finance to economic innovation to state and local taxation to broader land use issues including housing and natural resource policies. The main activities include research and analysis, steering GO TO 2040 priorities through the agency's committee structure, legislative analysis, and coordination by CMAP staff with other organizations.

## **AREA 1: REGIONAL MOBILITY**

### **Federal and State Transportation Policy Analysis**

**Project Manager:** Alex Beata

**Team:** Hollander, Murdock

**Description:** The current federal transportation authorization, MAP-21, will expire in September 2014. Despite a number of positive reforms, MAP-21 has not addressed sustainable funding, the need for a robust, multimodal freight program, or a performance-based approach to investment decisions. The State of Illinois faces similar challenges, given declining state resources, episodic state bond programs, and unclear methodologies for project prioritization.

This project will continue CMAP's leadership role on these key issues.

**Products and Key Dates:** CMAP reauthorization principles (Fall 2014); Major Metro reauthorization principles (Fall 2014); ongoing research on federal and state transportation finance issues via issue briefs and the Policy Updates blog (ongoing).

### **1<sup>st</sup> Quarter Progress:**

- Updated CMAP reauthorization principles were completed in June 2014 and sent to the Illinois delegation in the early summer. Presented these principles to the Council of Mayors Executive Committee, which chose to send another letter to the Illinois delegation.
- In addition to numerous Policy Updates on federal policy (see description under Federal Legislative Strategy section), published Policy Updates on state policy issues such as the local MFT allotments.
- Presented to Freight Committee in September on freight-related provisions in proposed reauthorization bills.

- Made initial contact with major metro regions on potential reauthorization principles, and shared the CMAP reauthorization principles with them.

#### **2<sup>nd</sup> Quarter Objectives:**

- Continue monitoring federal and state legislative activity related to transportation.

### **Regional Freight Policy and Capital Prioritization**

**Project Manager:** Alex Beata

**Team:** Murdock, Murtha

**Description:** The Regional Freight Leadership Task Force recommended to the CMAP Board that the agency include robust freight planning as an element of the next regional plan.

Working through the Freight Committee, this project will establish a framework for that regional freight planning process. More specifically, this framework will provide policy guidance, identifying the types of projects to be considered in the freight planning process, as well as preferred strategies and work types to be prioritized. This framework will not inventory data needs for the freight planning process, nor will it identify specific projects. This project team will work in close coordination with project managers from the performance-based programming area to align policy, planning, and programming approaches.

**Products and Key Dates:** Scope of work (July 2014), draft policy framework (September 2014), revised policy framework (November 2014), draft programming framework (January 2015), revised programming framework (March 2015), final policy and programming framework (May 2015).

#### **1<sup>st</sup> Quarter Progress:**

- Developed scope.
- Presented scope to CMAP Freight Committee in September, along with other updates on freight-related work at CMAP.
- Began initial development of universe of potential work types and operational programs for analysis.

#### **2<sup>nd</sup> Quarter Objectives:**

- Finalize the universe of potential work types and operational programs, present to Freight Committee, and refine as needed.
- Begin research into potential methodologies to study the identified work types and operational programs.

### **Major Capital Projects Implementation**

**Project Manager:** Jill Leary

**Team:** Blankenhorn, Bozic, Dean, Elam, Leary, Schmidt, Schuh, Wies

**Description:** While the primary transportation emphasis of GO TO 2040 is to maintain and modernize, the plan contains a handful of fiscally constrained major capital projects that will maximize regional benefits of mobility and economic development. Staff continues to follow an agency strategic plan (FY 14/15) for prioritizing opportunities to add value in project development. CMAP will deploy some resources, in coordination with state, regional, and local agencies and groups, to generate the data,

information, policy analysis, and outreach to advance implementation of GO TO 2040's fiscally constrained priority projects. The implementation of congestion pricing will continue to be a major priority of this work.

**Products and Key Dates:** Monthly internal meetings and project updates (ongoing); other technical assistance and involvement with project planning as stipulated in the strategic plan (ongoing).

**1<sup>st</sup> Quarter Objectives:**

- Quarterly [project status](#) update completed.
- Final work completed on GO TO 2040 update prepared.

**2<sup>nd</sup> Quarter Objectives:**

- GO TO 2040 Update anticipated to be approved.
- Resume monthly internal meetings.

**Green Infrastructure Vision**

**Project Manager:** Louise Yeung

**Team:** Beck, Navota, Elam, consultant contract

**Description:** Last fiscal year, staff produced a report on recommended policy applications for the Green Infrastructure Vision (GIV), including its potential use for transportation project development, facility planning area review, municipal comprehensive plans, and land conservation. This year, staff will further develop the GIV to support local planning and transportation programming, and will support the effort of partners in Chicago Wilderness to apply the GIV to land conservation decisions and to prepare updates to the analysis behind the GIV. With consultant support, staff will prepare a report estimating the economic value of protecting the landscapes identified in the GIV, which could be used to build support for conservation efforts.

**Products and Key Dates:** Economic valuation report (January 2015).

**1<sup>st</sup> Quarter Progress:**

- Consultant completed draft literature review and preliminary assessment of ecosystem benefits.
- CMAP and the consultant held a public workshop to solicit feedback from local experts in order to develop the updated GIV version.

**2<sup>nd</sup> Quarter Objectives:** Consultant work is expected to be completed by the end of the 2<sup>nd</sup> Quarter.

Deliverables include the following:

- Final literature review and report that is based on feedback from the public workshop and summarizes the findings of the valuation study.
- GIV spatial tool that provides the estimation of economic values and ecosystem benefits for the CMAP region in ArcGIS.



## AREA 2: REGIONAL ECONOMY

### **Challenges and Opportunities in State and Regional Economic Development Policy**

**Project Manager:** Lindsay Hollander

**Team:** Murdock, Peterson, Weil

**Description:** CMAP's two industry cluster drill down reports include a number of recommendations encouraging the reorientation of economic development policies and practices both regionally and statewide. A FY 14 Phase 1 report focused on analyzing best practices in state and regional economic development in the United States. The report's summary of best practices include: strategic planning to establish investment priorities, coordinated and streamlined programs, accessible information and evaluation of programs, and an outward facing metropolitan strategy. With these best practices in hand, Phase 2 now focuses on the challenges and opportunities of State of Illinois and metropolitan Chicago's economic development policies and procedures.

**Products and Key Dates:** Final report (November 2014).

#### **1<sup>st</sup> Quarter Progress:**

- Completed research and interview for the report.
- Completed draft of the report.

#### **2<sup>nd</sup> Quarter Objectives:**

- Publish report.
- Present the report to Economic Development Committee.

### **Regional Housing and Development Analysis**

**Project Manager:** Elizabeth Schuh

**Team:** Burch, Morck, Murdock, Z. Vernon

**Description:** GO TO 2040 emphasizes the need to coordinate planning for transportation, land use, and housing. This project will focus on continuing to enhance the agency's understanding of ongoing housing and land use change in the region and education on topics related to the interaction of land use, transportation, and economic competitiveness. In FY 15, staff will review prior analyses under this project and identify data to be updated annually as well as key topics for more in-depth analysis. Annual analyses will continue to cover trends such as building permits, housing diversity, housing tenure changes, and income trends. In-depth topic areas will build on recent policy analysis work and are likely to include demographics of differing housing types, regional industrial and commercial vacancy trends, and the relationship of housing diversity and economic competitiveness. In addition, there will be some integration of the analysis of regional development trends with work under the Regional Tax Policy Analysis project.

**Products and Key Dates:** Proposal of annual update datasets and expanded topic areas for FY15 (August 2014); Analysis and policy blog updates on the impacts of housing and non-residential development change in the region (quarterly).

### **1<sup>st</sup> Quarter Progress:**

- Researched potential datasets, indices, and metrics for inclusion in the quarterly housing and land use policy updates.
- Compiled housing and non-residential land use data and drafted initial charts.
- Published a policy update on homeownership and vacancy trends in the region.

### **2<sup>nd</sup> Quarter Objectives:**

- Continue to research

## **Regional Tax Policy Analysis**

**Project Manager:** Lindsay Hollander

**Team:** Murdock

**Description:** This project supports CMAP's commitment to state and local tax policy reform through a series of analyses on the key issues affecting transportation, land use, economic development, and equity in northeastern Illinois. This project will also include ongoing outreach to CMAP partners on tax policy issues. The analysis and outreach will be used to develop an approach for defining and contextualizing the region's tax policy reform priorities. Topics are likely to include updated analysis of the effect of property tax classification, exploratory analysis of local revenue reliance compared to tax rates, an integration of tax policy analysis with the land use and development analysis being undertaken in Regional Housing and Development Analysis, and potential replacements for the motor fuel tax.

**Products and Key Dates:** The project will be executed as a series of four issue briefs or policy updates to be published in October, January, April, and June. Scopes for each piece will be delivered one month in advance (September, December, March, and May).

### **1<sup>st</sup> Quarter Progress:**

- Published policy update on legislative efforts regarding local government consolidation.
- Published policy update on local efforts to consolidate local governments.
- Began exploratory analysis of local revenue reliance and tax rates.
- Completed property tax data analysis and maps to be used for the property tax minisite.
- Drafted policy update on property tax classification.
- Drafted one-pager on the state motor fuel tax.

### **2<sup>nd</sup> Quarter Objectives:**

- Publish policy update on property tax classification.
- Complete one-pager on the state motor fuel tax.
- Continue work on local revenue reliance and tax rates.
- Draft policy update on local revenue reliance and tax rates.

## **Freight and Manufacturing Clusters: Regional Policy Analysis**

**Project Manager:** Elizabeth Schuh

**Team:** Morck, Murdock, B. Peterson, Vernon, Weil

**Description:** In this next fiscal year, CMAP will continue its focus on analyzing the specific infrastructure, workforce, and innovation challenges and opportunities in the freight and manufacturing clusters. Projects will include: 1) next steps on the implementation of the O’Hare Subregional Drill-Down report; 2) analysis of spatial mismatch between jobs and housing, where workers live, and policy implications for infrastructure and operations, affordable housing, and workforce development; 3) supply-chain analysis of key innovative industries inside these clusters to further examine supplier, customer, and support industries; 4) assessments of the current state of “incubators” and “accelerators” in the region, and their relevance to the freight and manufacturing clusters.

**Products and Key Dates:** Implementation approach to O’Hare subregional drill-down (July 2015); Analysis of data resources for jobs-housing report or blogs (August 2014); Final Jobs- Housing report or blog (December 2014); Incubator Analysis report or blogs (March 2015); Supply-chain analysis (June 2015).

**1<sup>st</sup> Quarter Progress:**

- Freight-manufacturing worker commute analysis
  - Researched data resources available to analyze worker commute patterns by industry.
  - Completed an initial analysis utilizing LEHD data to provide regional metrics on freight-manufacturing workers commutes. Began subzone-level analysis.
- Began research and scoping for the Incubator analysis and Supply-chain analysis projects.

**2<sup>nd</sup> Quarter Objectives**

- Freight-manufacturing worker commute analysis
  - Review initial subzone-level analysis to determine feasibility and utility of analysis at subregional geographies. Refine analysis as necessary.
  - Complete policy update using regional and/or subregional analysis results.
- Determine areas of research, data needs, and potential work products to complete scoping of the Incubator and Supply-chain analysis projects.

**Regional Economic Indicators Analysis**

**Project Manager:** Simone Weil

**Team:** B. Peterson

**Description:** CMAP intends to play a greater role in collecting and analyzing data on regional economic indicators to keep our partners and the general public aware of the region’s broad economic trends, especially related to our major industry clusters and the workforce and innovation recommendations of GO TO 2040. In FY 14, a larger set of primary and kindred indicators were prioritized in the GO TO 2040 Plan Update process. Staff will now focus on updating the data and delivering a set of analyses on why these indicators are important, how they compare to other metro areas, and public/private solutions to reversing downward trends.

**Products and Key Dates:** The project will be executed as a series of ongoing issue briefs or policy blogs.

**1<sup>st</sup> Quarter Progress:**

- Continued outreach to potential microsite users.
- Finalized FY15 policy update scope and schedule.

- Scoped, researched, and posted two policy updates.
- Updated one indicator theme's data.

**2<sup>nd</sup> Quarter Objectives:**

- Scope, research, and draft two policy updates.
- Update one indicator theme's data.
- Continue outreach to potential microsite users.
- Analysis of potential alternative measures.

**Regional Equity Analysis**

**Project Manager:** Andrew Williams-Clark

**Team:** Murdock, K. Smith

**Description:** CMAP has addressed certain aspects of equity in GO TO 2040 and, more recently, through the LTA program's Fair Housing and Equity Assessment. In a long range comprehensive planning process, it is appropriate for CMAP to revisit equity and define its relevance within a number of focus areas. This project will work to define equity, scan how other regions have incorporated equity into their long range plans, create initial indicators that cut across multiple categories such as transportation, housing, economic development, environmental justice, and tax policy, and identify major policy challenges and opportunities.

**Products and Key Dates:** Final Report (December 2014).

**1<sup>st</sup> Quarter Progress:**

- Scoped project. Received internal approval of scope.
- Completed scan of peer MPOs to understand how they treat equity in planning and programming.
- Completed review of federal regulations around planning and equity.
- Drafted memorandum for CMAP working committees describing project scope, MPO scan, and regulations.

**2<sup>nd</sup> Quarter Objectives:**

- Present memorandum to CMAP working committees describing project scope, MPO scan, and regulations.
- Conduct initial literature review on equity in regional planning and programming.
- Conduct exploration of indicators to measure regional conditions.
- Draft memorandum on literature review and/or indicators.

**AREA 3: CMAP/MPO COMMITTEE SUPPORT AND LEGISLATIVE STRATEGY**

**State Legislative Strategy**

**Project Manager:** Gordon Smith

**Team:** Allen, Plagman, Weil, other policy staff

**Description:** Under this project, staff will monitor legislative activities at the Illinois General Assembly during regular and veto session and actions taken by the Governor, such as vetoes, executive orders, or other relevant announcements that impact our region. Staff will maintain relationships with key staff in the House, Senate, Governor's Office, other constitutional offices and state departments to keep abreast of these activities. Staff will also maintain relationships with CMAP's partners and stakeholders to keep informed with their legislative concerns and initiatives. Staff will provide an analysis of bills of significant interest to CMAP and the status of these bills as they move through the legislative process. Staff will provide written and verbal reports on these activities regularly to executive staff, CMAP board, policy and working committees, and the CAC. Staff will often submit Policy Updates on relevant topics of interest.

**Products and Key Dates:** State Agenda (October 2014); Monthly Board Report, Final Legislative Report (June 2015), Veto Session Report (TBD), Policy Updates on state legislative issues (ongoing), Factsheets on GO TO 2040 priorities (as needed); Outreach Strategy Outline (as needed); Regional Legislative Briefings (June-July); Congressional Staff Briefings (TBD)

**1<sup>st</sup> Quarter Progress:**

- Met with legislators (35) and caucus staff (3 of the 4 caucuses) to discuss State Legislative Framework and Agenda, CMAP's transportation and tax policy initiatives, and other GO TO 2040 implementation activities.
- Begin review and development of 2015 Framework and State Agenda Docs.
- Develop outreach strategy for region revenue campaign and review current legislative outreach activities for consistency and enhancement.

**2<sup>nd</sup> Quarter Objectives:**

- Continue to meet with legislators and staff to discuss State Legislative Framework and Agenda, CMAP policy initiatives, and other GO TO 2040 implementation activities.
- Review a new legislative tracking tool.
- Convene a meeting of the CMAP legislative working group.
- Continue review and development of 2015 Framework and State Agenda Docs.
- Review Legislative outreach strategy for consistency with region revenue campaign.

**CMAP Operations Funding and Regional Infrastructure Fund**

**Project Manager:** Randy Blankenhorn

**Team:** Leary, Dowdle, Dean, Garritano, Smith, Aleman, Reisinger

**Description:** Under this project, staff will develop a sustainable funding plan and implementation strategy that diversifies CMAP's resources for operating revenues that will match federal funds, allow some expansion of non-transportation activities, enhance the local technical assistance program and provide capital funding for infrastructure projects that have regional benefits. Staff will develop an action plan that leads to the development of legislation enabling these activities for the spring 2015 legislative session. Should support for this approach not be realized, staff will develop alternative means for diversifying CMAP revenues.

**Products and Key Dates:** Draft implementation strategy for Board review, build coalition of support, draft legislation (July through December 2014). Introduce legislation in the Illinois General Assembly (January-February 2015). Develop and present to Board alternative funding options should legislation not be successful (spring/summer 2015).

**1<sup>st</sup> Quarter Progress:**

- Met with key regional partners from private, public, and civic sectors, to gauge interest in and political feasibility of a regional infrastructure fund proposal.
- Following direction of the CMAP Board, developed work plan and campaign approach, dividing work between areas of project management, fund proposal, legislation, outreach, and messaging.
- Initiated development of fund proposal, related messaging materials (website, one pager, infographics), and outreach and legislative strategies.
- Released RFP for lobbying services.

**2<sup>nd</sup> Quarter Objectives:**

- Finalize fund proposal.
- Initiate lobbying contract, implement legislative strategy (draft bill, build legislative coalition and identify sponsors).
- Build regional coalition of business, labor, and civic leadership with government support; plan January public launch; finalize external leadership team membership and convene mid-November.
- Develop website for “soft” launch in November, initiate media outreach, develop printed materials, prepare social media strategy.

**Federal Legislative Strategy**

**Project Manager:** Alex Beata

**Team:** Leary, Murdock, other relevant staff

**Description:** Under this project, staff will monitor actions in the U.S. Congress and other relevant federal announcements that impact our region. Specific continuing areas of focus include reauthorization of the transportation legislation as well as the Sustainable Communities Initiative.

**Products and Key Dates:** Federal Agenda (January 2014); Policy Updates on federal legislative issues (ongoing)

**1<sup>st</sup> Quarter Progress:**

- Developed joint project scope for the 2015 federal agenda with the 2015 state agenda and framework.
- Began internal development process for 2015 federal agenda, including two meetings with CMAP subject-area experts to discuss high-level changes to the agenda. Initial text edits completed.
- Monitored the NPRM for metropolitan and statewide planning and TIGER grant announcements.
- Wrote Policy Updates on the MAP-21 extension/reauthorization, Build America Investment Initiative, PRRIA, and federal freight policy.

## **2<sup>nd</sup> Quarter Objectives:**

- Finalize text edits to 2015 federal agenda and complete internal management review.
- Continue monitoring federal policy via Policy Updates.

## **CMAP and MPO Committee Support**

**Team:** Leary (policy committees); Dean, Elam (coordinating committees); Aleman, Berry, Weil (advisory committees); Beck, Dixon, Ostrander, Robinson, K. Smith, Weil (working committees)

**Description:** CMAP has committees at the policy, coordinating, advisory, and working levels that play integral roles in the agency's planning processes. CMAP provides staff support to these committees. With the adoption of GO TO 2040, committee focus has shifted from the planning process to implementation. While many implementation areas of the plan are led by CMAP, other areas require leadership from other implementers. Moving forward, CMAP's committees, primarily at the working level, should be used to ensure that CMAP can measure progress toward plan implementation on both staff work and efforts by outside implementers.

**Products:** Agendas, meeting minutes, and supporting materials (policy, coordinating, advisory, working levels); implement mechanism to collect and share information on GO TO 2040 implementation activities occurring throughout the region (working committee level) – quarterly.

## **1<sup>st</sup> Quarter Progress:**

- All committees' materials were prepared and meetings were held. Working committee summaries prepared on a monthly basis.

## **2<sup>nd</sup> Quarter Objectives:**

- Ongoing committee work.

# **COMPREHENSIVE REGIONAL PLAN UPDATE & PLAN DEVELOPMENT**

## **GO TO 2040 COMPREHENSIVE REGIONAL PLAN UPDATE PROGRAM**

**Program Management:** Drew Williams-Clark

MAP-21 continues the federal requirement that the Metropolitan Transportation Plan must be prepared and updated every 4 years in nonattainment areas. CMAP's Comprehensive Regional Plan, GO TO 2040, serves as the region's metropolitan transportation plan. No new policy changes to the plan are anticipated. The update will include new elements required by MAP-21 and other necessary updates. The final update is due October 2014.

## **Major Capital Projects**

**Project Manager:** Jesse Elam

**Team:** Beata, Bozic, Heither, Patronsky, Schmidt

**Description:** The GO TO 2040 update will include a fiscally constrained list of major capital projects, per federal requirements. The projects identified in GO TO 2040, as adopted in October 2010, will be used as a baseline. These projects, as well as projects that are currently considered fiscally unconstrained, will be re-evaluated in the context of the updated financial plan,

socioeconomic forecasts, and the four main themes of GO TO 2040 (livability, human capital, efficient governance, and regional mobility). The objective of this project is the refinement of the Major Capital Projects appendix per public comment and the completion of the Air Quality Conformity Analysis appendix for final plan approval.

**Products and Key Dates:** Major Capital Projects appendix for final plan update (September 2014). Air Quality Conformity Analysis appendix for final plan update (September 2014).

**1<sup>st</sup> Quarter Progress:**

- Finalized major capital projects appendix for adoption of plan update in October.

**2<sup>nd</sup> Quarter Objectives:**

- Adopt major capital projects appendix as part of the full plan update.

**Plan Preparation**

**Project Manager:** Justine Reisinger and other project managers as needed for final appendix revisions (Hollander, Clark, Elam, Beata, Heither).

**Team:** Garritano, Weiskind

**Description:** The GO TO 2040 update will consist of a brief summary narrative and a series of appendices. Appendices will include the Financial Plan for Transportation, constrained list of Major Capital Projects, Socioeconomic Validation and Forecasting Method, Implementation Action Areas, Indicator Methodology, Air Quality Conformity Analysis, and Public Engagement Summary. These updated materials will be revised, based on a public comment ending in August. This project involves the preparation and revision of the materials that will be approved by the CMAP Board and MPO Policy Committee in October.

**Products and Key Dates:** Revised plan update per public comment (August 2014). Final plan update (September 2014). Final plan update printing (October 2014).

**1<sup>st</sup> Quarter Progress:**

- Released RFP for commercial printing needs.
- Promoted public comment period opportunities.
- Finalized plan update materials following public comment period, including layout of plan summary in English.
- Curated plan update web page.
- Developed graphics and other design needs for update process as needed.

**2<sup>nd</sup> Quarter Objectives:**

- Prepare final plan for October adoption.
- Print and apply update notification to 2010 plan summaries.
- Print and distribute plan update summaries.
- Translate plan update summary into Spanish.

**Public, Stakeholder, and Committee Engagement**

**Project Manager:** Jessica Gershman



**Team:** Outreach staff and project managers as needed for summer outreach (Hollander, Clark, Elam, Beata, Heither, Ostdick).

**Description:** This project will ensure adequate feedback from stakeholders and committees during the plan update process.

**Products and Key Dates:** Public and stakeholder outreach (July 2014). Draft public engagement and plan update revision summary (August 2014). Public Engagement Summary appendix for final plan update (September 2014).

**1<sup>st</sup> Quarter Progress:**

- Held and ran the last six public open house meetings
- Gathered, organized, and summarized the feedback and comments received
- Provided feedback to the other project managers and executive leadership about the input gathered from the public comment period.
- Drafted, revised (according to internal/executive feedback), and finalized the public engagement appendix for adoption.

