

# Navigating the eTIP during the STP-Local Calls for Projects

## Returning to a Draft application

After you have created your project application, you can return to it at any point. When you wish to continue the application, start by selecting the CFP cycle from the Draft panel of the eTIP Dashboard.

The screenshot shows the eTIP Dashboard with five main panels: Draft (16), Pending Review (35), Denied (0), Accepted (2356), and Total Projects (2370). Each panel lists various CFP cycles and their counts. The 'Draft' panel is highlighted with a red box, and the 'CFP Temp 27-31' entry within it is circled in red.

Select your project from the list of Draft projects to continue the application.

The screenshot shows the 'Projects' list in eTIP. The 'DRAFT (5)' filter is selected. The project with ID '13-26-0001' is circled in red. The table below shows the details of the projects.

ID	AGENCY	REVIEW STATUS	PLAN CYCLE	REVISION	TITLE	TYPE	TOTAL COST
03-26-0001	Northwest Council	Draft	CFP Temp 27-31	CFP Temp Rev 27-31	Roads	Bicycle & Pedestrian	\$0
08-26-0002	DuPage Council	Draft	CFP Temp 27-31	CFP Temp Rev 27-31	new test	Road Maintenance	\$0
10-26-0001	Lake Co Council	Draft	CFP Temp 27-31	CFP Temp Rev 27-31	Test	Bicycle & Pedestrian	\$220,000
12-26-0001	Will Co Council	Draft	CFP Temp 27-31	CFP Temp Rev 27-31	test	Drainage	\$0
13-26-0001	CMAP	Draft	CFP Temp 27-31	CFP Temp Rev 27-31	Example Project	Bicycle & Pedestrian	\$1,630,000

## Finding a project by TIP ID

To view projects in eTIP, you can search for the TIP ID using the search bar in the top right corner of the webpage.

The screenshot shows the eTIP navigation bar. The search bar is highlighted with a red box.

## Submitting a completed application

Once you complete your project application, you'll want to submit it for review. To do so, you'll select the blue button in the top right corner.

The screenshot shows the application submission buttons. The 'SUBMIT FOR REVIEW' button is highlighted with a blue background.

## Unsubmitting a completed application

Once you submit your application, you can still make changes to the application prior to the CFP deadline. To modify your project, search for the project by TIP ID, or from the Dashboard, select the CFP cycle containing your project from the Pending Review panel, then select your project from the Pending Review list.

Stage	Count
Draft	15
Pending Review	37
Denied	0
Accepted	2356
Total Projects	2370

  

Project Name	Count
Central Council FFY 2027-31 CFP	1
CFP Temp 27-31	4
DuPage Council FFY 2027-31 CFP	1
Kane/Kendall Council FFY 2027-31 CFP	0
North Central Council FFY 2027-31 CFP	0
South Council FFY 2027-31 CFP	0
Southwest Council FFY 2027-31 CFP	2
TIP 2026-2030	7
Will Council FFY 2027-31 CFP	0

Once you've entered the project page, you can select "unsubmit" in the top right corner.

13-26-0001 Example Project

PENDING REVIEW Project is awaiting review. Revision: CMAP / CFP / CFP Temp 27-31 / CFP Temp Rev 27-31 Last edited: Jon Haadsma (10/21/2025)

EDIT UNSUBMIT DENY ACCEPT

PROGRAMMING OBLIGATION MAP IDS / CONTACTS ATTACHMENTS REVISION HISTORY PROJECT QUESTIONS SCHEDULE INFO RELATED PROJECTS DELIVERY

### Project Administration

Plan Revision*	CMAP / CFP / CFP Temp 27-31 / CFP Temp Rev 27-31	ID*	13-26-0001	Model
Current Status	Exempt Status	Conformity Status		Conformity Date
Internal Notes				

### Project Information

Project Title*	Example Project		
Project Description*	Example project for the CFP training video.		
Project Type*	Lead Agency*	County	Municipality
Bicycle & Pedestrian	CMAP	Kendall	Plano
Preliminary engineering status	Phase 2 Engineering Is Complete?	Project Requires Right Of Way?	Work type
Substantially Complete	No	No	[E-BIKENEW] New Bicycle Facility, [E-BIKEPARK] Bicycle Parking
Major Implementation Group	Sponsor Agency		
STP - Local	Plano		

Once unsubmitted, the project can be edited again and resubmitted for review. Note: You do not need to unsubmit the project to update information on the MAP, IDS/CONTACTS, ATTACHMENTS or PROJECT QUESTIONS tabs.