**2nd Quarter Objectives:**

- Support design and facilitation of enhanced public comment sessions for October meetings of the CMAP Board and MPO.

**Plan Development Program**

**Program Management:** Management staff

This program will lay the groundwork to develop the successor to GO TO 2040, which is due to be complete in 2018. Limited work on plan development will occur in FY 15, but this program will scope priorities and needs to prepare CMAP to begin plan development in earnest in FY 16.

**AREA 1: PROCESS AND TOOLS DEVELOPMENT**

**Communication Strategy**

**Project Manager:** Tom Garritano

**Description:** While GO TO 2040 was a broad policy-based plan, its successor may sharpen the region's focus on core transportation investments and land use. This project will develop an initial series of short briefing documents and engage stakeholders to shape the focus of the next plan. This project will be completed early in FY 15, and the results will be used to communicate the plan's purpose from that point on.

**Products and Key Dates:** Short description of intent for new plan and how it will differ from GO TO 2040 (early 2015). On-going refinements and additions to the description as needed.

**1<sup>st</sup> Quarter Progress:** Project has not started.

## **2<sup>nd</sup> Quarter Objectives:**

### **Review of National Best Practices**

**Project Manager:** Alex Beata

**Team:** Daly, Murdock

**Description:** This project will research other major metropolitan areas that have completed plans since GO TO 2040, identifying best practices, particularly in addressing issues that are expected to be a focus in the new plan.

**Products and Key Dates:** Draft report (January 2015); final report (April 2015).

### **1<sup>st</sup> Quarter Progress:**

- Developed project scope.
- Completed initial scan of 29 MPOs, narrowed that list to 13 agencies for detailed review.
- Assigned detailed reviews to team members, some reviews completed.
- Collected prior CMAP research into case studies for a variety of transportation, land use, and other topics.

## **2<sup>nd</sup> Quarter Objectives:**

- Complete detailed review of all 13 agencies.
- Identify best practices and themes from these examples.
- Begin drafting the final document.

### **Analytical Tools and Methods**

**Project Manager:** Craig Heither

**Team:** Project managers and teams from AREA 2: Topical Planning and Policy Analysis

**Description:** This project will evaluate the ability of existing analytical tools and methods (including the regional transportation model, forecasting process, and similar methods) to answer research questions posed by new plan. The project will inventory available analysis tools and their strengths/weaknesses, identify methodological gaps and deficiencies, and coordinate tool development and data collection needs. Staff will develop a prioritized list of analytical improvements needed and strategy for making these improvements in future fiscal years. The project will specifically scope new highway and transportation network coding needs.

**Products and Key Dates:** Multi-year work plan (June 2015).

### **1<sup>st</sup> Quarter Progress:**

- Coordinated with Data Resources project; met with project managers of Strategy Development teams to understand the general issues they are researching.
- Began developing an inventory of agency modeling tools (existing and in development) to identify strengths, weaknesses, and data needs.

## **2<sup>nd</sup> Quarter Objectives:**

- Continue regular coordination with Strategy Development project managers.
- Complete draft inventory of agency modeling tools.
- Begin outlining new highway and transportation network coding needs; coordinate with evolving work in Performance-Based Programming area.

## **Data Resources**

**Project Manager:** David Clark

**Team:** Project managers and teams from AREA 2: Topical Planning and Policy Analysis

**Description:** This project will prepare an assessment of data resources needed to support development of the next regional plan. It will inventory available data resources and their strengths/weaknesses, identify data gaps and deficiencies, and coordinate tool development and data collection needs. The project will also scope new forecast and base year estimate procedures.

**Products and Key Dates:** Multi-year work plan (June 2015).

## **1<sup>st</sup> Quarter Progress:**

- In coordination with Analytical Tools and Methods P.M., met with P.M. s of the six Strategy Development teams to understand the general direction that each team is taking.
- Developed draft timetable for data products required to generate small-area mid-decade population and employment estimates necessary for forecast base.
- Research previous forecast activities & those of other MPOs.

## **2<sup>nd</sup> Quarter Objectives:**

- Maintain contact with Strategy Development teams as they develop their white papers; provide feedback and begin to develop the Data Needs list.
- Finalize timetable for forecast base-year data development. Identify needed socioeconomic characteristics, including those identified by Strategy Development teams.
- Complete research of other MPO practices & summarize. Hold meetings with management to discuss core principles of the next forecast.

## **Outreach Tools and Methods**

**Project Manager:** Erin Aleman

**Team:** Outreach staff

**Description:** The successor to GO TO 2040 will require a major communications and outreach strategy targeting stakeholders in CMAP's committee structure, transportation implementers, the business community, civic organizations, underserved populations, and the public at large.

This project will evaluate the ability of existing outreach tools and methods, such as MetroQuest, to meet the agency's goals for outreach for the new plan.

**Products and Key Dates:** Multi-year work plan (June 2015).

**1<sup>st</sup> Quarter Progress:**

- Developed a project outline.
- Initial research on public engagement efforts from other regional planning initiatives.

**2<sup>nd</sup> Quarter Objectives:**

- Hold bi-weekly team meetings to discuss effective outreach strategies and new ideas.
- Continue research on effective engagement efforts from other regional planning initiatives.
- Draft memo on engagement process and tools for the next long range plan.

**Process Development**

**Project Manager:** Management staff

**Team:** Burch, Elam, Ihnchak, Navota, Schuh, Shenbaga, Williams-Clark

**Description:** Plan development requires a structured, multi-phase process that involves the region directly in prioritizing policies and investment decisions. Some of these phases may include vision development, socioeconomic forecasting, policy and scenario development, and other interim deliverables. This project will develop the overall work plan and resource allocation for the next long range plan.

**Products and Key Dates:** Multi-year work plan (June 2015).

**1<sup>st</sup> Quarter Progress:** Project not started yet.

**2<sup>nd</sup> Quarter Objectives:****Targeting Infrastructure Investment for Plan Implementation**

**Project Manager:** Bob Dean

**Team:** Burch, Daly, Elam, Williams-Clark, Zwiebach

**Description:** GO TO 2040 calls for the development of implementation programs that link transportation, land use, and housing in support of plan goals. This project will investigate the potential for coordinating infrastructure investments from multiple sources to implement local plans that advance the goals of GO TO 2040. This project will be oriented in part toward making recommendations for including in the new plan, but may make shorter-term policy recommendations as well.

**Products and Key Dates:** Brief summary of approach (July 2014); report on similar programs in other regions (November 2014); summary of existing relevant programs (March 2015).

**1<sup>st</sup> Quarter Progress:**

- Developed short summary of project approach.
- Met with twelve partner organizations to describe project concept.

**2<sup>nd</sup> Quarter Objectives:**

- Revise project approach summary based on feedback from initial meetings.

- Determine strategy for further work on project.

## AREA 2: TOPICAL PLANNING AND POLICY ANALYSIS

### **Transportation Strategy Development**

**Project Manager:** Jesse Elam

**Team:** Beata, Bozic, Gershman, Murtha, Ostlick

**Description:** Examine expected approach to transportation planning and policy in the next long-range plan. Catalogue activities related to transportation that the agency has conducted since GO TO 2040, such as performance-based planning and programming, congestion pricing campaign, freight policy and funding, modeling advances, and the major capital projects amendment process, and generalize findings from these activities. Consider the next plan’s potential approach to regional transportation policy and financial challenges, prioritization schemes, evaluation criteria, targeting infrastructure investment, cost/project type thresholds, and the alignment between planning and programming. Identify whether any transportation modes require special attention to prepare for new plan development. Determine whether current knowledge base and analytical tools are adequate, or whether additional research, analytical methods, or stakeholder discussions need to be conducted.

**Products and Key Dates:** White paper (January 2015).

#### **1<sup>st</sup> Quarter Progress:**

- Drafted initial concepts for a “medium-range investment plan” and utilizing performance measures to constrain a set of projects below the current major capital projects threshold.
- Researched other MPOs’ approaches to financial plan development (level of detail, matching sources to uses, etc.) and definitions of regional significant projects, and considered the role of developing more “visionary” system funding concepts.
- Developed initial list of strategy focus areas for next plan.

#### **2<sup>nd</sup> Quarter Objectives:**

- Complete white paper and summarize main points in set of memos to Transportation Committee for consideration in spring.

### **Land Use Strategy Development**

**Project Manager:** Sam Shenbaga

**Team:** Dick, Dryla-Gaca, Ihnchak, Ostrander, Schuh

**Description:** Examine expected approach to land use in the next long-range plan. Determine whether, and in what ways, the new plan should go beyond GO TO 2040. Catalogue activities related to land use that the agency has conducted since GO TO 2040, primarily including comprehensive and corridor plans conducted through the LTA program, and generalize findings from these activities. Consider more “drilled down” and locally-specific approach versus giving general policy directions. Determine whether current knowledge base and analytical tools are adequate, or whether additional research, analytical methods, or stakeholder discussions need to be conducted.

**Products and Key Dates:** White paper (January 2015).

**1<sup>st</sup> Quarter Progress:**

- Reviewed and summarized land use topics explored in preparation of GO TO 2040.
- Created a catalogue of land use strategies and policies highlighted through the LTA program and policy work done post adoption of GO TO 2040.
- Cataloging land use best practices using case studies of MPOs nationwide and international entities.
- Met with Data Resources team and shared land use research conducted thus far.
- Conducted team meetings to review land use topics and narrow down the potential list of topics to be explored in new plan.

**2<sup>nd</sup> Quarter Objectives:**

- Further research and analysis of topics that have been identified for potential inclusion in the new plan. A brief memo detailing each topic will form the basis for the white paper.
- Presentation of initial research to Land Use Committee in November.

**Housing Strategy Development**

**Project Manager:** Jonathan Burch

**Team:** A. Brown, Murdock, K. Smith

**Description:** Examine expected approach to housing in long-range plan. Determine whether, and in what ways, new plan should go beyond GO TO 2040. Catalogue activities related to housing that the agency has conducted since GO TO 2040, such as Homes for a Changing Region and quarterly reports on housing conditions, and generalize findings from these activities. Consider whether more specific policy recommendations are appropriate versus broad support for housing choice. Determine whether current knowledge base and analytical tools are adequate, or whether additional research, analytical methods, or stakeholder discussions need to be conducted. Particularly examine housing finance and determine whether CMAP requires enhanced understanding of how this works.

**Products and Key Dates:** White paper (January 2015).

**1<sup>st</sup> Quarter Progress:**

- Reviewed and summarized housing topics explored in the preparation of GO TO 2040.
- Reviewed and summarized how housing policies and recommendations were utilized in the LTA program and policy work done post adoption of GO TO 2040.
- Conducted team meetings that allowed the identification and winnowing of a potential housing topics for additional exploration in subsequent quarters.
- Met with Data Resources team and shared housing research conducted thus far.

**2<sup>nd</sup> Quarter Objectives:**

- Complete research and analysis of topics that have been identified for potential inclusion in the new plan.
- Presentation of initial research to the Housing Committee in November.
- Begin drafting the housing white paper.

## **Economic Strategy Development**

**Project Manager:** Elizabeth Schuh

**Team:** Daly, Ferguson, Peterson, Plagman

**Description:** Examine expected approach to economic development in long-range plan.

Determine whether, and in what ways, the new plan should go beyond GO TO 2040. Catalogue activities related to economic development that the agency has conducted since GO TO 2040, such as the freight and manufacturing reports and follow-up activities, and generalize findings from these activities.

Address how the findings of these activities can be best reflected in a long-range plan. Determine whether current knowledge base and analytical tools are adequate or whether additional research, analytical methods, or stakeholder discussions need to be conducted.

**Products and Key Dates:** White paper (January 2015).

### **1<sup>st</sup> Quarter Progress:**

- Compiled and summarized CMAP work related to the regional economy explored during preparation of GO TO 2040 and in subsequent analyses.
- Researched regional economic development planning, policy, and implementation at other MPOs and regional planning entities.
- Analyzed existing CMAP work in regional economy (clusters, indicators) and identified potential for new work during plan development and inclusion in the next plan. Researched additional topic areas with the potential for inclusion in the next regional plan.

### **2<sup>nd</sup> Quarter Objectives:**

- Continue to refine potential topics for inclusion in the next plan. Identify potential work products and data resources required to further explore these topics.
- Meet with Economic Development Committee to discuss potential topic areas.
- Draft a Regional Economic Strategy white paper.

## **Environmental Strategy Development**

**Project Manager:** Jason Navota

**Team:** Beck, Loftus, Vernon, Yeung

**Description:** Examine expected approach to natural environment in long-range plan.

Determine whether, and in what ways, new plan should go beyond GO TO 2040. Catalogue activities related to the natural environment that the agency has conducted since GO TO 2040, including GIV improvements, LTA products, and toolkits, and generalize findings from these activities. Determine which issues require further attention and can be linked with other agency priorities (for example, linking transportation systems with resilience considerations).

Determine whether current knowledge base and analytical tools are adequate, or whether additional research, analytical methods, or stakeholder discussions need to be conducted.

**Products and Key Dates:** White paper (January 2015).

### **1<sup>st</sup> Quarter Progress:**

- Team met three times in 1st quarter and have conducted research and produced draft topical summaries for three primary areas: Water, Green Infrastructure, and Climate Resiliency and Adaptation.
- Team leader has met with other team leaders to discuss progress and trajectory.

### **2<sup>nd</sup> Quarter Objectives:**

- Team will continue research and summaries, meet with Environment and Natural Resources Committee a minimum of two times, and prepare a draft Environmental Strategy white paper.

## **Human and Community Development Strategy Development**

**Project Manager:** Drew Williams-Clark

**Team:** Cruise, Robinson, Weil, Zwiebach

**Description:** Examine expected approach to human and community development in long-range plan. Determine whether, and in what ways, new plan should go beyond GO TO 2040. Catalogue activities related to human and community development that the agency has conducted since GO TO 2040, including LTA products and toolkits, and generalize findings from these activities. Determine which issues require further attention and can be linked with other agency priorities. Determine whether current knowledge base and analytical tools are adequate, or whether additional research, analytical methods, or stakeholder discussions need to be conducted.

**Products and Key Dates:** White paper (January 2015).

### **1<sup>st</sup> Quarter Progress:**

- Team met twice in first quarter to discuss and refine topics to be covered under human and community development in the next regional comprehensive plan.
- Team members began a scan of peer MPOs to determine how they treat these topics in their long range plans and programming.
- Team members began to investigate the types of data that would be needed in order to treat these topics effectively in the next regional comprehensive plan.

### **2<sup>nd</sup> Quarter Objectives:**

- Team members will present their findings by topic to the CMAP human and community development working committee for discussion.
- Team will draft a white paper detailing findings and making recommendations as to how to approach these topics in the FY16 work plan.

## **COMMUNICATIONS PROGRAM**

**Program Oversight:** Tom Garritano

CMAP must maintain a high standard of communication with stakeholders, the general public, and news media. Outreach to external media will be coordinated internally and, whenever appropriate, externally with CMAP partners. Communications staff will place special emphasis on building awareness of and support for GO TO 2040 implementation activities.



## **Local Planning Communications and Outreach Support**

**Project Manager:** Justine Reisinger

**Team:** Aleman, Catalan, Garritano, Green, Silberhorn, Weiskind, plus other relevant staff.

**Description:** Communications staff will work with outreach staff to build awareness of GO TO 2040 local implementation activities through the Local Planning Support group. Manage Local Technical Assistance (LTA) media outreach, including liaison with external partners as needed. Prepare communication strategies for individual projects as needed, with involvement of outreach and legislative staff. Oversee production and quality control of local planning print and web materials, including plans, guides, toolkits, and other documents developed through the group (e.g., model plans, ordinances, and codes). Provide general communications support for regional technical assistance products, which are also promoted through a quarterly Muni-Blast e-newsletter.

**Products:** Support for various planning projects, as needed throughout FY 2015. Quarterly Muni-Blast e-newsletter. Coordination support on annual LTA call for projects.

### **1<sup>st</sup> Quarter Progress:**

- Provided ongoing support for LTA promotional materials and final plans, as well as relevant media outreach.
- Drafted press release on next round of LTA projects for distribution in mid-October.
- Promoted various LTA projects through tip sheets.
- Released quarterly Muni-Blast.
- Updated LTA plan templates.
- Staffed Communications Working Group of the Regional Trees Initiative.

### **2<sup>nd</sup> Quarter Objectives:**

- Hold LTA brownbag to demo new LTA plan template and additional communications resources.
- Distribute LTA press release, contact relevant media outlets to know of upcoming projects.
- Continue to provide ongoing support for LTA promotional materials and final plans, as well as relevant media outreach.
- Release quarterly Muni-Blast to promote various local planning resources, including results of the latest Muni Survey.
- As needed, continue development of LTA brochure and associated one pagers for meetings with foundations on funding.
- Staff Communications Working Group of the Regional Trees Initiative.

## **Policy Communications and Outreach Support**

**Project Manager:** Tom Garritano

**Team:** Aleman, Catalan, Green, Silberhorn, Weiskind, plus other relevant staff.

**Description:** Communications staff will work with outreach staff to build awareness of GO TO 2040 policy activities at the regional, state, and federal levels. Manage policy-based media outreach, including liaison with external partners as needed. Prepare communication strategies for individual projects as needed, with involvement of outreach and legislative staff. Oversee production and quality control of policy-based print and web materials, including drill-down reports, issues-driven content, etc.

**Products:** Support for various policy projects, as needed throughout FY 2015.

**1<sup>st</sup> Quarter Progress:**

- Assisted in launch of Regional Economic Indicators web content. Helped with scoping and staffing of regional infrastructure fund effort, including development of messaging-related content for web and print. Assisted in preparation of second Reorienting State and Regional Economic Development Report.

**2<sup>nd</sup> Quarter Objectives:**

- Soft launch of infrastructure fund around November 5, including web page. Prep further messaging and content for January launch, including at CMAP-hosted kickoff event. Finalize and promote state and regional economic development report.

**Outreach and Communications Strategy Development and Implementation**

**Project Manager:** Erin Aleman, Tom Garritano

**Team:** Dixon, Gershman, Green, Lopez, Ostdick, Plagman, Reisinger, K. Smith, Vallecillos, Weil.

**Description:** The next comprehensive regional plan's requirements for outreach and communications will likely differ significantly from our GO TO 2040 processes for development and implementation. In preparation for the next full plan update, and in an effort to communicate comprehensively about agency projects and priorities, this team will work across departments to develop and implement an agency-wide outreach strategy. This will begin with the development of a coordinated strategy document for promoting ongoing projects, activities, and identified agency priorities. This strategy will include outreach activities and communication strategies focusing on broad stakeholder groups vital to CMAP's continued implementation of GO TO 2040 and to establishing broad support for the next plan. Targets will include elected officials and local governments, service providers, business community, nonprofit, and philanthropic stakeholders and others identified by the team. It is anticipated that this working group will develop a new or updated outreach and communications strategy document annually.

**Products and Key Dates:** The first half of the year will be devoted to developing a shared understanding of internal departments' activities and goals, culminating with a coordinated outreach and communications strategy document. The strategy document will include a timeline of activities and target audiences the team plans to engage during the remainder of the year. Upon completion of the strategy document, the final half of the year will be spent implementing the activities agreed upon.

**1<sup>st</sup> Quarter Progress:**

- Developed a matrix of work plan items that have the potential for broad public engagement.
- Vetted work plan items and activities with various department leads.

**2<sup>nd</sup> Quarter Objectives:**

- Hold meeting with identified team to discuss overall strategy.
- Refine strategy, begin to discuss implementation.

## **External Talks and Partnerships**

**Project Manager:** Justine Reisinger

**Team:** Plagman, Aleman, Kane, Garritano, Green, Silberhorn, plus other relevant staff.

**Description:** GO TO 2040 implementation depends on a continually expanding base of engaged stakeholders, including governments, businesses, non-profits, and residents. To identify and engage such targets, communications staff will work with staff in policy and outreach. The executive staff can help with coordination, scheduling, preparation of talking points and other materials, etc. Tasks include finding opportunities for the executive director and other staff to give public talks, especially to audiences that include potential partners targeted strategically for timely CMAP products and priorities. Outreach and policy staff should work together with communications to identify and take on-going advantage of these opportunities.

**Products:** Various support for external talks and partnering activities, as needed throughout FY 2015

### **1<sup>st</sup> Quarter Progress:**

- Potential infrastructure fund meetings throughout August.
- 7/16 Central Area Transportation Workshop
- 7/22 Chairman Shuster roundtable
- 7/22 DuPage Regional Economic Forum
- 7/30 Regional Trees Initiative kick-off
- 9/17 UIC transportation class (Schlickman)
- 9/24 Choose DuPage Board of Directors

### **2<sup>nd</sup> Quarter Objectives:**

- Continue to emphasize regional infrastructure fund in talks where possible, especially for audiences relevant to our coalition-building efforts.
- 10/1 SINC Board
- 10/17 Realty Club
- 10/20 UIC Future of Chicago lecture
- 10/21 Loyola Chicago Politics class (Rodriguez)
- 10/22 DuPage ACT workshop
- 11/7 Leadership Greater Chicago event

## **Media Relations**

**Project Manager:** Tom Garritano

**Team:** Green, Reisinger, Silberhorn

**Description:** Communications staff will proactively identify opportunities for coverage by traditional and new media, while also responding to media requests. The emphasis is on transparency, including advocacy when appropriate. Monthly tip sheets will be sent to keep reporters apprised of CMAP activities. Press releases and advisories are sent as needed.

Maintain a current database of media contacts. Manage staff interactions with media. Maintain up-to-date web archives of news products and media coverage at <http://www.cmap.illinois.gov/news>.

**Products:** Various electronic and print materials, as needed throughout FY 2015.

**1<sup>st</sup> Quarter Progress:**

- Managed numerous media inquiries regarding procedures related to adoption of GO TO 2040 plan update. [Crain's Chicago Business](#), [WBEZ](#), and [EMSI News](#) featured the Regional Economic Indicators site. Freight task force report was picked up in [Trade Corridor Bulletin](#).

**2<sup>nd</sup> Quarter Objectives:**

- Prep for full January launch of regional infrastructure fund, including news coverage, editorial briefings, and public event, in coordination with MPC and other coalition members. Provide media support for IL 53/120 Corridor Plan.

**Moving Forward, 2014: Implementation Report**

**Project Manager:** Tom Garritano

**Team:** Weiskind, Catalan, Green, Reisinger, plus other relevant staff.

**Description:** The annual GO TO 2040 implementation report describes progress qualitatively and quantitatively stakeholders' implementation successes. Precise format is subject to internal discussion but should be graphically consistent with prior posters. This report may serve as a summary of the GO TO 2040 update. Approximately 4,000 units of the report poster should be printed commercially.

**Products and Key Dates:** Draft for executive review before Thanksgiving, with final to the printer by mid-December. Print copies for the January board meeting.

**1<sup>st</sup> Quarter Progress:**

- Confirmed that we'll be doing the fourth report. Began outline, followed by draft report.

**2<sup>nd</sup> Quarter Objectives:**

- Get approval of content outline and design, proceed with writing and layout for printing by January board meeting.

**Graphic Design and Publication Management**

**Project Manager:** Adam Weiskind

**Team:** Catalan, Garritano, Green, Reisinger, plus other relevant staff.

**Description:** Communications staff will provide graphic design and related publications assistance to CMAP staff when materials meet that threshold as identified by deputies and CMAP executive leadership. This project entails creating information graphics and laying out most primary CMAP documents with InDesign. Also includes overseeing the efforts of non-communications staff who are using InDesign for their own documents where CMAP is in a support role (e.g., for local comprehensive plans and related outreach). Whenever feasible, these materials should be printed in-house, and this

project's manager is responsible for determining whether a larger job might require off-site commercial printing.

**Products and Key Dates:** Various electronic and print materials, as needed throughout FY 2015. Continuously pursue improvements in standardizing CMAP materials, including publications and infographics.

**1<sup>st</sup> Quarter Progress:**

- Completion of LTA Plans – Oswego, Cook Trails, Hinsdale Parking Plan.
- Completion of CMAP Annual Report.
- Began infographics for State and Regional Economic Development Policy report.
- Continued design of Central Fox Valley Homes report.
- Continued redesign of CMAP/LTA plan templates.
- Design of CMAP/LTA plan templates guidebook.
- Completion of Immigration/Integration Toolkit.
- Continued design of GO TO 2040 plan update materials (guide and stickers) and infographics.
- Continued design of promotional materials for LTA events.
- Continued graphic support for CMAP website and microsities.
- Continued development of policy-based information graphics for distribution by web, video, and print.
- Continued design support for LTA project staff and community partners in developing new content for print and web distribution.
- Continued design of CMAP publication covers for quarterly staff report, etc.
- Continued design of MetroPulse/Regional Indicators infographics and website.
- Continue design and updates of program materials for FLIP, Lawn to Lake, TIP, CMAQ, Soles and Spokes, and more.
- Management/art direction of assistant graphic designer.
- Continued oversight of LTA staff using CMAP plan and poster/postcard templates in creation of CMAP documents.
- Mentoring CMAP LTA staff through Adobe Creative Suite training.
- Continued collaboration with external consultants in developing CMAP identity elements for web and print materials – New CMAP artwork/elements.

**2<sup>nd</sup> Quarter Objectives:**

- Layout and design of LTA Plans – Chinatown, Dixmoor, Morton Grove, Waukegan, Kane County, Lan-Oak Park, Bensenville, North Chicago, Dupage, Lyons, Berwyn.
- Design of presentation materials (posters) for Park Forest and Franklin Park.
- Manage final printing of Central Fox Valley Homes report.
- Complete design of GO TO 2040 plan update (booklet and insert materials) and infographics.
- Completion of CMAP/LTA plan templates.
- Completion of CMAP/LTA plan templates reference guide.
- Begin design of FLIP yearbook.
- Begin design of Green Infrastructure economic valuation report.
- Complete design of State and Regional Economic Development Policy report and infographics.
- Begin design of LTA Implementation report/poster.
- Continued design of promotional materials for LTA events.
- Continued graphic support for CMAP website and microsities.

## **Web Content Management**

**Project Manager:** Hillary Green

**Team:** Garritano, Reisinger, Silberhorn, Weiskind, plus other relevant staff.

**Description:** CMAP communications staff is responsible for helping others at the agency to prepare, post, and maintain their web-based content. Encourage and coordinate efforts of staff to communicate via the web. As part of the responsibility, this project also includes (with the Web Development and Administration project) co-management of CMAP's web consultants. Includes management of social media, including Twitter, Facebook, Pinterest, and YouTube.

**Products and Key Dates:** Work with the CMAP staff to keep their web content current, complete, and engaging. Provide tutorial materials for Liferay and Google Analytics, both via written documentation and video.

### **1<sup>st</sup> Quarter Progress:**

- Updated web content management training materials.
- Developed new reporting format for monthly Google Analytics reports.
- Coordinated web activities with media outreach for culminating LTA projects. Further enhanced the CMAP web news archive.
- Continued to improve user experience.
- Continued to expand social media presence.
- Helped policy, planning, and programming staff to develop content.

### **2<sup>nd</sup> Quarter Objectives:**

- Continue to update web content management training materials.
- Continue to develop Google Analytics reports on a monthly and quarterly basis and implement changes to improve SEO and user experience.
- Coordinate web activities with media outreach for culminating LTA projects. Further enhance the CMAP web news archive.
- Continue to expand social media presence, including launching CMAP LinkedIn account and web page.
- Help policy, planning, and programming staff to develop content.

## **Web Development and Administration**

**Project Manager:** Hillary Green

**Team:** Catalan, Garritano, Green, Reisinger, Weiskind, plus other relevant staff.

**Description:** CMAP communications staff is responsible for developing -- and overseeing the development of -- web content using the Liferay content management system and related technologies (java, SQL, etc.). This project also includes (with the Web Content Management project) co-management of CMAP's web consultants, especially pertaining to technical tasks of development, maintenance, and security of the agency's main site. With IT and data staff, help to make technical decisions about and to oversee successful development of any public-facing

CMAP systems that are not part of the main agency website (i.e., hosted on [data.cmap.illinois.gov](http://data.cmap.illinois.gov) or elsewhere). For all web development projects, ensure that they have the ability to extend for mobility,

that they follow CMAP's style guides, and that they work continually to improve accessibility and usability. Help the CMAP web communications specialist and other staff with Google Analytics.

**Products and Key Dates:** TBD, pending hire of new front-end developer.

**1<sup>st</sup> Quarter Progress:**

- Amended contract with Workstate to include front-end web development support.
- Launched enhanced sitemap.
- Continued to provide supplementary support for the data hub project.
- Continued to coordinate with consultants for design tweaks, development debugging, and hosting optimizations.
- Updated technology source of existing content such as the GO TO 2040 Case Studies Library.

**2<sup>nd</sup> Quarter Objectives:**

- Continue to work with web development intern to develop an infographics repository.
- Continue to provide supplementary support for the data hub project.
- Continue to coordinate with consultants for design tweaks, development debugging, and hosting optimizations.

**Public Data Systems Support**

**Project Manager:** Tom Garritano

**Team:** Catalan, Green, Weiskind, Heither, Clark, Rogus, Tiedemann, plus other relevant staff.

**Description:** Communications staff will work with staff from Research and Analysis, IT, and other groups to help make technical decisions about and to oversee successful development of any public-facing CMAP systems that are not part of the main agency website (i.e., hosted on [data.cmap.illinois.gov](http://data.cmap.illinois.gov) or elsewhere). Initially, emphasis should be on making data available through simple web pages (browse, search, download) rather than development of new interfaces.

**Products and Key Dates:** Support the established [process](#) for facilitating decisions and for making high-priority content available through the main CMAP website. Facilitate usability design at earliest stage of all projects, before development begins. Convene Google Analytics training for selected CMAP staff. Identify opportunities to improve public access to CMAP data via [www.cmap.illinois.gov](http://www.cmap.illinois.gov). Develop a series of data-driven web narratives using GO TO 2040 indicators to reinforce CMAP priorities, starting with Mobility (for completion in December 2014), followed by Livability (June 2015) and Economy (December 2015).

**1<sup>st</sup> Quarter Progress:**

- Completed initial design of Mobility data visualization web content. Began coordination with Integrated Transportation Planning, Programming and Tracking Database Development TIP database project. Assisted with refinements of Data Hub.

**2<sup>nd</sup> Quarter Objectives:**

- Continue assistance to TIP project. Support the Data Hub as it preps for internal launch, eventual external launch. Finalize the Mobility visualizations content for early 2014 launch in support of regional infrastructure fund.

## **Future Leaders in Planning (FLIP)**

**Project Manager:** Ricardo Lopez

**Team:** Aleman, Bayley, Daly, Rivera, Yeung

**Description:** This is a leadership development program for high school students. Selected participants will collaborate with and learn from elected officials and planners who are implementing the GO TO 2040 comprehensive regional plan. The program runs from October 2014 to May 2015 and provides ongoing leadership development, teaching them about past, present, and future regional planning issues from elected officials, community leaders and CMAP staff. Through multimedia tools, interactive activities and field trips, students go “behind the scenes” to explore our region’s communities. Topics include: transportation, housing, human services, land use, economic development and the environment. In addition to learning how local governments interact to address these important regional needs, students will have opportunities to engage with other students to think about the ways planning could be improved and/or changed. Students will present their resolutions at the end of the sessions to the CMAP Board.

**Products and Key Dates:** Recruitment strategy with application (March 2014); program curriculum (August 2014); student selection and notification (September 2014); site selection for Final Project (March 2015); monthly meetings and activities (September 2014 – April 2015); Final Project (May 2015).

### **1<sup>st</sup> Quarter Progress:**

- Coordinated outreach activities to continue to spread the word about FLIP.
- Total 28 applications received.
- Notification letters ready to go out Friday, Sept. 26.
- Held 1<sup>st</sup> FLIP Staff meeting –defined theme, and delegated sessions.

### **2<sup>nd</sup> Quarter Objectives:**

- Coordination of Parent Orientation & Retreat.
- Hold Parent Orientation and Retreat.
- Planning for future sessions.

## **PERFORMANCE-BASED PROGRAMMING PROGRAM**

**Program Oversight:** Jesse Elam

Performance-based funding is a major transportation policy priority of GO TO 2040, and the “Invest Strategically in Transportation” chapter devotes an implementation action area section to “Finding Cost and Investment Efficiencies.” While the Plan also recommends new or innovative revenue sources, the larger emphasis is on making more cooperative, transparent, and prioritized decisions, using the best evaluation criteria possible. This core program carries out MPO programming functions (CMAQ, Transportation Alternatives) and refines the region’s capacity to evaluate the larger universe of transportation expenditures and needs in northeastern Illinois. It also carries out federal requirements related to performance measurement and the Congestion Management Process.

## **CMAQ and TAP Program Development**

**Project Manager:** Doug Ferguson



**Team:** Schmidt, Murtha, Bozic, Patronsky, Frank, Elam

**Description:** The Congestion Mitigation and Air Quality Improvement program and Transportation Alternatives program are federal fund sources programmed by CMAP. A joint call for projects will be held for these two programs, following the new project scoring processes developed during the FY 14 work plan.

**Products and Key Dates:** Finalize project prioritization methodology (Fall 2014); call for projects (January 2015); committee engagement (spring 2015); staff program released for public comment (July 2015); MPO approval (October 2015).

**1<sup>st</sup> Quarter Progress:**

- Developed plan for the programming of FFY 2015-2016 TAP funds and presented to Transportation Committee.
- Updated the CMAQ Programming and Management Policies which received Transportation Committee approval.
- Continued the discussion with Project Selection Committee on the CMAQ project prioritization methodology.

**2<sup>nd</sup> Quarter Objectives:**

- Present the CMAQ Programming and Management Policies to the CMAP Board and MPO Policy Committee for approval.
- Develop materials and applications for FY2016-2020 CMAQ program and the FFY2015-2016 TAP program.
- Release evaluation methodologies for CMAQ program in advance of the call for projects.

**Local Surface Transportation Program: a Summary of Programming Methods**  
**Project Manager:** Doug Ferguson

**Team:** Menninger, Elam

**Description:** In the Chicago region, CMAP suballocates federal Surface Transportation Program (STP) funding through subregional councils of mayors (CoMs). CMAP passes STP funding through to the councils on the basis of total population and tracks their expenditures. Each council handles project selection and tracking differently. This project will catalog the methods used by each council and identify any areas where information resources developed by CMAP could be provided to the councils to aid their programming decisions. This project will also explore performance-based criteria by which to distribute federal funds from a future reauthorization.

**Products and Key Dates:** Report on STP-L programming methods (September 2014); presentation to councils and CoM Executive Committee (late fall 2014).

**1<sup>st</sup> Quarter Progress:**

- Conducted interviews with Council of Mayors' planning liaisons and staff.
- Researched and developed potential performance measures related to the local federal-aid eligible road network.
- Started development of a draft report.

## **2<sup>nd</sup> Quarter Objectives:**

- Finalize draft report and development of a presentation to CoM Executive Committee.

## **Summary of Transportation Agency Programming Methods**

**Project Manager:** Holly Ostdick, Alex Beata

**Team:** Menninger, Schmidt, Ferguson, Murtha, Berry, Elam

**Description:** One critical part of a shift toward performance-based programming is to fully understand the current basis of decision-making by transportation agencies that are part of the MPO. This project will use meetings with stakeholders and other methods to help document the approaches taken by the counties, transit agencies, IDOT, and CDOT to prioritizing transportation projects.

**Products and Key Dates:** Finalize scope (August 2014); Stakeholder focus group meetings and key person interviews (fall 2014); design and administration of survey (winter 2015); report to CMAP committees on results (June 2015).

## **1<sup>st</sup> Quarter Progress:**

- Developed scope of work, including the identification of implementing agencies.
- Conducted background research and held two initial interviews for Lake County and Kane County.

## **2<sup>nd</sup> Quarter Objectives:**

- Continue scheduling interviews with implementers, identifying relevant publicly-available materials, and documenting the results of the interviews.

## **Sketch Model Development for Programming Analysis**

**Project Manager:** Kermit Wies

**Team:** Bozic, Frank, Murtha, N. Peterson, Menninger, etc.

**Description:** The analytical deployment plan and CMAQ process review undertaken in FY 14 identified several enhancements needed to adequately analyze projects submitted for CMAP's grant programs. The focus of this work plan item is (1) development of an improved method for estimating bicycle travel demand for the CMAQ air quality analysis, (2) development of a general sketch model for estimating ridership from transit improvements, (3) development of a sketch model for estimating ridership response to vehicle and station improvements in particular, (4) development of a sketch technique for analyzing intersection performance, and (5) development of an approach to predict the change in travel time reliability from highway projects. These sketch models will likely have utility for CMAP's planning work beyond the CMAQ and TAP programs.

**Products and Key Dates:** Complete scope for transit sketch model (July 2014); Develop scope for bicycle analysis tool (September 2014); develop scope for sketch intersection performance tool (September 2014); complete prototype transit modernization sketch tool (October 2014); complete intersection performance sketch model (December 2014); develop bicycle analysis tool prototype (January 2015);

develop general transit sketch tool prototype (February 2015); develop method for estimating change in highway travel time reliability (April 2015).

### **1<sup>st</sup> Quarter Progress:**

- Bicycles: Developed prototype bicycle path building tool and bicycle choice model that pivots from the activity-based model outputs.
- Transit Ridership: Compiled observed ridership data from RTAMS. Matched RTAMS routes to CMAP transit network coding. Performed GIS analysis of rail stations served by buses.
- Station and Vehicle Improvement: Developed GIS tool that translates programmed improvements into inputs to Transit Modernization Model (TMM). Ran five general station and vehicle improvement scenarios through TMM.
- Intersections: Scoped tasks needed to add turn penalties and prohibitions to the Master Highway Network.
- Travel Time Reliability: Began extracting random samples from the Regional Transportation Data Archive Program (RTDAP) and prepared summaries of speed variability on available sections.

### **2<sup>nd</sup> Quarter Objectives:**

- Bicycles: Produce a working demonstration of the Bike Model for testing on existing CMAQ projects.
- Transit Ridership: Continue analysis of forecast model to analyze accessibility to stations and stops. Continue GIS analysis of transit environment around each bus route.
- Station and Vehicle Improvement: Condense TMM results into general measures of sensitivity to different improvement types. Prepare sketch application that permits quick evaluation of station and vehicle improvement proposals.
- Intersections: Research what are appropriate turn penalty functions and how to apply them in a systematic way to the master highway network.
- Travel Time Reliability: Continue generating random samples from the RTDAP and analyzing performance variability.

## **Performance Monitoring**

**Project Manager:** Tom Murtha

**Team:** Schmidt, Nicholas, Frank, Rodriguez

**Description:** This project oversees the diverse efforts undertaken at CMAP to monitor the performance of the transportation system, including ongoing data acquisition, processing, visualization, and updating of the performance measurement pages on the CMAP website. One purpose is for basic performance tracking through a selection of transportation indicators (e.g., carpooling frequency, incident response time, etc.), while another is the continued refinement of the information used to guide project programming (e.g., transit asset condition, speed probe data for congestion, etc.) This project will also coordinate the ITS, signal, and parking databases for the agency as well as the summer data collection program.

**Products and Key Dates:** Draft list of indicators and measures intended for acquisition and processing in FY 14 (July 2014); finalize list (September 2014); carry out data acquisition and processing (ongoing).

### **1<sup>st</sup> Quarter Progress:**

- Completed list of transportation performance measures. Data acquisition and processing highlights included beginning calculations of “congested hours” by expressway and arterial segment; continued acquisition and processing of highway speed data from Midwest Software Solutions and HERE, including the processing of truck speeds. CMAP now has 17 months of HERE speed data, with which we calculated average speed by time of day for visualization by the communications staff and their consultants. We also transmitted revised congestion and reliability datasets in IRIS using a new conflation dataset to move data between IDOT and HERE geographies.

### **2<sup>nd</sup> Quarter Objectives:**

- Complete processing of safety scans, similar to the popular congestion scans. Complete processing of 2013 speed data. Transmit congested hours dataset in IRIS format to research and analysis for use in project scoring. Prepare currently available datasets for inclusion in the agency’s data sharing hub so they are publicly available. Complete a single geography for use in HERE/Midwest Software development.

## **Highway Needs Analysis and Improvement of Project Evaluation Methods**

**Project Manager:** Claire Bozic

**Team:** Elam, Heither, Murtha, Schmidt, Berry

**Description:** This project will continue FY 14 work done under Modeling and Analytical Deployment for Programming Analysis to develop (a) scoring procedures for a highway deficiency analysis and (b) methods for predicting the benefits of smaller scale highway projects. In addition, this project will also develop a detailed outline for a highway deficiency analysis to begin in FY 16, including resolution of the categories of deficiencies to consider, normal maintenance needs versus modernization/expansion, project types and cost thresholds for highway improvements to consider, and contracting needs. It will include an engagement process with highway agencies along with any alterations needed to the UWP process to accommodate closer cooperation with CMAP staff in planning. A proof of concept analysis will be carried out for an example area, likely a county.

**Products and Key Dates:** Draft outline of highway needs analysis (October 2014); selection of partner county (December 2014); complete proof of concept of highway needs analysis with recommendations on full implementation (June 2015).

### **1<sup>st</sup> Quarter Progress:**

- A [draft outline](#) is available. Datasets are under development.

### **2<sup>nd</sup> Quarter Objectives:**

- A county should be selected to review the proposed data items and data presentation plan. DuPage has been courted. The purpose of having a partner agency provide input is to ensure that the information produced is useful for this audience.

## **Transit Needs Analysis and Improvement of Project Evaluation Methods**

**Project Manager:** Jesse Elam

**Team:** Menninger, Bozic, Heither, Murtha, Patronskey

**Description:** This project will continue FY 14 work done under Modeling and Analytical Deployment for Programming Analysis to develop scoring procedures for a transit deficiency analysis and methods of evaluating project benefits. This project will also develop a detailed scope of work for a transit deficiency analysis to begin in FY 16, including resolution of the categories of needs to consider, normal maintenance needs versus modernization/ expansion, project types and cost thresholds for improvements to consider, and an engagement process with the RTA/service boards.

**Products and Key Dates:** Draft outline of transit needs analysis (June 2015); complete proof of concept of transit needs analysis with recommendations on full implementation (FY 2016).

**1<sup>st</sup> Quarter Progress:**

- Established three alternative approaches for transit needs analysis, introduced general idea to RTA at performance measures meeting.

**2<sup>nd</sup> Quarter Objectives:**

- Refine scope, identifying data needs and analysis tools, for consideration by management and external audiences.

**Linking Roadway and Transit Asset Condition to Expenditures**

**Project Manager:** Lindsay Hollander

**Team:** Schmidt, Murtha, Ostdick, Dobbs, Menninger

**Description:** A major policy issue for the region is the amount and type of expenditure needed to achieve acceptable roadway and transit asset conditions. This information is critical to help allocate the proper amount of capital funding to each program area (maintenance, modernization, and enhancement) and will help enable connecting the financial plan to the long-range plan's indicators for system condition. Software expected to be available from FHWA (Highway Economic Requirements System – State Version) and from the RTA (Capital Optimization Support Tool, a customized version of the Transit Economic Requirements Model) should enable CMAP to do this. Close collaboration with regional partners is expected in this effort.

**Products and Key Dates:** COST and HERS model fully operational (September 2014); Report on amount of funding required to meet pavement condition targets established in GO TO 2040 (March 2015); report on whether HERS can be used to estimate costs to achieve other highway GO TO 2040 indicators (March 2015); initial draft of transit infrastructure condition targets and financial requirements to meet them (June 2015).

**1<sup>st</sup> Quarter Progress:**

- Communicated with the RTA about the COST model and requested that they provide a custom run that would estimate the investment needed to keep asset condition exactly the same over 20 years as a starting point for CMAP's analysis.
- Developed successful initial run of HERS, although with placeholder estimates for some data requirements.

**2<sup>nd</sup> Quarter Objectives:**

- Obtain outputs from custom run of COST model.

- Obtain all data needed to run HERS and bring in FHWA to do (free) training in the use of the model.

## RESEARCH AND ANALYSIS PROGRAM

**Program Oversight:** Kermit Wies

GO TO 2040 calls for improved access to information and development of advanced modeling and forecasting tools. This core program's primary mission is to ensure that CMAP staff and planning partners have access to quality data resources and state-of-the-art analysis tools supported by a well-trained research team that is fully engaged in the technical implementation challenges of the plan.

### AREA 1: REGIONAL INFORMATION AND DATA DEVELOPMENT

**Program Manager:** David Clark

This program serves as a primary data resource for regional land use and transportation planning in our region and supports CMAP's ongoing data exchange and dissemination activities. It provides data and technical support to several ongoing regional planning and policy initiatives including implementation of GO TO 2040. The program benefits CMAP staff and partners who rely on current and reliable data resources to conduct planning analyses.

#### Regional Inventories

**Project Manager:** David Clark

**Team:** A. Brown, Dryla-Gaca, Morck, Drennan, Pedersen, N. Peterson, Chau, Vernon, Interns

**Description:** Development and maintenance of specialized datasets used in policy analysis, programming decisions and modeling activities. Ongoing tasks include maintaining and updating regional datasets such as: land use inventory, development database, and employment estimates. New in FY15 are maintenance of the bikeways inventory (BIS), Facilities Planning Area (FPA) geography, and development of a searchable archive of Local Technical Assistance data for staff access.

**Products and Key Dates:** Land Use Inventory (October, 2014). Employment data (updated 2x/year). Development data (updated quarterly). Bikeways Inventory (updated quarterly beginning September, 2014). Aerial imagery scanning project: (1970 set completed September, 2014; Webmap launch December 2014). Local Technical Assistance Archive (ongoing after January, 2015). Update and document datasets per maintenance schedule and coordinate with Data Library Management and Data Sharing Hub for internal and external access (ongoing).

#### 1<sup>st</sup> Quarter Progress:

- Land Use Inventory: Quality control completed for Will County; Lake County 95% complete. Outreach to county GIS managers successful, with 6 of 7 counties authorizing distribution of a generalized version without restriction (no response from Kendall yet). Final design of internal (all-parcel) and external (generalized-parcel) versions complete. Development begun on proof-of-concept for 2013 update.

- Development Database: Updates to LTA communities including the Round Lake communities, Glendale Heights & West Chicago; region-wide updates to large (500,000' & over) developments.
- Employment: Final 2010 employment by all geographies with documentation nearly complete. Locational breakout of county employer locations complete for 2012 set; City of Chicago breakouts underway.
- Bikeways Inventory: Conversion to more stable file geodatabase format; metadata and naming convention standardized. "Backlog list" of new plans generated & efforts have begun to obtain GIS files begun.
- Facility Planning Areas: Workflow document completed outlining roles of Regional Inventories team in maintaining and updating FPA GIS files.
- LTA Archive: Identified 28 LTA projects with bikeway recommendations to include in the Bikeway Inventory.
- Historic Aerials Archive: Scanning completed for 1970 set; georeferencing completed for 65% of townships.
- High-Resolution Imagery: No activity.

## **2<sup>nd</sup> Quarter Objectives:**

- Land Use Inventory: Complete all QC and assemble internal and external versions; promote to staff. Write metadata and post external version on Data Sharing Hub. Continued development of 2013 update procedures.
- Development Database: Ongoing updates; set up meetings with larger satellite communities for local review of development records. Draft concept for field data-collection tool.
- Employment: Completion of final 2010 and 2011 employment estimates by all geographies, with documentation. Completion of municipal breakout exercise for 2012 set.
- Bikeways Inventory: Finalize documentation & post current version on Data Sharing Hub. Continued collection digitizing of bikeways plans for inclusion.
- Facility Planning Areas: Produce PDF map set of current FPA boundaries to fulfill IEPA contractual requirement.
- LTA Archive: Complete collection of bikeway recommendation data and load into Bikeway Inventory.
- Historic Aerials Archive: Complete georeferencing of 1970 set. Determine if UIC Geography has copies of missing images and borrow/scan if so. Finalize webmap design and documentation.
- High-Resolution Imagery: Receive and load 2013 imagery, publicize to staff.

## **Data Library Management**

**Project Manager:** Jessica Matthews

**Team:** Dubernat, Clark, Vernon, Hallas, N. Ferguson

**Description:** Acquire and catalog new data and archive obsolete datasets. Monitor procurement and licensing of proprietary datasets. Maintain agreement for regional aerial imagery acquisition efforts. Establish protocols for metadata and attribution. Enforce proprietary dissemination and license agreements. Import and catalog Census and other public data products upon release. Document data library practices on SharePoint and ensure that datasets forwarded to the data-sharing hub include sufficient metadata.

**Products and Key Dates:** Data library architecture and content, procurement documentation, metadata, user documentation, management documentation (ongoing).

### **1<sup>st</sup> Quarter Progress:**

- Posted 21 datasets to Data Depot including Tax Assessments, D&B, and NDD.
- Communicated a process for forwarding specific data announcements to email inbox.
- Interviewed 3 Project managers or data stewards for Data Library Catalog.
- Encountered data usage for GOTO 2050 plan, LTA project, and housing policy updates.

### **2<sup>nd</sup> Quarter Objectives:**

- Continue tasks of tracking data trends/usage and updating Data Library Catalog (eLibrary) entries.
- Post 10 datasets within 5 business days of receipt to the Data Depot.
- Finalize the update of remaining generic field holders in eLibrary.
- Create standards to determine whether to share or preserve data.
- Develop a cost benefit analysis for each procured dataset.
- Monitor data usage and log findings.
- Recommend a process for monitoring the completion rate of eLibrary records.

## **Data Sharing Hub**

**Project Manager:** Claire Bozic

**Team:** Matthews, Vernon, Clark, Rogus, Garritano

**Description:** Maintain CMAP's public data-sharing hub. Major tasks include ensuring that CMAP data products are made available and properly documented for public download. Suggest and test improvements to the current product. Promote use of the data-sharing hub over use of conventional file transfer protocols for disseminating large data resources. Coordinate promotion and maintenance activities with communications and information technology teams.

**Products and Key Dates:** Internal testing of data-sharing hub and loading of inaugural datasets (September, 2014). Promotion of data-sharing hub for disseminating CMAP data products (November, 2014).

### **1<sup>st</sup> Quarter Progress:**

- Established uploading and metadata standards
- CKAN User Interface Modifications
- Associated login with CMAP agency login system
- Preliminary Security Test #1
- Security Remediation #1 - Patching
- Preliminary Security Test #2
- Security Remediation #2
- Moved Production Server outside firewall
- Security Test #3
- Security Remediation #3
- Disaster Recovery test
- Began creating some datasets and loading some resources

### **2<sup>nd</sup> Quarter Objectives:**

- IT continue with hardware and software support
- Continue adding datasets and resources



- Begin directing data requestors to DSH to retrieve data

### **External Data Requests**

**Project Manager:** Jon Hallas

**Team:** Matthews, other staff as needed.

**Description:** Respond to public requests for static data and information. Major tasks are to respond external requests for data housed at CMAP and to assist in directing requestors to appropriate sources of information such as Census or other agencies. Included are responding to Freedom of Information Act (FOIA) and Developments of Regional Importance (DRI) requests.

**Products and Key Dates:** Accessible documentation of external data requests, record of responses and inventory of personnel and level-of-effort required to complete (ongoing).

#### **1<sup>st</sup> Quarter Progress:**

- One hundred eighty external requests were processed. Responses were written for two FOIA requests.
- Substantial progress was made uploading summaries of External Requests from FY12 – FY14 to SharePoint.

#### **2<sup>nd</sup> Quarter Objectives**

- Respond to external requests and FOIA requests (ongoing).
- Upload remaining summaries for FY12 – FY 14.

## **AREA 2: REGIONAL FORECASTING AND MODELING**

**Program Manager:** Craig Heither

This program serves CMAP's longstanding commitment to preparing regional forecasts and modeling analyses to support transportation, land use and environmental planning. In addition to maintaining standard modeling procedures essential to regional program and plan evaluations, this program implements CMAP's strategic plan for advanced model development in response to priority policy analyses and comprehensive regional planning questions established by GO TO 2040.

### **Advanced Urban Model Development**

**Project Manager:** Kermit Wies

**Team:** Heither, Bozic, Rice

**Description:** Conclude implementation of the current strategic plan for advanced modeling at CMAP. This plan establishes guidelines and priorities for improving the policy responsiveness of CMAP's forecasting, evaluation and analysis tools over a ten year period. Many of the improvements incorporate advanced agent-based and microsimulation techniques that provide more robust sensitivity to the policy objectives of GO TO 2040. Major tasks in this FY are to provide support to consulting teams in the final year of developing 1) Network Microsimulation Extension to Activity-Based Travel Model and 2) Agent-

Based Economic Extension to Mesoscale Freight Model, as well as promote and support use of existing advanced modeling products among partners and GO TO 2040 implementation efforts.

**Products and Key Dates:** Support congestion pricing, transit modernization and major capital project implementation efforts at CMAP and among partners (ongoing); demonstrate application and sensitivity of Transit Modernization Model (December, 2014). Phase 3 deliverables of advanced modeling contracts (June, 2015).

### **1<sup>st</sup> Quarter Progress**

- Advanced modeling contracts: For network microsimulation: Staff worked to implement regional dynamic traffic assignment (DTA) procedure delivered to CMAP last FY. After several rounds of debugging and clarification, we have successfully run the highway DTA and passenger transit simulation. The consultant continues final integration of activity-based (i.e. highway pricing and transit modernization model) with regional DTA application. For freight forecasting: Staff worked to implement procurement market game (PMG) procedure that is central to the freight forecasting model. Consultant has been directed to focus on debugging the PMG and developing quality user documentation as remaining contract resources are expended.

### **2<sup>nd</sup> Quarter Objectives**

- Advanced modeling contracts: For network microsimulation: Continue testing capabilities and exploring sensitivities of DTA for use in project performance measurement. Consultant will continue to integrate DTA with CMAP's activity-based modeling system. For freight forecasting: Staff will work with consultant to test and debug PMG and couple the forecasting model with CMAP's mesoscale freight model. As, contract resources are nearly expended, we expect the final deliverables to be forthcoming this quarter, even though the contract expires at the end of FY15.

## **Survey Research**

**Project Manager:** Kermit Wies

**Team:** N. Ferguson, Matthews, Vernon, Frank, graphics and outreach support as needed.

**Description:** Implement strategic plan for survey research at CMAP, which establishes a strategy and management concept for conducting on-going survey research at the agency.

Major tasks are to continue populating the Travel Tracker Survey with additional observations.

The focus this fiscal year is to enrich the survey database with more responses about nonmotorized travel, which will be used to inform CMAP's performance-based programming evaluation methods.

Conduct pilot test among staff and partners.

**Products and Key Dates:** Scope for Non-Motorized Travel Tracker survey (July, 2014). Retain survey consultant (September, 2014). Survey design and sampling plan (October, 2014). Evaluation of pilot test (January, 2015). Launch full survey (March, 2015).

### **1<sup>st</sup> Quarter Progress:**

- For 2015 Travel Tracker Survey: RFP was issued in July and no proposals were received. An informal inquiry among firms participating in the pre-bid did not reveal any criticism of the

scope of work itself; but rather that the firms were either working on competing proposals, that CMAP's deliverable was comparatively small and not considered worthwhile, or that the division of work between staff and consultant did not seem tractable. CMAP staff, meanwhile, continued to work on the in-house elements of the scope: primarily outreach/communications materials and questionnaire design/programming.

#### **2<sup>nd</sup> Quarter Objective:**

- Determine if RFP should be reissued or rescoped. Continue preparation of in-house elements of the survey.

### **Travel and Emissions Modeling**

**Project Manager:** Craig Heither

**Team:** Bozic, Rodriguez, N. Peterson, N. Ferguson, A. Brown, Chau, Cruise, Clark

**Description:** Maintenance and enhancement of existing MPO travel demand models, including incorporation of procedural improvements into production models as well as continuous updates to regional highway and transit network databases. Major tasks are to provide travel demand forecasts for major capital project evaluations and conformity analyses, and on-going small-area traffic forecast assistance to regional partners. Continue evaluating improved methods for representing commercial vehicle movements within the travel demand models.

**Products and Key Dates:** Validated regional travel demand model and documentation (ongoing). Air Quality Conformity analyses (scheduled twice annually). Support major capital project evaluations and other GO TO 2040 initiatives (as prescribed).

#### **1<sup>st</sup> Quarter Progress:**

- Completed scenario modeling for biannual Air Quality Conformity Analysis/GO TO 2040 plan update (Fall 2014) and generated vehicle emissions input files for MOVES model.
- Implemented travel model improvements: completed integration and testing of Trip Generation model improvements from consultant into production models; updated airport trip generation analysis; enacted improvements to zonal transit accessibility measures; updated GTFS processing procedures to provide improved bus route accuracy and began testing regional truck restrictions on the highway network.
- Continued Meso Freight Model improvements: continued developing refined model network and continued analysis of questionable commodity flows.
- Completed initial feasibility analysis of implementing a finer-grained modeling zone system in the production models.
- Completed approximately fifty Small Area Traffic Forecast requests.

#### **2<sup>nd</sup> Quarter Objectives:**

- Complete integration and testing of Mode Choice non-work vehicle occupancy model improvements from consultant into regional modeling procedures.
- Implement travel model improvements: complete regional truck restrictions analysis and begin highway congestion function analysis.

- Continue Meso Freight Model improvements: finalize and test refined model network and finalize analysis of questionable commodity flows.

## **Transportation Data Analysis**

**Project Manager:** Craig Heither

**Team:** Wies, Bozic, Rice, Rodriguez, Clark, A. Brown

**Description:** Develop and maintain transportation data and analysis methods for planning and policy analysis within CMAP. Major tasks are to support transportation program development and performance analyses. Specific tasks are to develop a tool to analyze bicycle level-of-service metrics and estimate facility demand for the CMAQ project evaluation process. This project also includes development and support of the Transportation Data Archive, incorporates the catalog of CMAP-prepared traffic projections and houses CMAP's annual traffic count data collection activities.

**Products and Key Dates:** Scope CMAQ bicycle analysis tool (September, 2014). Develop bicycle analysis tool prototype (January, 2015). Develop and introduce new applications for Transportation Data Archive (June, 2015). Populate central data resource and maintain resource documentation (on-going).

### **1<sup>st</sup> Quarter Progress:**

- Completed all summer intersection traffic count and bicycle/pedestrian count data collection activities.
- Finalized scope of work for CMAQ bicycle demand analysis tool; continued development of GIS portion of analysis tool.
- Began implementing procedures to streamline Small Area Traffic Forecast internal procedures.
- Continued development and support of Transportation Data Archive.

### **2<sup>nd</sup> Quarter Objectives:**

- Develop final stage of bicycle demand analysis tool; refine GIS procedures and data inputs.
- Begin investigating feasibility of modifying Access to Transit index procedures to measure changes in transit service to inform CMAQ project evaluation process.
- Develop database or processing procedures to allow for querying of archived intersection traffic count data.
- Continue development of data analysis and visualization prototypes for examining DTA model output.

## **GO TO 2040 Indicator Tracking**

**Project Manager:** Craig Heither

**Team:** N. Ferguson, Chau, Cruise

**Description:** The GO TO 2040 plan update includes an expanded set of indicators to track the plan's progress toward implementation. The major task for the fiscal year is collection and analysis of indicator data in order to update CMAP's database of current plan indicator values. This will support continued analysis of plan implementation progress and development of the Year 4 implementation report.

**Products and Key Dates:** Indicator data maintenance plan and schedule (September 2014). Maintenance and update of plan indicator values (on-going). Data analysis and support for Year 4 implementation report (November 2014).

**1<sup>st</sup> Quarter Progress:**

- Finalized all remaining indicator values/analyses (including public supply water demand, acres of conservation open space, and population and jobs with at least moderate access to transit) for Plan update adoption.
- Finalized wiki pages to reflect the current description and status of each plan indicator.
- Established a repository of indicators on SharePoint site to store historic and future indicator values.
- Developed indicator update schedule including staff person responsible for each indicator and when the updated data should be available.

**2<sup>nd</sup> Quarter Objectives:**

- Assist with development of content for 2014 Implementation Highlights report as needed.
- Continue assembling updated indicator data as releases became available.

## **TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

**Program Oversight:** Management staff

This program develops and actively manages the region's TIP. The CMAP Board and MPO Policy Committee program, track and actively manage the use of local, state, and federal transportation funds through the Transportation Improvement Program (TIP). The purpose of the TIP is to establish and implement a short-range transportation program implementing the long-range transportation goals identified in GO TO 2040. Products developed under this work program also assess accomplishment of the TIP, evaluate how it meets the goals of GO TO 2040, and move the region toward performance-based programming.

Federal, state, and local policies and regulations are analyzed to assure CMAP's TIP satisfies these requirements. The region is required by federal law to develop and maintain a fiscally constrained TIP which, together with the fiscally constrained major capital projects in GO TO 2040, conforms to the State Implementation Plan (SIP) demonstrating how the region will attain national ambient air quality standards.

### **Transportation Improvement Program (TIP) Development and Management**

**Project Manager:** Teri Dixon

**Team:** Berry, Dixon, Dobbs, Kos, Ostdick, Patronskey, Pietrowiak

**Description:** Work with stakeholders in the region to align the TIP with GO TO 2040. Use robust reporting to influence implementers' project choices and move the region toward performance-based programming. Ensure all local, state and federal requirements are met including fiscal constraint, public involvement, data accuracy, documentation and reporting.

Maintain ongoing communication with state and federal agencies to ensure that the region is aware of changes to state and federal requirements and that these agencies understand the programming needs of the region. Manage TIP line item project entry and changes; process TIP change approvals through

the Transportation Committee and MPO Policy Committee. Develop an annual obligation report, documenting accomplishment of capital projects in the region.

**Products and Key Dates:** TIP with updates and amendments (as needed); consultation with local, state and federal agencies (ongoing); analyses of TIP performance with respect to indicators (June 2015); TIP documentation including map, fiscal marks, general public brochures, training materials/courses and web pages (ongoing); comprehensive TIP document update (October 2014); annual obligation analysis report (July 2014, December 2014); fiscal marks (October 2014); update to TIP procedures (March 2015).

#### **1<sup>st</sup> Quarter Progress:**

- Quadrennial Certification Review:  
Held meetings with U.S. DOT to discuss recommendations in the Certification Report; agreed to disposition of near-term recommendations.
- TIP with Updates and Amendments:  
Regularly reviewed TIP updates and amendment requests from programmers. Assisted programmers with TIP changes. Two TIP amendments were prepared.
- Comprehensive TIP Document Update:  
Public comments were reviewed and the final FFY 14-19 TIP document was prepared for adoption in October 2014.
- TIP Documentation:  
The TIP summary brochure was updated to reflect the proposed TIP. The interactive TIP map was updated to reflect TIP amendments made this quarter.
- Exports of TIP Data:  
Regular data exports occurred. No special requests for exports were received.
- Analysis of TIP performance with respect to indicators  
No action.
- Annual Obligation Analysis Report  
Data has been collected throughout the fiscal year on FFY14 obligations. Continued preparation of federal fiscal year 13 obligation analysis report.
- Consultation with local, state and federal agencies  
Worked with stakeholders to receive input into proposed programs and policies through frequent communication.
- Update to TIP procedures  
No action.

#### **2<sup>nd</sup> Quarter Objectives:**

- Quadrennial Certification Review:  
Continue discussions with regulators and implementers on recommendations. Explore options for a more robust self-certification.
- TIP with Updates and Amendments:  
Regular review of TIP updates and amendment requests from programmers and programmer assistance will continue. One TIP amendment is anticipated in addition to the conformity analysis of the FFY 14-19 TIP, which will be considered by the CMAP Board and MPO Policy Committee in October in conjunction with the Plan update.

- Comprehensive TIP Document Update:  
Publish the final document when adopted.
- TIP Documentation:  
The TIP summary brochure and interactive TIP map will be updated to reflect TIP amendments made this quarter. Updates to fiscal marks, training materials, the TIP data, and TIP Programmer Resources web pages will occur as needed.
- Exports of TIP Data:  
Regular data exports will occur. Exports in response to special requests will be executed as needed.
- Analysis of TIP performance with respect to indicators  
No action anticipated.
- Annual Obligation Analysis Report  
Complete federal fiscal year 13 obligation analysis report and continue collecting FFY 14 data.
- Consultation with local, state and federal agencies  
Continue work with stakeholders to receive input into proposed programs and policies through frequent communication.
- Update to TIP procedures  
No action anticipated.

## **Conformity of Plans and Program**

**Project Manager:** Ross Patronsky

**Team:** Berry, Bozic, Dobbs, Heither, Kos, Pietrowiak, Wies

**Description:** Northeastern Illinois has historically not attained national ambient air quality standards for certain pollutants. It is currently classified as a non-attainment area for the 8-hour ozone standard adopted in 2008, and is recommended for non-attainment status for the 2012 fine particulate matter (PM<sub>2.5</sub>) standard. In addition, federal regulations require the region take steps to continue meeting prior ozone and PM<sub>2.5</sub> standards.

To meet the air quality requirements, the region must implement a transportation program which will help reduce levels of these pollutants or maintain the existing low levels. As part of the transportation planning and programming process, the impact of proposed transportation activities on the region's air quality is evaluated. This evaluation, called a conformity analysis, is submitted to the Illinois Environmental Protection Agency and U.S. Environmental Protection Agency for their review before a long-range regional transportation plan or Transportation Improvement Program (TIP) is approved or amended. The conformity analysis must demonstrate that the emissions resulting from the plan and TIP meet the requirements of ("conform with") the regulations governing air quality. To ensure the flow of federal transportation funds to the region, state and federal legislative and regulatory changes are tracked and appropriate changes made, informed by the Tier II consultation process.

**Products:** GO TO 2040/TIP Conformity analyses (as needed, minimum of twice a year in October and March); documentation of conformity process (ongoing); updated data used in conformity analyses (ongoing); support for development of State Implementation Plans (as needed); findings and

interagency agreements from consultation process (ongoing, four to six meetings per year); analyses of air quality issues for regional decision-makers (as needed); mobile source greenhouse gas emissions estimates to support other agency work (ongoing); Agendas, meeting minutes, and supporting materials for the Tier II Consultation Team (as needed).

### **1<sup>st</sup> Quarter Progress:**

- GO TO 2040/TIP conformity analyses  
Updated conformity analysis to reflect revised socio-economic data.  
Conducted conformity analysis without Illiana.
- Documentation of conformity process  
Updated plan appendix conformity document to reflect comments on other portions of plan update.
- Updated data used in conformity analyses  
No action required.
- Support for development of State Implementation Plans  
Monitored US EPA approval of revised budgets for ozone SIP – approval signed September 22.
- Findings and interagency agreements from consultation process  
Consultation team met August 21 to discuss plan update and revision to Illiana hot spot analysis.
- Analyses of air quality issues for regional decision-makers  
No action on revision to ozone standard or PM<sub>2.5</sub> designations.
- Mobile source greenhouse gas emissions estimates to support other agency work  
Compared VMT estimates from different MOVES runs to support emission-rate based emissions.
- Agendas, meeting minutes, and supporting materials for the Tier II Consultation Team  
Prepared materials for August 21 Consultation Team.  
Prepared for tentative October 9 meeting of Consultation Team.

### **2<sup>nd</sup> Quarter Objectives:**

- GO TO 2040/TIP conformity analyses  
Begin conformity analysis for March 2015 Board & MPO Policy Committee approval.
- Documentation of conformity process  
No action anticipated.
- Updated data used in conformity analyses  
Begin review of monthly and daily VMT distributions.
- Support for development of State Implementation Plans  
Monitor US EPA approval of revised budgets for ozone SIP to confirm publication in Federal Register.
- Findings and interagency agreements from consultation process  
No action anticipated.
- Analyses of air quality issues for regional decision-makers  
Monitor for action on revision to ozone standard and PM<sub>2.5</sub> designations; decisions anticipated late in the calendar year or in early 2015.
- Mobile source greenhouse gas emissions estimates to support other agency work  
Reconcile VMT estimates from different MOVES runs to support emission-rate based emissions.
- Agendas, meeting minutes, and supporting materials for the Tier II Consultation Team  
On call; no action anticipated.

**CMAQ and TAP-L Active Program Development**  
Project Manager: Kama Dobbs



**Team:** Berry, Dixon, Ostdick, Patronsky, Pietrowiak

**Description:** Actively manage programs developed by CMAP to ensure that transportation projects proceed in a timely manner and all available funding is used efficiently. Manage the adopted CMAQ and TAP-L programs as specified in the policies adopted by the CMAP Board and MPO Policy Committee. Prepare active program management reports to achieve regional expenditure targets.

**Products and Key Dates:** Review of CMAQ project status (November 2014 and May 2015); accomplishment of CMAQ obligation goal for FFY 2015 (ongoing); CMAQ project cost/scope change request actions (ongoing); updated CMAQ management database (ongoing); review of TAP-L project status (ongoing); TAP project cost/scope change request actions (ongoing); Agendas, meeting minutes, and supporting materials for the CMAQ Project Selection Committee (as needed – typically eight meetings per year).

#### **1<sup>st</sup> Quarter Progress:**

- Review of CMAQ project status  
Staff monitored individual project status throughout the quarter via correspondence from sponsors, Planning Liaisons, and IDOT. The status of CMAQ-funded projects was discussed at coordination meetings with Planning Liaisons, CDOT and IDOT staff.
- Accomplishment of CMAQ obligation goal for FFY 2015  
Obligation of CMAQ funds continued to be tracked throughout the quarter to ensure that the FFY 2014 Obligation Goal is met. As of the end of the FFY, \$116 million had been obligated, compared to a goal of \$138.6 million. The CMAQ unobligated balance was \$64.8 million.
- CMAQ Project Cost/Scope Change Request Actions:  
Staff evaluated and analyzed seven project change requests. Staff continually receives phone calls regarding possible schedule, scope and cost change requests and advises appropriately. Additionally, staff reviewed TIP changes to CMAQ projects to ensure accurate reflection of programming status and funding.
- Updated CMAQ management database  
No activity this quarter.
- Review of TAP-L project status  
Implementation activity of TAP-L funded projects was monitored through direct communication with project sponsors, planning liaisons, CDOT and IDOT to ensure that program milestones are being met. Milestone deadlines for this quarter include plats and legal documentation. The status of TAP funded projects were discussed at coordination meetings with Planning Liaisons, CDOT and IDOT staff.
- TAP project cost/scope change request actions  
Work continued on developing a process for evaluating cost/scope change request actions as well as considering any sponsor requested changes received.
- CMAQ Project Selection Committee support  
Prepared agendas and supporting materials for July and August committee meetings.

#### **2<sup>nd</sup> Quarter Objectives:**

- Review of CMAQ project status

Semi-annual status updates will be requested for all project line items that are currently deferred, were programmed but not accomplished in FFY14 and are programmed in FFY15 and FFY16. An analysis of responses will be completed and project status information will be updated.

- Accomplishment of CMAQ obligation goal for FFY 2015  
A final analysis of FFY 2014 accomplishments will be conducted. Tracking of FFY 2015 obligations relative to the obligation goal will begin.
- Updated CMAQ management database  
Continue as-needed updates to the CMAQ management database to develop queries and reports in response to data requests and for the analysis of project status.
- Review of TAP-L project status  
There are no milestones anticipated for the 2<sup>nd</sup> quarter.
- TAP project cost/scope change request actions  
Continue work on developing a process for evaluating cost/scope change request actions as well as consider any sponsor requested changes received.
- CMAQ Project Selection Committee support  
Prepare agendas and supporting materials and staff October and December committee meetings. Establish 2015 meeting calendar.

### **Local STP Active Program Management and Council of Mayors Support**

**Project Manager:** Holly Ostdick

**Team:** Berry, Dixon, Dobbs, Pietrowiak

**Description:** Develop fiscal marks and maintain fiscal constraint in local programs in the TIP. Provide guidance and support for the Council of Mayors (COM) and Planning Liaison program. Ensure communication between CMAP and municipal officials. Staff the Council of Mayors Executive Committee.

**Products and Key Dates:** Fiscal marks (ongoing), program management reports and recommendations (ongoing); locally programmed project status assessments; talking points for CMAP staff participating in COM/COG/TC meetings (ongoing); agendas, meeting minutes, and supporting materials for the Council of Mayors Executive Committee (September 2014, November 2014, January 2015, May 2015).

#### **1<sup>st</sup> Quarter Progress:**

- Fiscal Marks:  
No action needed.
- Program Management Reports and Recommendations:  
Staff continued to track obligations and prepared an updated FFY14 STP-L expenditure report.
- Talking Points for CMAP Staff Participating in COM/COG/TC Meetings:  
Talking points are updated after every weekly email, if relevant. Talking points are also updated as staff makes requests to inform local municipalities of reports, classes or any other relevant information at the agency.
- Locally Programmed Project Status Assessments:  
Staff continued to meet and provide assistance to local program project sponsors.

- Outreach with Councils and Local Municipalities:  
Staff continues to participate in sub-regional Council of Mayors transportation technical meetings to supply technical support to the PLs and municipal engineers and managers.
- Council of Mayors Executive Committee:  
Staff prepared materials, collected RSVP's, and staffed one Council of Mayors Executive Committee. The agenda included information on the GO TO 2040 update, a presentation on the report from the Regional Freight Leadership Taskforce, results from the municipal survey, the USDOT certification review, advanced funding, and the local technical assistance program.

## 2<sup>nd</sup> Quarter Objectives:

- Fiscal Marks  
State/Regional Resources table will be developed, approved, concurred on, and entered into the TIP for fiscal constraint.
- Program Management reports and recommendations  
A final FFY 14 STP-L expenditure report will be created using final FFY 2014 data.
- Locally programmed project status assessments  
No activity anticipated next quarter.
- Talking points for COM/COG/TC meetings  
Continue to update the talking points. Begin working with outreach staff on enhancements. Prepare or consider alternatives for preparing written reports for technical meetings.
- Council of Mayors Executive Committee support  
Prepare agenda and materials for a November 18, 2014 meeting. This will include an informational presentation on distribution of UWP funds to the PLs and on advanced funding.

## TIP Database Management (New for FY15)

**Project Manager:** Kama Dobbs

**Team:** Berry, Dixon, Kos, Ostdick, Patronsky, Pietrowiak

**Description:** Maintain and enhance the TIP database for use by local elected officials, implementers, staff and the public. Maintain and enhance reports, analyses and visualization tools for use by local elected officials, implementers, staff and the public. Provide data on how the project developers in the region invest capital transportation funds and ensure that fiscal constraint requirements are met.

**Products and Key Dates:** TIP database maintenance to improve data validation and ease of implementer, staff and public use (ongoing); regularly updated documentation and training materials to keep internal and external users, partners and the public informed of the use of the TIP (ongoing); geocoding of TIP projects and associated outputs (shapefile and maps); exports of TIP data for use in public maps, analytic maps, dashboard presentations and other TIP analyses; visualization products; ongoing maintenance and enhancements in response to user needs; review and recommendation for updates to existing database in coordination with following project (April 2015).

## 1<sup>st</sup> Quarter Progress:

- TIP Database maintenance  
Continued development testing and bug resolution for improvements to the database function and user interface.
- Documentation and training materials  
Development of training materials for TIP programmers, partner agency users, public users, and staff continued.
- Geocoding of TIP projects  
Developed KML files for mapping of TIP projects to reflect TIP amendments made this quarter.
- Exports of TIP data  
Regular data exports occurred under the Transportation Improvement Program (TIP) Development and Management project. No programming or structural changes were made this quarter.
- Visualization products  
Regular data updates for the TIP map occurred under the Transportation Improvement Program (TIP) Development and Management project. No programming or structural changes that can produce visualization products were made this quarter.
- Updates to existing database in coordination with Integrated Transportation Planning, Programming and Tracking Database  
No activity this quarter.

## 2<sup>nd</sup> Quarter Objectives:

- TIP Database maintenance  
Changes to the project edit form and other database functions are scheduled to be rolled-out at the end of October.
- Documentation and training materials  
Development of training materials for TIP programmers, partner agency users, public users, and staff will continue. User training sessions will be held in October and November.
- Geocoding of TIP projects  
Develop KML files for mapping of TIP projects to reflect TIP amendments made this quarter.
- Exports of TIP data  
Regular data exports will occur under the Transportation Improvement Program (TIP) Development and Management project. Programming and structural changes that can enhance data exports will be conducted as needed.
- Visualization products  
Regular data updates for the TIP map will occur under the Transportation Improvement Program (TIP) Development and Management project. Programming and structural changes that can produce visualization products will be conducted as needed.
- Updates to existing database in coordination with Integrated Transportation Planning, Programming and Tracking Database  
Once scoping is completed for the integrated database (anticipated in November), identification of updates to facilitate a transition from the current TIP database to the integrated database will begin.

## **Integrated Transportation Planning, Programming and Tracking Database Development (New for FY15)**

**Project Manager:** Kama Dobbs

**Team:** Beata, Berry, Bozic, Clark, Dixon, Dubernat, Elam, Green, Hollander, Kos, Leary, Murtha, Ostdick, Patronsky, Peterson, Pietrowiak, Tiedemann, Williams-Clark

**Description:** The TIP database must have the capacity to interact with other agency tools and products, such as the Congestion Management Process, the Regional ITS infrastructure and the Regional Transportation Data Archive to meet the agency's needs for performance-based programming. Significant extensions of the data structure and backend logic will be required to incorporate new data and analyze it for project programming. Active program management of the TIP must also be enhanced, in particular increasing the scope and timeliness of reporting on accomplishments.

Specific database requirements will be developed in late FY 2014, in coordination with the results of Regional Transportation Performance Measures: Phase 1 Prioritization and Development, Capital Program Data Transformation, and Transportation Data Analysis projects to be completed in FY 2014. The requirements are anticipated to include capabilities to support more robust project descriptions and cost breakdowns, more detailed obligation and expenditure data, and project-level performance measures. Performance measure data will also be needed for the entire transportation network to support predictive analyses and deficiency analyses.

**Products and Key Dates:** RFP for consultant services (December 2014); Database schema, including the data to be stored, the relationships between the data, the structure of the user interface and the desired output reports (May 2015). Design and implementation plan (June 2015). Actual database design and implementation will begin in FY 2016.

### **1<sup>st</sup> Quarter Progress:**

- Team members were identified (reflected above) and a schedule for developing a scope and determining if an RFP will be required was developed.

### **2<sup>nd</sup> Quarter Objectives:**

- Identify desired outcomes, required data inputs and basic technical requirements for the database and draft a detailed scope. Utilize the scope to determine if an RFP is appropriate, and if it is, develop and issue the RFP.

## **INFORMATION TECHNOLOGY MANAGEMENT PROGRAM**

**Program Oversight:** Matt Rogus

This program provides for the design, acquisition, deployment and management of computing and telecommunications resources at CMAP. This program also facilitates the electronic exchange of raw data within and between CMAP and other agencies and organizations.

Internal Hardware and Software Management

**Project Manager:** Matt Rogus

**Team:** Stromberg, Tiedemann, contract support, intern

**Description:** CMAP's daily operation depends on a robust and functional computer network for data analysis, work program documentation and employee communications. This project consists of daily management and monitoring of internal computer network performance. It includes the acquisition, licensing, installation and maintenance of all software applications, as well as server hardware systems and other related equipment. It also provides limited user-support to CMAP employees.

**Resources:** Server and workstation hardware, data storage, desktop software applications.

**Products:** Agency data products, documentation, and employee communications.

#### **1<sup>st</sup> Quarter Progress:**

- Completed enterprise 10Gb network upgrade.
- Completed enterprise backup solution plan including testing of process to send backups to secondary core storage and then to tape.
- Completed setup of new server infrastructure for OneSolution system.
- Continued researching Windows 8 enterprise for mobile devices.
- Renewed annual support contracts for Cisco.
- Implemented new General use laptops.
- Implemented test tablets on the network.
- Implemented new Lenovo NAS storage system.
- Completed upgrade to ArcGIS 10.2.2.
- Upgraded network connectivity to remote data center.

#### **2<sup>nd</sup> Quarter Objectives:**

- Upgrade ArcGIS Business Analyst to 10.2.2 and 2013 data.
- Procure and implement additional storage devices for remote data center.
- To continue with transition plan from tape to disk DR.

### **Web Infrastructure Management**

**Project Manager:** Lance Tiedemann

**Team:** Stromberg, Rogus, contracted support, CMAP project managers of web sites and services

**Description:** Web infrastructure management consists of procuring, deploying, and administering the hardware, software, and network infrastructure used by web applications and data services hosted at CMAP. Internally, project collaboration and project management have been augmented by several specialized content management systems. Externally, web applications and data services have become critical to the ongoing agency mission of deploying technical analysis content to a broader audience. The web infrastructure management defined by this project supports web applications and data services, such as SharePoint (collaboration), ckan (data sharing web application), MediaWiki (collaboration), the TIP Website (web application), the TIP Map (data service), GO TO 2040 Case Studies (data service), GIS web mapping, Imagery Explorer (web application) and several others. In addition, this project includes management of web-specific network infrastructure, such as domain name registration and DNS record management.

**Resources:** Hardware, software, and network infrastructure used by web applications and data services hosted at CMAP.

**Products:** Web applications, data services, collaboration portals, and project management applications.

**1<sup>st</sup> Quarter Progress:**

- Implemented CKAN user-interface customization and permissions.
- Moved production CKAN environment into the DMZ.
- Upgraded the Media Wiki Environment.
- Implemented two new ITS Architecture sites for partner review.
- Provided disaster recovery support for TIP database web app upgrade.
- Collaborated with Communications in re-implementing a development site for the main website.
- Provided ongoing user support for SharePoint intranet.
- Began implementing ArcGIS Online.

**2<sup>nd</sup> Quarter Objectives:**

- To finalize CKAN production environment for internal roll out.
- Upgrade TIP database web app login security.
- To implement Phase 2 of Aerial imagery web server services externally including 1970 aerial images.
- To continue implementing ArcGIS Online site.

**Information Security**

**Project Manager:** Lance Tiedemann

**Team:** Rogus, contracted support, CMAP project managers of web sites and services

**Description:** Information security consists of proactively planning, implementing, and verifying the various tools used to protect CMAP infrastructure and data as well as reactively responding to existing threats. This project fulfills these network roles: enhance network assessment processes with invasive testing, automate assessment of local environments, develop additional plans, policies and standards, continue training staff, recommend improvements for increased network and data protection, and implement new tools or services to aid in identifying and reacting to critical conditions (e.g., cyber-attacks, malicious traffic, etc.) This project fulfills these web sites and services roles: enhance website assessment processes with invasive testing, automate assessments of code, develop additional plans, policies and standards, and continue training staff. In addition, this project fulfills the data management role to develop policies and process improvements to ensure that sensitive data is processed and stored under appropriate access controls in compliance with program and regulatory requirements. These roles are fulfilled through the management of security tools, such as SSL certificates, firewall and IPS policies, VPN access, security scanning applications, and monitoring services.

**1<sup>st</sup> Quarter Progress:**

- Created an RFP for network security auditing.
- Performed audits of CKAN and GIS web applications.
- Reviewed network monitoring configuration and enhanced coverage.
- Provided ongoing support for VPN.

**2<sup>nd</sup> Quarter Objectives:**

- To begin network security audit.

- To implement SSL on web servers.
- To expand network monitoring coverage.

## **Office Systems Management**

**Project Manager:** Ben Stromberg

**Team:** Brown, Kelley, Rivera, intern, plus other relevant staff

**Description:** Staff productivity depends on robust systems for managing office operations. This project includes technical support of office support systems including telephone, mobile communication, fax, copiers, web conferencing, audio-visual, etc.

**Resources:** Software applications, telephone system, copiers and printers

**Products:** Telephones, internet services, computer peripherals, copiers and printers.

### **1<sup>st</sup> Quarter Progress:**

- Created RFQ for audio/video engineering services.
- Implemented cubicle upgrade.
- Procured one year renewal service contract with CMAP's asset management software (Redbeam).
- Created FY15 budget for CMAP's Verizon Wireless account.
- Purged all old users and account for the Cisco phone systems.
- Created documentation for the Cisco Call Management and Unity Connection Management Consoles.
- Created documentation for CMAP's security door systems.
- Distributed new Verizon Mi-Fi devices for general use.
- Took over the management of First Communication and Level 3 (Global Crossing).

### **2<sup>nd</sup> Quarter Objectives:**

- To develop AV engineering system design for main conference room.
- Create documentation for the Fax Lines.
- Create documentation for First Communication and Level3 (Global Crossing).
- Procure and install new printer for Finance and Administration (Barb Sears).

## **User Support**

**Project Manager:** Ben Stromberg

**Team:** Brown, Kelley, Rivera, intern

**Description:** Serve as training and instructional resource for internal users. Serve as technical intermediary in resolving IT related problems encountered by CMAP staff.

**Products:** Documentation of training and instructional resources. Documentation of IT related problems encountered by CMAP staff.

### **1<sup>st</sup> Quarter Progress:**

- Created image, captured image, and deployed new general use Lenovo laptops for CMAP staff.



- Completed 81 helpdesk tickets.

## **2<sup>nd</sup> Quarter Objectives**

- Continue to upgrade staff PC's and laptops.
- Continue to update user documents for staff as needed.
- Continue to assist staff with PC/phone problems as needed.



# City of Chicago

## FY 2012 PROJECTS

### UNION STATION MASTER PLAN – PHASE III

**Purpose:**

Building off of Phase I and Phase II work, the project will continue planning for a West Loop Trans Ctr and/or alternatives to address future passenger and train capacity needs at Chicago Union Station (CUS). The plans will anticipate leveraging federal interest in improved intercity rail transportation. In Phase I CUS alternatives are being developed; Phase II will developed simulation models (for inside & outside CUS) and analyze real estate issues; Phase III will develop a train ops simulation model to assess capacity of alternative station plans.

**Project Manager:** Jeff Sriver

Financial Status	
Project Budget:	\$562,500
Amount Expended this Period:	\$80,000
Amount Expended to Date:	\$315,000
Balance:	\$247,500

**Progress:** “Phase III” is being conducted together with “Phase II” (utilizing remaining FY2011 UWP funds) and is being called Stage II of the overall master plan study. It began in December 2012 and involves simulation modeling and analysis of possible new CUS configurations, operations, and surface traffic as developed in Stage I. FY2012 funds began being drawn down when FY2011 funds were depleted (Q1 FY14)

The existing condition models for pedestrian behavior and train operations have been reviewed and finalized; disruption conditions and potential future modifications have also been modeled and reviewed. Schematic plans for station concourse area reconfigurations have been designed and refined; proposed layout revisions are being input into ped simulation model. Station area traffic existing conditions model has been developed and is being validated. Revisions to preliminary cost estimates have been prepared.

**Products:** Draft final reports are now being prepared and reviewed for: future conditions model for train operations; schematic plans and renderings for station concourse modifications; station ped simulation model; station area traffic existing conditions and future traffic model; updated preliminary cost estimates for planned improvements

**Objectives for the Next Three Months:** Review draft final reports and prepare final report.

## FAR SOUTH RAILROAD RELOCATION FEASIBILITY STUDY

**Purpose:**

The UP (Villa Grove Sub) freight railroad operates at-grade from 89th to 116th Street, through several densely populated residential neighborhoods. It has 10 street grade x-ings & many unauthorized ped x-ings. Rail traffic is 24 tpd & growing. Project would assess rail line relocation, between 89th & 119th Streets, to the under-utilized but grade-separated CN (along Cottage Grove) + CRL (between 91st/Holland & 94th/Cottage Grv) rail lines. Would require a new railroad flyover bridge to connect CN and CRL tracks, plus related infrastructure improvements.

**Project Manager:** Jeff Sriver

Financial Status	
Project Budget:	\$562,500
Amount Expended this Period:	\$5,000
Amount Expended to Date:	\$315,000
Balance:	\$247,500

**Progress:** Analysis has been completed; final report preparation has begun with continuing coordination with CTA regarding their parallel Red Line Extension EIS process.

**Products:** Draft report sections for internal review and discussions with CTA.

**Objectives for the Next Three Months:** Complete draft final report and share with CTA and other railroad stakeholders.

## TSM & SIGNAL INTERCONNECT PRIORITY MODELS

**Purpose:**

Purpose of this project is: a) to conduct a critical and comparative review of the existing Chicago Traffic Signal Modernization (TSM) Priority Model to identify enhancements and any changes required based on the new 2010 Manual for Uniform Traffic Control Devices (MUTCD), and b) develop and apply a Signal Interconnect Priority Model to identify corridors for signal technology and operational improvements that may include interconnects, signal coordination, Transit Signal Priority (TSP). The focus of this project is to develop and test the technical tools and procedures, and assemble the required data and databases to support CDOT planning functions for signal improvements and signal interconnect corridor investments. Once developed and tested, the tools and procedures would be available for use by other agencies as appropriate.

**Project Manager:** David Zavattero

Financial Status	
Project Budget:	\$185,000
Amount Expended this Period:	\$0

Amount Expended to Date:	\$0
Balance:	\$185,000

**Progress:** Task Order RFP complete

**Products:** Updated TSM model with signal interconnect functionality added, run with new data

**Objectives for the Next Three Months:** Distribute Task Order RFP to pre-qualified consultants, score and recommend award.

## FY 2013 PROJECTS

### TRANSPORTATION AND PROGRAMMING-CONTRACTS

**Purpose:**

The purpose of this project is to support regional objectives by providing for the strategic participation of the City of Chicago in the region's transportation planning process including the development of the RTP and the TIP, by identifying and developing potential

**Project Manager:** Brenda McGruder

Financial Status	
Project Budget:	\$200,000
Amount Expended this Period:	\$4,751
Amount Expended to Date:	\$194,808
Balance:	\$5,192

**Progress:** Reviews and revisions of Volume 2 strategies including extensive editing and graphic layout discussion. Field visits of streetscape sites to observe and document constructions details of SUIG elements for inclusion as illustration in Volume 2. Refinement and discussion of placemaking (Streetscape guidelines update) outline.

**Products:** Completion of the Cost-Benefit Analysis documenting benefit of sustainability elements of Cermak/Blue Island project.

**Objectives for the Next Three Months:** Complete Vol. II of SUIG.

### CHICAGO BUS RAPID TRANSIT MASTER PLAN

**Purpose:**

The purpose of this project is to identify and prioritize future opportunities for Bus Rapid Transit Improvements in Chicago.

**Project Manager:** Keith Privett

Financial Status	
Project Budget:	\$260,000
Amount Expended this Period:	\$0
Amount Expended to Date:	\$17,796
Balance:	\$242,204

**Progress:** Rescoping of contracts in coordination with contract Chicago Community Trust which includes development of O-D matrix based on are card data – to be used in further evaluation.

Preparation and start of Jeffrey Jump ridership survey.

**Products:** No public documents – only internal spreadsheets and mapping

**Objectives for the Next Three Months:** Complete Jeffrey survey – revise corridor list and continue evaluation of corridors. Develop typologies of potential BRT improvements based on corridors’ ROW and demand.

## FY 2014 PROJECTS

### COMPREHENSIVE MULTI-MODAL TRANSPORTATION PLAN-FRAMEWORK STUDY

**Purpose:**

CDOT is preparing city-wide plans focused on various strategic initiatives, consistent with its "Chicago Forward Action Agenda." These plans include: Streets for Cycling, Streetscapes, Pedestrians, and BRT. CDOT has also recently initiated a geographic district-based approach for community transportation planning. CDOT now intends to create an overall framework for a Comprehensive Transportation Plan that will integrate these city- and district-based plans, objectives, and processes with regional transportation plans, priorities, and goals.

**Project Manager:** Phil Banea

Financial Status	
Project Budget:	\$213,480
Amount Expended this Period:	\$0
Amount Expended to Date:	\$0
Balance:	\$231,480

**Progress:** The 1st and 2nd draft scope of work has been reviewed and edited internally.

**Products:** Final draft scope of work for internal review.

**Objectives for the Next Three Months:** Finalize the scope of work and issue a request for proposals. Choose a consultant and start the procurement process.

## FY 2015 PROJECTS

### TRANSPORTATION AND PROGRAMMING

**Purpose:**

To support regional objectives by providing for the strategic participation of the City of Chicago in the region's transportation planning process including the development of the RTP and the TIP, by identifying and developing potential transportation projects and policies and to provide technical analysis and other requested information to agencies, elected officials and the general public. Such policy, funding and planning assistance facilitates the full and effective participation of the City of Chicago in the regional planning process.

**Project Manager:** Brenda McGruder

Financial Status	
Project Budget:	\$825,000
Amount Expended this Period:	\$385,119
Amount Expended to Date:	\$385,119
Balance:	\$439,881

**Progress:** Prepared for and attended Community Advisory Committee and public meeting for River North-Streeterville Transit (RNS) study; continued pre-screening phase of (RNS); attended RTA visitor survey meeting; attended Chicago Neighborhoods 2014, Wells-Wentworth extension and North Lake Shore Drive Phase I meetings; coordinated plan for a bus turnaround adjacent to the Lakefront Busway for Soldier Field events; prepared presentation and gave a tour of downtown pedway system to Great Cities Institute; reviewed proposals and selected consultant for Museum Campus Transportation Study.

Continue to provide staff oversight and review for the following studies: I-290 Corridor, Rosemont Blue Line Access, 63<sup>rd</sup> St. TOD Study, Auburn Station and the Fulton-Randolph Traffic and Curbside Use Study. Drafted scope of the Chicago-Oak Park Traffic Safety and Mobility Improvement Study.

BNSF Line - Little Village Paseo Phase 1 Study: awaiting the Notice to Proceed to start the study.

Submitted numerous TIP amendments and modifications to keep the City's component of the TIP accurate and fiscally constrained.

Represented the interests of the City of Chicago during the update of the GO TO 2040 Plan.

Prepared FTA quarterly reports and processed three FTA grant amendments.

**Products:** Completed RNS visitor surveys; map of pre-screened alternatives for RNS; plan for busway event operations: task order for Museum Campus Transportation Plan.

City's component of the TIP is fiscally constrained.

63<sup>rd</sup> St. Corridor TOD Report

**Objectives for the Next Three Months:** Continue work on RNS study, including third Technical Advisory and Community Advisory Committee meeting and first round screening of alternatives; attend public meeting for Wells-Wentworth extension; continue to coordinate visitor survey with RTA; continue scoping for Transportation Framework Plan.

Select consultant and implement the Fulton-Randolph Traffic and Curbside Use Study.  
Execute IGA for the Chicago-Oak Park Traffic Safety and Mobility Improvement Study and release RFP.

BNSF Line -Start the study and complete the first two tasks of the scope.

## CREATE PROGRAM PLANNING SUPPORT-PASSENGER & COMMUTER RAIL

**Purpose:**

Chicago will prepare technical, planning, policy and strategy support services to ensure that the remaining CREATE investments maximizes public benefit. The City will facilitate communications with affected communities, businesses, and related stakeholders.

**Project Manager:** Jeff Sriver

Financial Status	
Project Budget:	\$250,000
Amount Expended this Period:	\$0
Amount Expended to Date:	\$0
Balance:	\$250,000

**Progress:** Consultant selected. CDOT Matching funding identified. Task Order contract documents are being processed.

**Products:** Work pending execution of contract documents and issuance of NTP.

**Objectives for the Next Three Months:** Complete contract documents, execute contract, issue NTP, commence work.



# CTA

## FY 2013 PROJECTS

### PEDESTRIAN MODELING FOR CTA FACILITIES

**Purpose:**

This project will study pedestrian movement through proposed station designs to enhance access and egress for customers. Potential choke points will be analyzed and equipment and facilities will be studied to improve efficiency and analyze emergency evacuations. The project will analyze high volume stations like the proposed replacement stations in the Loop. The project will study varying levels of demand, and will be used to help plan for larger than normal crowds that can be expected from special events.

**Project Manager:** Steve Hands

Financial Status	
Project Budget:	\$80,927
Amount Expended this Period:	136
Amount Expended to Date:	\$73,141
Balance:	7,786

**Progress:** Continued integration of passenger information into simulation model. Continuing to update data to sync with Passenger and Track data modules.

**Products:** Updated rail simulation model, improved integration tools, and analysis of passenger movements through system.

**Objectives for the Next Three Months:** Continue integration of passenger and system information into simulation model.

### SERVICE CHANGE ELASTICITIES

**Purpose:**

CTA service cuts implemented in 2010 included frequency reduction on 119 bus routes and 7 rail lines; span reduction on 41 bus routes; and elimination of 9 express bus routes. This project will study the ridership impact of these service cuts with respect to bus and rail, peak and off peak, weekday and weekend. Riders' response with respect to different routes will also be studied and documented. Schedule and ridership data from before and after cuts will be used to calculate service elasticities for future service planning and restructuring.

**Project Manager:** Sonali Tandon

<b>Financial Status</b>	
Project Budget:	\$21,198
Amount Expended this Period:	\$0
Amount Expended to Date:	\$5,636
Balance:	\$15,562

**Progress:** No work done during this period

**Products:**

**Objectives for the Next Three Months:** Continue to study shifts in bus ridership and its relationship to service quality measures such as speeds, frequency, and reliability.

## **UPDATE FARE MODELING CAPABILITY**

**Purpose:**

The purpose of this project is to increase CTA's understanding of customers' sensitivity to fare changes while taking into consideration key factors that may impact price elasticity such as rider type (choice vs. transit dependent), trip type (commute vs. non-commute) and transit type (rail vs. bus); update the current fares model with new elasticities and fare structure; provide CTA with capability to make future modifications to the fares model to allow for quick analysis of the impacts of potential changes to the fare structure.

**Project Manager:** Sonali Tandon

<b>Financial Status</b>	
Project Budget:	\$115,973
Amount Expended this Period:	\$0
Amount Expended to Date:	\$93,329
Balance:	\$22,644

**Progress:** No work done during this period

**Products:**

**Objectives for the Next Three Months:**

## **UPDATING SYSTEM ANNUAL RIDERSHIP FORECASTING MODEL**

**Purpose:**

CTA projects system ridership annually for budget purposes using an in house ridership model. The model takes into account factors like regional employment, fuel costs, transit fare, and service availability. This project includes researching other variables that might have an impact on ridership; updating and redeveloping the current model using more recent data on selected variables;

restructuring the model to generate results in the current reporting format and to facilitate future updates.

**Project Manager:** Sonali Tandon

<b>Financial Status</b>	
Project Budget:	\$25,650
Amount Expended this Period:	\$3,898
Amount Expended to Date:	\$23,964
Balance:	\$1,686

**Progress:** Updated Annual Ridership Model with last year's data and used the tool to forecast ridership for 2015.

**Products:** Updated model

**Objectives for the Next Three Months:** Continue to update and refine the ridership projections as more data becomes available.

## **RED LINE EXTENSION-ENVIRONMENT IMPACT**

**Purpose:**

The CTA is proposing to make transportation improvements by extending the Red Line from the 95th Street Station to the vicinity of 130th Street. This project is one part of CTA's effort to extend and enhance the entire Red Line and is an identified GOTO 2040 fiscally-constrained project. The CTA has completed an Alternatives Analysis and a Locally Preferred Alternative was identified through the process and designated by the Chicago Transit Board in August 2009. The current step in the process is preparation of a Environmental Impact Statement (EIS).

**Project Manager:** Sonali Tandon

<b>Financial Status</b>	
Project Budget:	\$517,500
Amount Expended this Period:	\$0
Amount Expended to Date:	\$517,500
Balance:	\$0

**Progress:** See previous quarterly report; grant has been fully expended.

**Products:**

**Objectives for the Next Three Months:**

## FOREST PARK BLUE LINE RECONSTRUCTION AND MODERNIZATION PLANNING

**Purpose:**

The purpose of this project is for the preliminary concept planning and engineering for the reconstruction and modernization of the Forest Park branch of CTA's Blue Line, complementing IDOT planning for I-290 reconstruction.

**Project Manager:** Sonali Tandon / Janine Farzin

Financial Status	
Project Budget:	\$450,000
Amount Expended this Period:	\$56,664
Amount Expended to Date:	\$422,973
Balance:	\$27,027

**Progress:** (As detailed in previous reports, Tasks 2, 3, 4, and 9 were completed.)

Task 5: CTA reviewed several station design prototypes and continues to work with adjacent communities and consultants to refine these plans.

Task 6: Conceptual service pattern recommendations are being reviewed by CTA.

Task 7: Travel demand modeling is ongoing.

Task 8: Recommendations for corridor options are complete, documentation is being reviewed by CTA.

**Products:** See progress notes. Revised reports for conceptual service patterns and corridor recommendations were delivered to CTA.

**Objectives for the Next Three Months:** Complete reviews and finalize project reports for each task. Refine details for station renderings and Forest Park yard, shop, and terminal site. When IDOT I-290 identifies Open House dates, begin to prepare meeting materials for Blue Line Forest Park Branch transit component.

## FY 2014 PROJECTS

### FOREST PARK BLUE LINE RECONSTRUCTION AND MODERNIZATION PLANNING

**Purpose:**

Preliminary concept planning and engineering for the reconstruction and modernization of the Forest Park branch of CTA's Blue Line, complementing IDOT planning for I-290 reconstruction. Funding would augment monies received in FY 2013 UWP process. The project is kicking-off in February 2013.

**Project Manager:** Sonali Tandon / Janine Farzin

<b>Financial Status</b>	
Project Budget:	\$276,250
Amount Expended this Period:	\$8,794
Amount Expended to Date:	\$21,594
Balance:	\$244,656

**Progress:** (As detailed in previous reports, Tasks 2, 3, 4, and 9 were completed.)

Task 5: CTA reviewed several station design prototypes and continues to work with adjacent communities and consultants to refine these plans.

Task 6: Conceptual service pattern recommendations are being reviewed by CTA.

Task 7: Travel demand modeling is ongoing.

Task 8: Recommendations for corridor options are complete, documentation is being reviewed by CTA.

**Products:** See progress notes. Revised reports for conceptual service patterns and corridor recommendations were delivered to CTA.

**Objectives for the Next Three Months:** Complete reviews and finalize project reports for each task. Refine details for station renderings and Forest Park yard, shop, and terminal site. When IDOT I-290 identifies Open House dates, begin to prepare meeting materials for Blue Line Forest Park Branch transit component.

## **FURTHERING ASSET MANAGEMNET & PROJECT DETERMINATION**

**Purpose:** The goal of implementing a comprehensive asset management plan is to enhance the data, reports and tools available to inform CTA's prioritization of capital investments and preventive maintenance activities, thereby maximizing the benefits from limited available resources and minimizing lifecycle asset costs. Implementation will assure compliance with recent federal mandates (MAP 21), as well as provide a more comprehensive, cross-functional view of CTA's asset portfolio and software systems.

**Project Manager:** Robin Roever

<b>Financial Status</b>	
Project Budget:	\$418,750
Amount Expended this Period:	\$0
Amount Expended to Date:	\$0
Balance:	\$418,750

**Progress:** Task order has been drafted; CTA is waiting for additional guidance from FTA to be published before proceeding.

**Products:**

**Objectives for the Next Three Months:** Conduct and complete procurement, expected by end of Spring 2014, with project kick-off shortly following.

## FY 2015 PROJECTS

### PROGRAM DEVELOPMENT

**Purpose:** The program facilitates CTA's efforts to coordinate the provision of capital projects for customers in its service area to projects identified within the Chicago area regional five-year Transportation Improvement Program. Major tasks include: Develop CTA's capital programs for inclusion in the five-year regional TIP; Identify and analyze potential capital projects for funding eligibility; Prioritize capital projects for inclusion in the CTA's capital program and the constrained TIP; Monitor capital program of projects progress and adjust as needed for amending or for inclusion into the TIP.

**Project Manager:** Mike Fitzsimons

Financial Status	
Project Budget:	\$500,000
Amount Expended this Period:	\$54,067
Amount Expended to Date:	\$54,067
Balance:	\$445,933

**Progress:**

- Capital project descriptions, schedules and financing plans completed for USDOT Transportation and Innovation Act (TIFIA) financing program application.
- Project descriptions and application finalized for FTA work force development grant.
- Capital Improvement Program (CIP) scenarios developed for final program of projects to be included in the introduction of the FY 2015-2019 CIP.

**Products:**

- FY 2014-2018 CIP final mix of projects and sources programmed for inclusion into the regional constrained TIP at July and September Transportation Committee meetings.
- State Transportation Bond grant awarded for program of projects valued at \$185 million.
- FY 2015-2019 CIP analysis and project materials completed, and presented to CTA and RTA management for inclusion in the FY 2015 CTA and RTA Budget Book(s).
- CTA Budget book published and presented to public in advance of capital program public hearings.

**Objectives for the Next Three Months:**

- Present the FY 2015-2019 CIP to CTA November and RTA December Boards for adoption of the five year capital plan and authorizes the execution of grants and cooperative agreements.

- Complete USDOT TIFIA financing program application and execute agreement.
- Develop project descriptions, budget, and financing plans for FY 2015 FTA, RTA, and State grant applications.

## AUTOMATING SPECIAL TRANSIT SERVICES

**Purpose:** The purpose of this project is to plan for the full automation of the dispatching and assignment of CTA special (supplemental) bus and rail services. The project will plan for an upgrade in scheduling software to fully automate the process of filling extra service and thereby reduce overhead costs.

**Project Manager:** Heather Ferguson / Mark Patzloff

Financial Status	
Project Budget:	\$320,000
Amount Expended this Period:	\$0
Amount Expended to Date:	\$0
Balance:	\$320,000

**Progress:** CTA completed a detailed, multi-day scoping session with the scheduling software vendor. This scoping analysis finalized the needs and objectives for CTA's scheduling software upgrade, including CTA's needs for automating the special event functions.

**Products:** Hastus 2015 Gap Analysis Scoping Document

**Objectives for the Next Three Months:** Complete sign-off on the scoping document and enter into a new Purchasing Agreement with the software vendor.





# Cook County

## FY 2013 PROJECTS

### TRANSPORTATION PLAN

**Purpose:**

The purpose is to provide for the ongoing development and maintenance of the Cook County 2040 Transportation Plan, which is needed to manage future growth and travel demand. The Transportation Plan is a tool that guides the programming and planning of transportation infrastructure improvements, projects, and services and the allocation of financial resources.

**Project Manager:** Jennifer Killen, P.E., PTOE, Assistant Superintendent of Transportation and Highways

Financial Status	
<b>Project Budget:</b>	\$350,000
<b>Amount Expended this Period:</b>	143,921.74
<b>Amount Expended to Date:</b>	489,216.61
<b>Balance:</b>	0.00

**Progress:** Hosted third Advisory Committee meeting on September 16<sup>th</sup>. On third round of MetroQuest Phase II - evaluating alternative scenarios. Finalized Vision Statement & gathering input on Draft Goals & Objectives, and public outreach via group presentations has been ongoing.

**Products:** 1. Vision Statement, 2. Draft Goals & Objectives, 3. MetroQuest Alternative Scenarios, 4. MetroQuest Phase II kiosk locations, 5. Newsletter Summer Edition and Fall Edition, and 6. Existing Conditions Report – Parts 2 and 3.

**Objectives for the Next Three Months:** Host four open houses throughout the County. Synthesize input for Phase II – alternative analysis. Host the fourth Advisory Committee meeting for January 29, 2015. Create draft final recommended plan.



# Regional Council of Mayors

## FY 2015 PROJECTS

### SUBREGIONAL TRANSPORTATION PLANNING, PROGRAMMING AND MANAGEMENT

**Purpose:**

To provide for strategic participation by local officials in the region's transportation process as required by MAP-21, the Regional Planning Act and future legislation. To support the Council of Mayors by providing STP, CMAQ, SRTS, BRR, HPP, ITEP and other program development and monitoring, general liaison services, technical assistance and communication assistance

**Project Manager:** Council of Mayors

Financial Status	
<b>Project Budget:</b>	\$1,938,539
<b>Amount Expended this Period:</b>	320,027.18
<b>Amount Expended to Date:</b>	320,027.18
<b>Balance:</b>	1,618,511.82

**Progress:** Program Development – Surface Transportation and Program Monitoring

- Number of Council of Mayors Meetings: 19
- Number of STP Projects Monitored: 424
- Kickoff Meetings Held: 28
- Federal Coordination Meetings Attended: 6
- Number of STP Projects Let: 6
- Other STP Activities

In addition to monitoring their own STP Program, Liaisons participated in the following activities: Ride In Kane Sponsors and Kane County Paratransit Coordinating committee; staff coordination for RTA Community Planning Grant; Cal Sag Coalition; IML Public Works Committee; Pace Stakeholder Involvement Group; Bakken Crude Forum; IL 53 Finance and Land Use Committees; monitoring of LTA projects; continued work on the IL 394 and IL 1 Corridor Study; began work on the Southeast Service Corridor feasibility study; participated in the Illinois State Freight Advisory Council; provided input for the Cook County Planning for Progress plan; provided information and coordinated a south suburban response to STB oversight of the CN Railroad and proposed rulemaking concerning the transport of hazardous materials; facilitated outreach meetings for the US30/CN overpass construction project; attended several meetings of the Will County Illiana Local Planning Group; serve as the technical support staff for the Lake County Coordinated Services Committee (LCCTSC); manage the NW Demo Dial-a-Ride Service; Cook DuPage Corridor Involvement; TOD/COD study with CNT and rollout; Planned Development Areas work with CNT; I-290 IDOT Study; I-90 IDOT Study.

The Councils also monitored CMAQ, TAP, ITEP, HPP, SRTS, HBP, HSIP, RTA, LTA, SRF, TCSP, HSR, RTA Planning Programs. They attended a variety of meetings and conferences further detailed in the attached documents.

**Products:** Surface Transportation Program - each Council maintains an individual program which is regularly monitored, adjusted and reviewed. Information is continuously updated in the TIP database. They also work frequently and regularly with municipal officials, consultants, elected officials and agencies on project monitoring, implementation and completion.  
Newsletters/Annual Reports - newsletters and informational emails are sent on a regular basis.  
Other Plans/Programs - input on programs and projects is regularly provided to CMAP, IDOT, the municipalities and various agencies.  
Other Reports - as needed

**Objectives for the Next Three Months:** The Councils will continue much of the above. They will also participate in some of the following. Please note several Councils may participate in same activities even though they are listed only once. See attached individual reports for more information.

IDOT Fall Planning Conference, TIP Database training, APA Illinois Chapter Fall Conference, IDOT MYP Open House participation, Fox River Corridor Study LTA project, John Noel Public Transit Conference, CMAQ/TAP Council work session in preparation for upcoming Call for Projects, Cal Sag Trail Coalition, DMMC STP Methodologies Task Force; I-290 Study, Pace Study, Central Council Call for STP Projects, IML Public Works, Bike Webinars, Cook DuPage Smart Corridors Kick Off, WCMC Bicycle and Pedestrian Committee Overview, open call for projects with North Shore Council Technical Committee, continue coordination with the Southeast Service Transit District; working closely with suburban chambers of commerce in conjunction with planned development areas as well as the ongoing COD/TOD report and study in cooperation with CNT, Cicero Connections Study, movement into Phase II of I-294/I-290/IL-64 Ramp Design, act as liaison to Suburban Public Works Directors Association; coordinate transportation planning and programming activities with SSMMA economic development, housing, watershed and land use planning and GIS Atlas, continue work on the IL-394 & Rt. 1 Corridor Study – develop scenarios and hold 2nd public meeting, participate in Illinois State Freight Advisory Council meetings, develop UWP funding proposal, attend the Intelligent Transportation Society of America's Complete Streets Symposia, continue work on methodology review with Northwest Council Technical Committee, monitor possible capital bill in Springfield, monitoring financing options for Route 53/120 expansion project

## INDIVIDUAL COUNCIL REPORTS

### **Council: Central**

#### **Communication and Public Involvement & General Liaison**

Number of Council Meetings Held: 1

Number of CMAP Meetings Attended: 6

Please List: CMAP Board, CMAP Open House, Transportation Committee, CMAQ, Bicycle, and Council of Mayors Executive

Any other activities or meetings attended: IDOT Kick-offs, IDOT I-290 Study, IML Public Works, IDOT Coordination meeting, and Pace Workshop

#### **Program Development – Surface Transportation Program**

Number of STP Projects Monitored: 14

Kick-Off Meetings Held: 3

Federal Coordination Meetings: 0

Number of STP Projects Let: 1

Any other activities under STP Program: Call for Projects

#### **Program Monitoring**

Number of CMAQ Projects Monitored: 2

Number of ITEP Projects Monitored: 9

Number of HPP Projects Monitored: 2

Number of SRTS Projects Monitored: 1

Number of HBP Projects Monitored: 0

Number of HSIP Projects Monitored: 0

Number of Other Projects Monitored: 0

Other activities or funding sources monitored: Cook DuPage Study IDOT Grant

#### **Technical Assistance**

Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.): I-290 Study, Pace Study, Call for STP Projects, Cook DuPage Study, WCMC Newsletters. IML Public Works, and Bike Webinars.

#### **Upcoming Months**

**Activities planned for the next quarter (October, November, and December):** WCMC Transportation Committee meeting, Cook DuPage Smart Corridors Kick Off, CMAP Meetings, TIP Training, WCMC Newsletters, and WCMC Bicycle and Pedestrian Committee Overview

## **Council: DuPage**

### **Communication and Public Involvement & General Liaison**

Number of Council Meetings Held: 8

Number of CMAP Meetings Attended: 3

Please List: CMAQ Project Selection Committee, CMAP Board (2)

Any other activities or meetings attended: Metropolitan Mayors Caucus Committee, Executive Board, Business Meetings; DuPage County Transportation, Public Transit, Environmental, Stormwater, and Public Works Committees; Pace Stakeholder Involvement Group; Council of Mayors.

### **Program Development – Surface Transportation Program**

Number of STP Projects Monitored: 93

Kick-Off Meetings Held: 2

Federal Coordination Meetings: 0

Number of STP Projects Let: 0

Any other activities under STP Program: FY 15-20 Call for projects concluded with 53 applications received

### **Program Monitoring**

Number of CMAQ Projects Monitored: 9

Number of ITEP Projects Monitored: 14

Number of HPP Projects Monitored: 2

Number of SRTS Projects Monitored: 9

Number of HBP Projects Monitored: 2

Number of HSIP Projects Monitored: 1

Number of Other Projects Monitored: 4

Other activities or funding sources monitored: RTA, ARRA, ICC, Local Rail Highway Grade Crossing

### **Technical Assistance**

Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.): IDOT kickoff Meetings (2), Pace Stakeholder Involvement Group, Chicago Pension Meeting, Prevailing Wage Seminar, PFIC Coalition, City Club Chicago, Bakken Crude Forum, CAD/RMS Steering Committee.

### **Upcoming Months**

Activities planned for the next quarter (October, November, and December): DMMC STP Methodologies Task Force; DMMC Board (3); DMMC Full Conference Meetings (3); DMMC Transportation Technical Committee; DMMC Transportation Policy Committee; Metropolitan Mayors Executive Board; DuPage County Transportation, Public Transit, Environmental, Stormwater, and Public Works Committees; Council of Mayors; CMAP Board; MPO Policy Committee; CMAP Transportation Committee; PL meeting; CMAQ Project Selection Committee; IDOT Kickoff Meetings (2);

## **Council: Kane/Kendall Council of Mayors**

### **Communication and Public Involvement & General Liaison**

Number of Council Meetings Held: KKCOM Full Council,

Number of CMAP Meetings Attended: 12

Please List: CMAP Board, Transportation Committee, Planning Liaison Committee, Human and Community Development Committee, Bike/Ped Committee, Freight Committee, GOTO2040 Public Open Houses in Kane and Kendall Counties, IDOT/CMAP coordination meeting

Any other activities or meetings attended: LTA project with Carpentersville-HIA kick off, State Street ITEP open house for South Elgin, Maple Street-Carpentersville Ribbon Cutting, Crabtree to Fox River Bikeway Feasibility Study participation, IDOT MYP Open Houses, Trails Linking Communities

### **Program Development – Surface Transportation Program**

Number of STP Projects Monitored: 45 (B List included)

Kick-Off Meetings Held: 9

Federal Coordination Meetings: 2

Number of STP Projects Let: none during this reporting period

Any other activities under STP Program: IDOT/COM FAU route coordination

### **Program Monitoring**

Number of CMAQ Projects Monitored: 25

Number of ITEP Projects Monitored: 10

Number of HPP Projects Monitored: 5

Number of SRTS Projects Monitored: 17

Number of HBP Projects Monitored: 15

Number of HSIP Projects Monitored: 2

Number of Other Projects Monitored:

Other activities or funding sources monitored:

### **Technical Assistance**

Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.): Ride In Kane Sponsors and Kane County Paratransit Coordinating committee meeting September, staff coordination for RTA Community Planning Grant , RTA quarterly reporting for RIK program, KKCOM website redevelopment, Kane County Planning Cooperative – continuing assistance, publication of bimonthly KKCOM newsletter July/August and September/October, attended Kendall Mayors and Managers quarterly meeting – staff support, Kane County Forest Preserve District/KDOT/ Elgin Area Visitors and Convention Bureau Coordination Meeting

### **Upcoming Months**

Activities planned for the next quarter (October, November, and December): KKCOM Transportation Policy Committee and Full Council Meeting, RIK Sponsors meeting, RIK Assessment Study Steering Committee meeting to discuss existing conditions report, continued participation in Carpentersville HIA/LTA study, refinement of KKCOM website update, staff participation in Fox River Corridor Study LTA project, IDOT Fall Planning Conference, APA Illinois Chapter Fall Conference, IDOT MYP Open House

participation, TIP Training at CMAP for both D1 and D3 Council communities, PROWAG training at IDOT, newsletter preparation and distribution, John Noel Public Transit Conference, will be holding a CMAQ/TAP Council worksession in preparation for upcoming Call for Projects

## **Council: Lake**

### **Communication and Public Involvement & General Liaison**

Number of Council Meetings Held: 0

Number of CMAP Meetings Attended: 6

Please List: 7/17 CMAQ PSC; 8/1 Trans Com; 9/8 Exec Com; 9/10 CMAP Bd; 9/17 Bike Ped;9/19 Trans Com

Any other activities or meetings attended: 9 Route 53/120 meetings  
7/29,8/12,8/14,8/18,8/27,9/4,9/5,9/9 & 9/11

### **Program Development – Surface Transportation Program**

Number of STP Projects Monitored: 45

Kick-Off Meetings Held: 3

Federal Coordination Meetings: 1

Number of STP Projects Let: 2

Any other activities under STP Program: [Click here to enter text.](#)

### **Program Monitoring**

Number of CMAQ Projects Monitored: 19

Number of ITEP Projects Monitored: 12

Number of HPP Projects Monitored: 3

Number of SRTS Projects Monitored: 8

Number of HBP Projects Monitored: 5

Number of HSIP Projects Monitored: 1

Number of Other Projects Monitored: TCSP 1; HSR 2

Other activities or funding sources monitored: We have been providing staff support to the Lake County Coordinated Transportation Services Committee (a consortium of townships, not-for-profit public assistance organizations and municipalities) to coordinate and facilitate non-traditional transportation services for the disabled, the elderly and low income constituencies in Lake County. In that capacity we have been working to implement demonstration projects in the County federally funded through the RTA.

### **Technical Assistance**

Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.): Emails to LC COM to inform them of the funding sources available and other emails communicating; Serve as the technical support staff for the Lake County Coordinated Services Committee (LCCTSC); Manage the NW Demo Dial-a-Ride Service; Coordinate with Pace and RTA regarding the NW Demo service. Bruce and Ashley have been providing assistance to



numerous units of local government relative to ongoing federal projects and technical assistance through pre-application meetings.

### **Upcoming Months**

Activities planned for the next quarter (October, November, and December): ): Continued assistance to the LCCTSC and units of local government in Lake County.

## **Council: McHenry County Council of Mayors**

### **Communication and Public Involvement & General Liaison**

Number of Council Meetings Held: 1 - July 17, 2014

Number of CMAP Meetings Attended: 3

Please List: CMAP Transportation Committee (1), PL meeting (1), & Council of Mayors Exec. Committee (1)

Any other activities or meetings attended: McHenry County Wellness Committee meeting, McHenry County Transportation Committee meetings & McHenry County Planner's Forum.

### **Program Development – Surface Transportation Program**

Number of STP Projects Monitored: 18

Kick-Off Meetings Held: 2

Federal Coordination Meetings: 0

Number of STP Projects Let: 0

Any other activities under STP Program: Reviewed and scored 28 applications submitted for the STP Call for Project for FFY 2017-2019.

### **Program Monitoring**

Number of CMAQ Projects Monitored: 4

Number of ITEP Projects Monitored: 1

Number of HPP Projects Monitored: 1

Number of SRTS Projects Monitored: 2

Number of HBP Projects Monitored: Various from McDOT, Prairie Grove & Barrington Hills

Number of HSIP Projects Monitored: 1

Number of Other Projects Monitored: 0

Other activities or funding sources monitored: ITEP, HSIP, SRTS Call for Projects.

### **Technical Assistance**

Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.): IDOT introductions in September. CMAP orientation in September. Sent informational emails. Regular IDOT updates and emails about project forms, Conformity Analysis and TIP changes. Updated and added additional information to the McHenry County Council of Mayors website.

## **Upcoming Months**

Activities planned for the next quarter (October, November, and December): Continue all of the above, except IDOT intro and CMAP orientation. IDOT lettings and update the TIP. Approve the STP FFY 2017-2019 program at McCOM October meeting. Process seven (7) Functional Classification Revision requests in November. IDOT Fall Planning Conference in October in Bloomington, IL. CMAP TIP database training in October. Begin attending McHenry County's 2015 County Highway and Transit Map committee regular meetings in October. Attend the Pace 2015 Budget Hearing in October at Crystal Lake City Hall.

## **Council: North Central**

### **Communication and Public Involvement & General Liaison**

Number of Council Meetings Held: August 14, 2014

Number of CMAP Meetings Attended:

Please List:

Any other activities or meetings attended:

### **Program Development – Surface Transportation Program**

Number of STP Projects Monitored: 21

Kick-Off Meetings Held:

Federal Coordination Meetings:

Number of STP Projects Let:

Any other activities under STP Program:

### **Program Monitoring**

Number of CMAQ Projects Monitored: 14

Number of ITEP Projects Monitored: 5

Number of HPP Projects Monitored: 6

Number of SRTS Projects Monitored: 9

Number of HBP Projects Monitored: 0

Number of HSIP Projects Monitored: 0

Number of Other Projects Monitored: 5

Other activities or funding sources monitored:

### **Technical Assistance**

Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.): Regular monitoring and adjusting of the STP Program and TIP for all federally funded and certain state funded projects; Continue to support Go To 2040 Plan efforts; Continue Active Program Management for federally funded (STP, CMAQ, ITEP etc.) projects; Cook DuPage Corridor Involvement; TOD/COD study with CNT and rollout; Planned Development Areas work with CNT; I-290 IDOT Study; I-90 IDOT Study; WCMC Bike Committee and Continuous Updating of Bike Plan; Independent GIS Training; Work on monthly Transportation newsletters for WCMC; Tracking of CNT meetings with all municipalities in WCMC for their Planned Economic Development discussions that

coincide with COD/TOD study; worked with CNT regarding the Council's STP expenditures and methodology; monitoring and working on RTA Cicero Connections; monitoring and working on LTA West Suburban Chamber of Commerce and Industry TOD and COD Plan; Monitoring and working on LTA Cicero Comprehensive Plan; working with WSCCI LTA Plan. Working with Cook County Bureau of Economic Development on Planning; PLEASE NOTE Council Liaison was on a leave of absence for July 2014.

### **Upcoming Months**

Activities planned for the next quarter (October, November, and December): All the Above including monitoring I-90 expansion, RTA/CMAP Merger discussion, increased legislative monitoring, working closely with suburban chambers of commerce in conjunction with planned development areas as well as the ongoing COD/TOD report and study in cooperation with CNT. Cicero Connections Study. Movement into Phase II of I-294/I-290/IL-64 Ramp Design

## **Council: Northwest**

### **Communication and Public Involvement & General Liaison**

Number of Council Meetings Held: 1

Number of CMAP Meetings Attended: 9

Please List: 2040 Open House at Arlington Heights 7/10, CMAQ 7/17, IDOT/CMAP coordination meeting 8/8, TIP Training 9/4, Council of Mayors Executive Committee 9/9, CMAP Board 9/10, Transportation Committee 9/19, PL meeting 9/19

Any other activities or meetings attended: NWMC Bike/Ped Committee 7/15, Route 53 Task Force or Committee meetings 7/29, 8/12, 8/19, 8/29, 9/4, 9/9, 9/11, Local Technical Assistance application phone call 8/5, Barrington Area Bikeway study 8/6, 9/29, STP Methodology working group 8/5, Northwest Council Technical Committee 8/21, Bakken Crude Transport Forum 9/12, Cook County Transportation Plan 9/6, NWMC Transportation Committee 9/25

### **Program Development – Surface Transportation Program**

Number of STP Projects Monitored: 44

Kick-Off Meetings Held: 2

Federal Coordination Meetings: 0

Number of STP Projects Let: 1

Any other activities under STP Program: Second meeting with STP Methodology Working Group. Will review and discuss revising current STP scoring system and procedures

### **Program Monitoring**

Number of CMAQ Projects Monitored: 16

Number of ITEP Projects Monitored: 10

Number of HPP Projects Monitored: 3

Number of SRTS Projects Monitored: 11

Number of HBP Projects Monitored: 3

Number of HSIP Projects Monitored: 1

Number of Other Projects Monitored: 9

Other activities or funding sources monitored:

### **Technical Assistance**

Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.): See meetings and methodology review work above. Also articles for NWMC Director's Weekly Briefing, three NWMC Transportation Newsletters, maintain @NWMCTrans Twitter feed

### **Upcoming Months**

Activities planned for the next quarter (October, November, and December): Continued monitoring of STP and other federally funded projects in Northwest Council, Continue work on methodology review with Northwest Council Technical Committee, monitoring of possible legislation in response to Transit Task Force report, monitor possible capital bill in Springfield, prepare communities for CMAQ and TAP call for projects in January, training for new North Shore PL, monitoring financing options for Route 53/120 expansion project

## **Council: North Shore**

### **Communication and Public Involvement & General Liaison**

Number of Council Meetings Held: 1

Number of CMAP Meetings Attended: 4

Please List: TIP Training, Council of Mayors Executive Committee, CMAP Board, CMAP Transportation Committee

**Any other activities or meetings attended:** IL Finance Working Group, Bakken Crude Transportation Education Forum, NWMC Transportation Committee, NWMC Bicycle and Pedestrian Committee, North Shore Council of Mayors Technical Committee.

### **Program Development – Surface Transportation Program**

Number of STP Projects Monitored: 22

Kick-Off Meetings Held: 1

Federal Coordination Meetings: 0

Number of STP Projects Let: 0

Any other activities under STP Program: Prepared and reviewed paperwork (PPI forms, Local Agency Agreements)

### **Program Monitoring**

Number of CMAQ Projects Monitored: 10

Number of ITEP Projects Monitored: 10

Number of HPP Projects Monitored: 1

Number of SRTS Projects Monitored: 12

Number of HBP Projects Monitored: 0

Number of HSIP Projects Monitored: 1

Number of Other Projects Monitored: 3

Other activities or funding sources monitored: n/a

### **Technical Assistance**

Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.): NWMC Transportation Committee meeting, North Shore Technical Committee meeting, NWMC Bicycle and Pedestrian Committee, IL 53 Finance and Land Use Committees

### **Upcoming Months**

Activities planned for the next quarter (October, November, and December): Open call for projects with North Shore Council Technical Committee.

## **Council: South**

### **Communication and Public Involvement & General Liaison**

Number of Council Meetings Held: September 2 Transportation Committee; September 11 SSMMA, September 22 Technical Advisory Group

Number of CMAP Meetings Attended: 8

Please List: August 1 Transportation Committee, Planning Liaisons; August 8 CMAP/IDOT/PL Coordination, September 9 Council of Mayors Executive Committee; September 10 CMAP Board; September 17 Bike-Ped Task Force; September 19 Transportation Committee, Planning Liaisons; Any other activities or meetings attended: Staff presented information on major transportation projects to the Southland Chamber Gov't. Affairs Committee and Board of Directors. Published STP information on the SSMMA website. Provided transportation reports at monthly Suburban Public Works Directors Association meetings. Provided reports to the SCRTD Board. Hosted IDOT MYP Open House on September 29. Attended meeting with south suburban mayors, legislators and RTA Chairman Dillard.

### **Program Development – Surface Transportation Program**

Number of STP Projects Monitored: 56

Kick-Off Meetings Held: 0

Federal Coordination Meetings: 1

Number of STP Projects Let: 1

Any other activities under STP Program: August 8 IDOT/CMAP/PL Coordination Meeting. Opened a call for projects, received and reviewed project applications for FFY 2015-2019 STP. Met with Doug Ferguson regarding STP Local Program.

### **Program Monitoring**

Number of CMAQ Projects Monitored: 13

Number of ITEP Projects Monitored: 12

Number of HPP Projects Monitored: 3

Number of SRTS Projects Monitored: 3

Number of HBP Projects Monitored: 2

Number of HSIP Projects Monitored: 1  
Number of Other Projects Monitored: 2  
Other activities or funding sources monitored: NA

### **Technical Assistance**

Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.): Provided input on the Oak Forest Gateway neighborhood plan. Met multiple times with CMAP staff to discuss the Complete Streets LTA plan. Continued monitoring of the Homewood Disposal/Park Forest CNG CMAQ project. Worked with South Chicago Heights to submit a Chicago Road Corridor Study LTA application. Continued work on the IL 394 and IL 1 Corridor Study: held multiple stakeholder interviews and steering committee meetings. Began work on the Southeast Service Corridor feasibility study. Participated in the Illinois State Freight Advisory Council. Provided input for the Cook County Planning for Progress plan. Provided information and coordinated a south suburban response to STB oversight of the CN Railroad and proposed rulemaking concerning the transport of hazardous materials. Facilitated outreach meetings for the US30/CN overpass construction project. Attended Will County Ad Hoc Airport Committee meetings.

### **Upcoming Months**

Activities planned for the next quarter (October, November, and December): Adopt FFY 2015-2019 STP. Convene Transportation Committee meeting monthly; Convene Technical Advisory Group meetings as needed; Provide reports at SSMMA meetings; Continue coordination with the Southeast Service Transit District; Act as liaison to Suburban Public Works Directors Association; Coordinate transportation planning and programming activities with SSMMA economic development, housing, watershed and land use planning and GIS Atlas, Coordinate with IDOT, CMAP and local public agencies to promote the completion of transportation projects, Continue work on the IL-394 & Rt. 1 Corridor Study – develop scenarios and hold 2<sup>nd</sup> public meeting. Continue to develop the transportation pages of ssmma.org. Participate in Illinois State Freight Advisory Council meetings. Attend IDOT Fall Planning Conference. Continue to update TIP as needed. Develop UWP funding proposal.

## **Council: Southwest Conference of Mayors**

### **Communication and Public Involvement & General Liaison**

Number of Council Meetings Held: 1  
Number of CMAP Meetings Attended: 6  
Please List: CMAP Board, CMAP Transportation Committee, PL meeting, CMAP Bike/Ped Task Force  
Any other activities or meetings attended: IDOT/CMAP/PL coordination meeting

### **Program Development – Surface Transportation Program**

Number of STP Projects Monitored: 25  
Kick-Off Meetings Held: 3  
Federal Coordination Meetings: 0  
Number of STP Projects Let: 1  
Any other activities under STP Program:

### **Program Monitoring**

Number of CMAQ Projects Monitored: 2  
Number of ITEP Projects Monitored: 1  
Number of HPP Projects Monitored: 0  
Number of SRTS Projects Monitored: 12  
Number of HBP Projects Monitored: 0  
Number of HSIP Projects Monitored: 0  
Number of Other Projects Monitored: 0  
Other activities or funding sources monitored: 1 TAP project

### **Technical Assistance**

Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.): Cal Sag Coalition, SCM Public Works Committee, IML Public Works Committee, SCM Golf Outing.

### **Upcoming Months**

Activities planned for the next quarter (October, November, and December): SCM Legislative Breakfast, SCM Transportation Committee, CMAP Board, IDOT Fall Planning Conference, TIP Database training, Cal Sag Trail Coalition, Kick Off Meetings, SCM Business Meeting, PACE meeting, Council of Mayors Executive meeting, CMAP Bike/Ped Task Force

## **Council: Will County Council of Mayors**

### **Communication and Public Involvement & General Liaison**

Number of Council Meetings Held: 1  
Number of CMAP Meetings Attended: 7  
Please List: CMAP Land Use, CMAP Transportation Committee, CMAP Human and Community Development, Council of Mayors Executive Committee, CMAP Environment and Natural Resources, CMAP Freight Committee, CMAP Board  
Any other activities or meetings attended: Will County South Suburban Airport meeting, Illiana Local Planning Group (3), Will County CED Global Logistics Summit, Will County and SSMMA Meeting, Will County CED Transportation Committee, Will County CED Board Meeting, IDOT/FHWA Coordination Meeting (2), IDOT, CMAP, PL Semi-Annual Coordination Meeting

### **Program Development – Surface Transportation Program**

Number of STP Projects Monitored: 41  
Kick-Off Meetings Held: 3  
Federal Coordination Meetings: 2  
Number of STP Projects Let: 0  
Any other activities under STP Program: Finished call for projects, added 21 new STP projects filling program through 2020.

### **Program Monitoring**

Number of CMAQ Projects Monitored: 5

Number of ITEP Projects Monitored: 3

Number of HPP Projects Monitored: 2

Number of SRTS Projects Monitored: 7

Number of HBP Projects Monitored: 3

Number of HSIP Projects Monitored: 5

Number of Other Projects Monitored: 84

Other activities or funding sources monitored: TAP-L, TAPS-S, BRR, ILL, STP-E, STP-C, GEN-OP, STP-R, PRV, FED-GEN, RHGC, HSR-HHS

### **Technical Assistance**

Activities, meetings or workshops attended that are of benefit to your Council or the Council of Mayors as a whole (include corridor studies/meetings, guideline reviews, methodology review, call for projects, newsletters, informational emails, etc.): Attended several meetings of the Will County Illiana Local Planning Group. Completed a call for projects, projects ranking and selection. Added 21 new STP projects filling the Will COM program through 2020.

### **Upcoming Months**

Activities planned for the next quarter (October, November, and December): Work with communities to program their new STP projects accordingly and initiate kick off meetings, begin the IDOT paperwork process and add the projects to the TIP. Attend the Intelligent Transportation Society of America's Complete Streets Symposia. Continue active program management of Will County Council of Mayors STP program and project programming for federally funded projects in Will County.



# Lake County

## FY 2014 PROJECTS

### ROUTE 53/120 CORRIDOR LAND USE AND TRANSPORTATION PLAN

**Purpose:** Project proposal calls to work toward the implementation of the GO TO 2040 Major Capital Project, "Central Lake County Corridor: IL 53 North and IL 120 Limited Access", by developing the Corridor Land Use and Transportation Plan to integrate the Illinois Tollway's road project with land use, transportation, economic development and open space through active and collaborative local government participation.

**Project Manager:** Jason Navota

Financial Status	
Project Budget:	\$1,000,000
Amount Expended this Period:	\$209,358.72
Amount Expended to Date:	\$243,774.33
Balance:	\$649,975.67

**Progress:** In FY15Q1 the contractor continued work on Task 1 Project Management, Task 2 Outreach and Education, and Task 3 Existing Conditions Assessment of the project scope of work, and has begun work on Tasks 4 Market Analysis and Recommendations and Task 6 Land Use and Transportation Analysis. These tasks included: coordinate, prepare materials, and participate in the third Land Use Committee meeting; attending a number of coordination meetings with project partners and team members; collect data and other information associated with producing market, environment, transportation, and land use components of the existing conditions assessment; provide a draft existing conditions assessment to CMAP for review; prepare Hot Spot and Cool Spot analyses and maps; meet individually with Land Use Committee members and municipalities to gather input and information.

**Products:** Land Use Committee meeting presentation and materials; draft Existing Conditions Assessment including maps, methodologies, key findings; Land Use Committee meeting summaries and notes; draft Hot Spot / Cool Spot methodology and maps/results.

**Objectives for the Next Three Months:** During FY15Q2 the consultant will: coordinate and conduct individual meetings with stakeholders and focus groups to discuss Hot Spots, Cool Spots, and Detailed Planning Areas; prepare presentation and meeting materials for the fourth Land Use Committee meeting (October); prepare for and conduct first two corridor plan open houses to engage the public in the planning process; continue to refine and populate project website, including creation of an interactive and participatory component and survey for public input; conduct / attend regular project coordination meetings; prepare draft and final Existing Conditions Assessment for review and feedback, including hot spots, cool spots, and detailed planning areas; research land use plan implementation mechanism/strategy; create draft corridor land use plan scenarios; identify wetland mitigation locations as well as high value natural resource areas and priorities for preservation; and present new market data.



# Metra

## FY 2011 PROJECTS

### ORIGIN-DESTINATION SURVEY

**Purpose:**

Update of the 2002, 2006 data on: Metra riders mode of access to and egress from all 240 Metra non-downtown year round stations; locations of homes and non-home destinations; trip purposes; usage of different ticket types concurrently with Metra "Station/Train Boarding and Alighting counts" project.

**Project Manager:** A. Christopher Wilson

Financial Status	
Project Budget:	\$640,500.00
Amount Expended* this Period (7/1-9/30/14):	\$138,651.55
Amount Expended* to Date (9/30/14):	\$138,651.55
Balance:	\$501,848.45

\*Authorized by Metra project manager for payment to vendor (for Origin-Destination Survey portion of vendor contract).

**Progress:** Data collection completed.

**Products:** Raw data

**Objectives for the Next Three Months (10/1-12/31/14):** Completion of weighted data, summary tables and two reports.

### STATION/TRAIN BOARDING AND ALIGHTING COUNT

**Purpose:**

Measure weekday passenger use at the rail station/train level, complementing other regularly collected ridership data which are at more aggregate levels of detail.

**Project Manager:** A. Christopher Wilson

Financial Status	
Project Budget:	\$567,300.00
Amount Expended* this Period (7/1-9/30/14):	\$ 39,677.23
Amount Expended* to Date (9/30/14):	\$478,744.43
Balance:	\$ 88,555.57

\* Authorized by Metra project manager for payment to vendor.

**Progress:** Data collection completed.

**Products:** Raw data.

**Objectives for the Next Three Months (10/1-12/31/14):** Finish project, including completion of summary tables and formal release of the two reports.

## FY 2014 PROJECTS

### **COST-BENEFIT ANALYSIS OF PROPOSED METRA EXPANSION PROJECTS**

**Purpose:** Perform Cost Benefit Analysis on x Metra projects to assist in prioritization of projects identified as potential long-term expansion projects in Metra's Strategic Plan.

**Project Manager:** David Kralik

<b>Financial Status</b>	
Project Budget:	\$456,250
Amount Expended this Period:	\$0
Amount Expended to Date:	\$0
Balance:	\$456,250

**Progress:** Metra issued an RFP for Strategic Capital Planning Consulting Services in July 2014. Responses were due August 29, 2014 and are now being evaluated. The RFP indicated that the initial task under this consulting services contract would be for the Cost Benefit Analysis funded through UWP.

**Products:** none at this time.

**Objectives for the Next Three Months:** Select consultant, award contract, and initiate work tasks.

## FY 2015 PROJECTS

### **PROGRAM DEVELOPMENT**

**Purpose:** This program helps facilitate Metra's efforts in capital transit planning and administration. Metra is responsible for developing the capital and operating programs necessary to maintain, enhance, and expand commuter rail service in northeastern Illinois. Metra participates in the MPO process accordingly. Core element activities done by Metra include: regional transportation planning efforts; transit planning; private providers coordination; planning with protected populations; safety and security planning; facilitation of communication between local and regional governmental entities.

**Project Manager:** Holly Lown Waters

<b>Financial Status</b>	
Project Budget:	\$400,000
Amount Expended this Period:	TBD
Amount Expended to Date:	TBD
Balance:	TBD

**Progress:** 2015 and 2015-2019 capital programs under development. 2014 Capital Program Amendments have been passed by Metra's and RTA's Board in August and September.

**Products:** 2015 Budget Book. 2015 and 2015-2019 Capital Programs, analysis of capital investment prioritization through use of the RTA's Capital Optimization Support Tool (COST)

**Objectives for the Next Three Months:** Pass the 2015, 2015-2019 Program and Budget. Program amendments and Budgets revisions. 2014 Program Amendment in November. Analysis of capital amendments through COST will continue throughout the year.



# Pace

## FY 2011 PROJECTS

### NILES CIRCULATOR MODERNIZATION

**Purpose:**

This project will modernize the Niles Circulators (Pace routes 411, 412, 413) so that they better serve the travel needs of the Village of Niles and support the Milwaukee Arterial Bus Rapid Transit (ART) service by functioning as its feeder service. The Milwaukee Arterial Rapid Transit service and the modernized Niles Circulators is planned to start operating at the same time, approximately in the Fall of 2015.

**Project Manager:** Charlotte O'Donnell

Financial Status	
Project Budget:	\$380,000
Amount Expended this Period:	\$31,374
Amount Expended to Date:	\$162,925
Balance:	\$217,075

**Progress:** The Niles Free Bus Modernization Project kicked off on November 25, 2013. During the 1st quarter of FY 2015 activities consisted mainly of compiling final reports and schedules based on the feedback that the team received during the public hearing process. Activities during the month of July 2014 focused on making revisions to the draft final report and addressing the operational concerns raised by Niles Public Works department. In August the project team worked with Niles to address their concerns as well as prepared a presentation and handout for an informal consideration to the Niles Board of Trustees on September 9, 2014. Following the presentation to the Niles Board the project team prepared a project summary document for the Pace Board of Directors and addressed potential layover locations for the proposed Route 410 and 411.

**Products:** Final Service Analysis Report delivered in July. Final Preferred Alternative and Financial Plan delivered in October. A presentation to Niles Village Trustees and handout for Pace Board, were completed in September. Draft Service Alternatives Report, will be finalized in October. The last invoice for this project will be submitted in October, 2014.

**Objectives for the Next Three Months:** The study will be wrapped up by the end of October 2014. Pace staff will move forward with implementation in 2015.

## FY 2012 PROJECTS

### RIDESHARE SERVICE PROGRAM

**Purpose:**

The Pace Rideshare Program seeks to support individuals and employers in developing carpools and vanpools in support of regional plan objectives.

**Project Manager:** Kim Koy

<b>Financial Status</b>	
Project Budget:	\$175,000
Amount Expended this Period:	\$4,943
Amount Expended to Date:	\$102,985
Balance:	\$72,015

**Progress:** The year-to-date total number of new individuals registered on PaceRideShare.com from January – September 2014 is 1,696 users. There was a 70.4% increase in the number of new visitors to the website for September 2014 compared to August 2014. Some of this increase could be a result of the fall radio marketing campaign. A 60-second radio promotion ran 4-8X per week AM and PM drive from September through October on WTMX, WDRV and WLUP. UWP grant funds covered the marketing costs.

On our social media pages, the number of likes and follows increased by 29.5% for Facebook and 53.0% for Twitter when comparing September 2014 to the same month last year.

After working with the Website Developer, Commuter Profile reporting features were improved making it possible to export commuter data for mapping and developing rideshare groups. A draft of the commuter options and employer/developer resource webpages were created.

Promotion of vanpool opens seats within the Prairie Stone Business Park was completed. Research of rideshare opportunities with the Lake Cook TMA companies was begun.

**Products:** No giveaways or products were purchased with these grant funds.

**Objectives for the Next Three Months:** UWP funds will be utilized for website maintenance annual costs and for the final development of commuter and employer/developer targeted webpages and the development of a Commute Calendar Incentive Campaign.

## **FY 2014 PROJECTS**

### **ELGIN/O'HARE WESTERN BYPASS CORRIDOR TRANSIT SERVICE PLAN**

**Purpose:** To create an incremental transit plan to grow the transit market in relation to economic development and land use development. The Elgin/O'Hare Western Access project is identified in GOTO 2040 as a major capital project under Regional Mobility and part of the recent Federal corridor approval. The market analysis will include detailed information on socioeconomic status, travel patterns, attitudes towards everyday travel, preferences of different type of of travel service, walking shed and land use coordination analysis.

**Project Manager:** Brandy Kellom



Financial Status	
Project Budget:	\$306,250
Amount Expended this Period:	\$0
Amount Expended to Date:	\$0
Balance:	\$306,250

**Progress:** The scope of work for the Elgin-O’Hare study was refined and revised to incorporate recent findings from the Cook-DuPage stakeholder involvement groups, which selected near, mid and long term alignments in this area for future development. The scope of work will be submitted to Pace’s procurement and in the coming months will be advertised to the public for bids.

**Products:** Refined scope for Elgin-O’Hare Transit Service Plan.

**Objectives for the Next Three Months:** Submit SOW through Pace procurement channels and advertise bid to the public.

## FY 2015 PROJECTS

### RIDESHARE SERVICES PROGRAM

**Purpose:** The Pace Rideshare program supports individuals and employers in the Northeastern Illinois region in forming carpools and vanpools to reduce single occupancy vehicle trips, thereby reducing traffic congestion and air pollution, as well as providing transportation to improve job accessibility. A critical component of the program involves strategic marketing that achieves critical mass to improve the matching potential of the participants.

**Project Manager:** Kim Koy

Financial Status	
Project Budget:	\$75,000
Amount Expended this Period:	\$13,110
Amount Expended to Date:	\$13,110
Balance:	\$61,890

**Progress:** Grant funds for staff time were utilized and designated for (1) developing a new customer service and transportation coordination method, (2) creating a process for promoting open seats in rideshare groups and announcing newly forming rideshare groups to join and (3) designing a template for monthly reporting. Email communications to commuters regarding rideshare open seats, commute options, ideas for finding other commuters and website assistance totaled 356 messages for September, 76 for August (due to a drop in full-time staffing), 367 for July and 398 in June.

**Products:** No give-aways or products were purchased with these grant funds.

**Objectives for the Next Three Months:** With only one full-time Rideshare position, grant funds for staff time is necessary to maintain TDM operations of customer service and website management and outreach. The marketing funds will be allocated to an annual digital online campaign and search campaign.

## TIP DEVELOPMENT AND MODELING

**Purpose:** To develop a fiscally constrained Pace bus Capital Improvement Program for the Northeastern Illinois region which is consistent with and supportive of the five year regional TIP.

**Project Manager:** Vicky Tan

Financial Status	
Project Budget:	\$75,000
Amount Expended this Period:	\$11,742
Amount Expended to Date:	\$11,742
Balance:	\$63,258

**Progress:** Pace staff completed review of proposed capital projects from various Pace departments for funding in FY2015 and provided recommendations to management for approval. Staff developed the FY2015-2019 Five Year Capital Plan based on estimated funding marks from RTA. The Preliminary FY2015 Capital Program and 2015-2019 Capital Plan was submitted to RTA on September 30, 2014.

**Products:** Preliminary FY2015 Capital Program and 2015-2019 Capital Plan submittal to RTA. 2) Prepared four 2014 FTA grant applications and one RTA grant application.

**Objectives for the Next Three Months:** 1) Finalize the program of projects for the FY2015 Capital Program and the 2015-2019 Capital Plan. 2) Prepare the November 15th budget submittal to RTA. 3) Update the TIP Database to include projects in the FY2015-2019 Capital Plan.

## PACE/CTA NORTH SHORE TRANSIT SERVICE COORDINATION PLAN

**Purpose:** Pace will review Pace and CTA services in the North Shore area, specifically services serving Evanston and Skokie, to reduce duplication of service, optimize routes and schedules, and to ensure efficient allocation of scarce transit resources. The review shall include an evaluation of route statistics and productivity as well as a review of journey to work data for the study area.

**Project Manager:** Dan Dembinski

Financial Status	
Project Budget:	\$200,000
Amount Expended this Period:	\$0

Amount Expended to Date:	\$0
Balance:	\$200,000

**Progress:** Scope of work has been written and project has been put into the purchasing queue and is waiting to be assigned to a buyer.

**Products:** Scope of work

**Objectives for the Next Three Months:** Scope will go out to bid and a contractor will be chosen. Kickoff of the project will follow.

## CUSTOMER SATISFACTION SURVEY FOR ADA PARATRANSIT AND VANPOOL

**Purpose:** Pace will conduct a Customer Satisfaction Index (CSI) Study of Pace's Vanpool and ADA Paratransit services. The overarching goal of the study is to provide continued evaluation of service performance through the eyes of Pace customers so transportation needs can be met, loyalty strengthened, and ridership increased.

**Project Manager:** Richard Yao

Financial Status	
Project Budget:	\$100,000
Amount Expended this Period:	\$0
Amount Expended to Date:	\$0
Balance:	\$100,000

**Progress:** Pace Marketing Research is submitting an application to pace Capital Management to start the project in the Spring of 2015. The draft of the application is completed.

**Products:** Initial application to start the project.

**Objectives for the Next Three Months:** To get the approval to start the project, and complete the Scope of Work.



# RTA

## FY 2012 PROJECTS

### OPERATING COST IMPACTS OF CAPITAL PROJECTS

**Purpose:**

Develop a standard methodology for estimating the operating cost impacts of capital projects to assist in comparison of projects for initial project evaluation and screening. Consider the varying ways a project can impact operations such as cost savings, productivity and quality improvements, and ridership and revenue growth. Develop an automated model with a set of standardized spreadsheets to estimate impacts for different types of projects that all project managers can use.

**Project Manager: Douglas Anderson**

Financial Status	
Project Budget:	\$150,000
Amount Expended this Period:	\$12,537.31
Amount Expended to Date:	\$145,378.16
Balance:	\$4,621.84

**Progress:** During the first quarter of 2015, the project was brought to completion. The consultant presented five fully-developed operating cost impact models (rolling stock models for each Service Board, a trackwork model for CTA, and a facilities model for Pace) at individual training sessions held at CTA, Metra, and Pace headquarters on September 3rd and 4th. These sessions were well attended by key operating budget and capital planning personnel from both the Service Boards and the RTA. Some final feedback was obtained from the Service Boards and incorporated into the final versions of the models, which were delivered to the RTA, along with user guides, on September 12th. A final invoice is expected to be received in October.

**Products:** Five Excel-based models for CTA rolling stock, Metra rolling stock, Pace rolling stock, CTA track, and Pace facilities, and a user guide for each model.

**Objectives for Next Three Months:** Receive and pay final invoice.

### REGIONAL INTERAGENCY FARE MODEL

**Purpose:**

The RTA is seeking to develop an interagency fare model that will be utilized as a predictive tool to investigate the revenue and ridership impacts of a range of potential interagency fare products. The RTA is seeking consultant services to develop a dis-aggregate elasticity based model to analyze the impacts of alternative interagency fare products and policies and their associated pricing options.

**Project Manager: Joseph Moriarty**

Financial Status	
Project Budget:	\$425,000
Amount Expended this Period:	\$0.00
Amount Expended to Date:	\$416,165
Balance:	\$8,835

**Progress:** Project completed and closed out.

**Products:** Final report and regional interagency fare model.

**Objectives for Next Three Months:** N/A

## TRANSIT-ORIENTED DEVELOPMENT IMPLEMENTATION TECHNICAL ASSISTANCE PROGRAM

**Purpose:**

The RTA will provide technical assistance on transit-oriented development implementation to local governments that have completed and adopted transit-oriented development plans through the RTA's Community Planning and Subregional Planning programs (approximately 70). This work will support the CMAP GO TO 2040 Plan's emphasis on providing targeted technical assistance to local governments and will supplement CMAP's technical assistance efforts through the Local Technical Assistance Program.

**Project Manager:** Anthony Manno

Financial Status	
Project Budget:	\$250,000
Amount Expended this Period:	\$600
Amount Expended to Date:	\$160,600
Balance:	\$89,400

**Progress:** Franklin Park Zoning Board of Appeals recommended approval of their new TOD zoning regulations on 10/1/14 and the Village Board adopted the new regulations on 10/20/14. The Franklin Park portion of this project is complete. Northbrook is working to approve their new regulations in early 2015.

An additional project, the Geneva Downtown Zoning Ordinance Update, was initiated in March 2014 and staff is currently reviewing a second draft of new Downtown area zoning regulations. The consultant for this project is Teska Associates and the project is expected to be completed in early 2015.

Four new projects have been announced for the 2015 Program of Projects: Forest Park TOD Corridor Zoning Update (Roosevelt Road and Harlem Avenue), Highwood TOD Zoning Update, Brookfield TOD Zoning Update and Evanston TOD Parking Policy & Regulations Update. These projects will commence in early 2015.

**Products:** Adopted TOD zoning regulations in Winthrop Harbor and Franklin Park, a final draft of the new TOD zoning regulations in Northbrook and draft regulations for Geneva.

**Objectives for Next Three Months:** Final drafts will be prepared for Northbrook and Geneva.

## FY 2013 PROJECTS

### I-90 CORRIDOR BUS ENHANCEMENTS PLANNING

**Purpose:**

The purpose of the project planning is for mid-term and long-term bus enhancements to complement and leverage bus service improvements and managed lane facility planned as part of the I-op ISTHA reconstruction project. Supporting agencies are Pace and the Illinois State Toll Highway Authority.

**Project Manager:** Peter Fahrenwald

Financial Status	
Project Budget:	\$300,000
Amount Expended this Period:	\$47,272.28
Amount Expended to Date:	\$165,901.39
Balance:	\$134,098.61

**Progress:** The following activities were completed as part of the Rosemont Transit Access Study: A draft existing conditions report and site ownership and control document were presented to the steering committee in early July. A follow up meeting with Pace was conducted to better understand long term needs. Development sketch up designs were created to help visualize potential development. A third meeting was held with the steering committee to present development options and narrow them down. Finally, in September a developer summit was held and the consultant began preparing the development framework document.

**Products:** SFY first quarter 2015, the following materials were created: draft site ownership and control document; Meeting #2 presentation, handouts and summary; Meeting #3 presentation, handouts and summary; design sketch-up drawings; Developer Summit invitations, presentation, handouts and summary.

**Objectives for Next Three Months:** During the next quarter we will be bringing the Rosemont Transit Access Study to completion. There will be a review of the development framework document. We will also be following up with Rosemont and the Committee to better understand what would be the next

most appropriate step. We anticipate requesting concurrent to conduct a more detailed financial analysis with the remaining grant funds.

## RTA CAPITAL DECISION PRIORITIZATION TOOL

### Purpose:

With some of the nation’s oldest transit assets, the RTA transit system has significant reinvestment needs, including an estimated \$24.6 billion over the next ten years to attain a state of good repair (SGR), which is more than three times higher than the projected funding during the same period. In order to improve the decision-making processes and prioritize investments given constrained funding, the RTA is developing the Capital Decision Prioritization Support Tool (the Decision Support Tool) to assist the Service Boards as they annually prepare their respective capital program needs to manage day-to-day operations and obtain a State of Good Repair. The Decision Support Tool will serve to assist the RTA in establishing a process for the evaluation of long range planning items, such as major system enhancement and expansions. The Decision Support Tool will be founded on FTA’s existing TERM model and will utilize the Maintain, Enhance and Expand criteria, and scoring process developed by the RTA in coordination with Service Board staff. This proposal is seeking funding for the prioritization process for Enhance and Expand investments. With the requested funding, the consultant will work with the RTA and the Service Boards to develop the rating criteria, scoring methods and data requirements for Enhance and Expand investments. The identified rating criteria will be implemented in the development of the final Decision Support Tool.

**Project Manager:** Eunice Escobar

Financial Status	
Project Budget:	\$319,841
Amount Expended this Period:	\$24,001
Amount Expended to Date:	\$98,500
Balance:	\$221,341

**Progress:** Work completed this period is detailed below:

- Continued development of COST version to tag (and prioritize) assets as funded, deficient (former override), normal or exclude from analysis.
- Addition of the Risk based prioritization graphic report to Excel Export.
- Finalized the new version of COST (improved to process more records -- for METRA)
- Discuss COST development needs with Metra staff (deferred rehab capability, use of observed condition to override estimated condition)
- Hosted COST training sessions at RTA and each of the Service Boards.
- Provided support to Service Boards on annual budget submissions.
- Continue assessment on CMAP data analysis request.

**Products:** Risk Based prioritization graphic report, improved COST version to process more records, training sessions at RTA and Service Boards.



**Objectives for Next Three Months:** Continue working with consultant and CMAP exploring opportunities to utilize COST to update CMAP Go To 2040 Plan and better prioritize Enhancement and Expansion projects. Continue evaluating possible integration of COST reports with RTAMS.

## FY 2014 PROJECTS

### COMMUNITY PLANNING TECHNICAL ASSISTANCE

**Purpose:**

The Community Planning provides planning assistance to local governments to undertake planning activities that integrate transportation (particularly transit) with land use and housing. Projects selected through a competitive application process administered jointly by CMAP and RTA.

**Project Manager:** Heather Tabbert

Financial Status	
Project Budget:	\$325,000
Amount Expended this Period:	\$30,253
Amount Expended to Date:	\$50,113
Balance:	\$274,887

**Progress:** For the Melrose Park Broadway Avenue Corridor Plan, the existing conditions report was completed, the first open house took place, and the corridor-wide vision statement and goals are being drafted. The project scopes for the Pace Local Transit Planning for Hoffman Estates, Waukegan and Woodridge Project have been completed and the RFP (Request for Proposals) is being developed. The Kane County Ride-in-Kane Assessment began in July 2014 and continues to advance. The stakeholder workshop and one-on-one interviews took place in late July and August. An investigation regarding the financial details of the various current services is underway.

**Products:** For the Melrose Park project, interim deliverables include the existing conditions report and open house. For the Kane County project, interim deliverables include the stakeholder workshop and one-on-one interviews.

**Objectives for Next Three Months:** Finalize the corridor-wide vision statement and goals for Melrose Park, release the RFP for Pace, and complete the existing conditions report and financial analysis for Kane County.

# FY 2015 PROJECTS

## COMMUNITY PLANNING PROGRAM STAFF SUPPORT

**Purpose:**

The Community Planning Program provides grants and consultant assistance to local governments to undertake planning activities that integrate transportation (particularly transit) with land use and housing. RTA staff performs program and project management activities in support of the program.

**Project Manager:** Heather Tabbert

Financial Status	
Project Budget:	\$200,000
Amount Expended this Period:	\$6,215
Amount Expended to Date:	\$6,215
Balance:	\$193,785

**Progress:** Staff activities this quarter included project management activities for existing Community Planning projects, including attending Steering Committee meetings and public open houses, reviewing draft materials and providing direction and input on the planning process to consultant teams or municipal project sponsors. Staff also spent time administering the 2015 Community Planning program Call for Projects and project selection. This included processing applications, reviewing applications, conducting follow-up with applicants and preparing the program of projects. Staff is currently meeting with each of the selected project sponsors to prepare the project scopes of work and begin the procurement process, as applicable.

**Products:** N/A

**Objectives for Next Three Months:** Continue with community planning program activities, including program and project management.

## STABLE FUNDING FOR COLLAR COUNTIES COORDINATED PARATRANSIT SYSTEMS

**Purpose:**

RTA will conduct a study to identify a consistent and stable funding source for paratransit systems operating in the collar counties.

**Project Manager:** Beata Welsh

<b>Financial Status</b>	
Project Budget:	\$130,000
Amount Expended this Period:	\$0.00
Amount Expended to Date:	\$0.00
Balance:	\$130,000

**Progress:** 09/30/14: Stable Funding for Collar Counties Coordinated Paratransit Systems Study. The Request for Proposals was released to a list of urban and transportation planning firms on July 28, 2014 with responses due on August 29, 2014. Two proposals were received and evaluated by a committee of RTA and Pace staff members. Oral interviews of both teams are being scheduled.

**Products:** None at this time.

**Objectives for Next Three Months:** Choose a consultant team, seek RTA Board approval, negotiate and sign the contract, and initiate the project tasks.



# Will County

## FY 2014 PROJECTS

### COUNTY LONG RANGE TRANSPORTATION PLANNING PROGRAM

**Purpose:** The Counties' Core Long-Range Transportation Planning (LRTP) Program provides for the ongoing development and maintenance of multi-jurisdictional plans needed to manage future growth and travel demand. The Transportation Plan is a tool that guides the programming and planning of transportation infrastructure improvements, projects, services, and the allocation of financial resources. A rotating planning cycle among the Counties insures that policies, strategies, and projects are reviewed and updated on a periodic basis to meet regional transportation needs.

FY14 - Will County 2040 Transportation Plan

**Project Manager:** Christina Kupkowski

Financial Status	
Project Budget:	\$720,326.65
Amount Expended this Period:	\$0
Amount Expended to Date:	\$0
Balance:	\$720,326.65

**Progress:** Consultant received notice to proceed in July 2014. They are in the process of collecting data and compiling existing information

**Products:**

**Objectives for the Next Three Months:** Hold the initial CAG meeting and launch initial phase of METROQuest for gathering public opinion on existing conditions.